



District of Lakeland No. 521
Meeting Minutes
February 13, 2017 - Regular Council Meeting - 9:00 a.m.

Minutes of the Meeting of the Council of the District of Lakeland No. 521 held in the Council Chambers at the Municipal Office, 48 Main Street West, Christopher Lake, Saskatchewan, on Monday, February 13, 2017.

Present - Reeve - Cheryl Bauer Hyde
Division 1 - Karen Bosker
Division 2 - Walter Plessl ABSENT
Division 3 - Doug Oftedal
Division 4 - John Stauffer
Division 5 - Tom Burwell - by telephone
Administrator - Tammy Knuttila
Assistant Administrator - Tracey McShannock

1. Call To Order

Meeting Called to Order at 9:06 am.

2. Delegations

2017-026

3. Adoption of Agenda

Councillor Stauffer

That the agenda be approved as presented.

CARRIED

3.1 Conflict of Interest/Public Disclosure

2017-027

4. Adoption of Minutes

Councillor Bosker

That the minutes of the regular meeting of Council held on January 9, 2017 be approved as presented.

CARRIED

5. Business Arising from Minutes

2017-028

5.1 Bylaw No. 4-2017 Council Procedures Bylaw

Moved By: Doug Oftedal

That Bylaw No. 4-2017 be now read a second time.

CARRIED

Moved By: Tom Burwell

That Bylaw No. 4-2017 be now read a third time and adopted.

CARRIED

6. Action/Motion Item Reports

7. Public Works Report

Ernest Locke, Public Works Manager, was present at the meeting to present the public works report and respond to questions posed by members of Council.

2017-029

8. Utilities Committee Meeting Minutes

Councillor Stauffer

That the decommissioning process for closing Anglin Lake Landfill be finalized.

CARRIED

2017-030

8.1 Phase II Environmental Site Assessments

Reeve Bauer-Hyde

That tenders be requested for completion of Phase II Environmental Site Assessments for the Anglin Lake, McPhee Lake and Emma Lake landfill sites.

CARRIED

9. Lakeland District Protective Services Report

Jarett Taylor, Supervising Constable, Lakeland District Protective Services was present at the meeting to provide the Protective Services Report of activities since the last meeting and respond to questions posed by members of Council.

2017-031

9.1 Results of Protective Services Vehicle Tender

Councillor Stauffer

That the tender received from Mann Northway Auto Source for the supply of a 2017 Fleet Chevrolet Tahoe 4WD 4dr for a price of \$49,599.00 including taxes be accepted.

CARRIED

10. Administration Report

2017-032

10.1 Administration Bond

Reeve Bauer-Hyde

That Council acknowledge receipt of the Administration Bond pursuant to Section 113 of The Municipalities Act.

CARRIED

2017-033

10.2 Records Destruction Schedule

Councillor Oftedal

That disposal of the following records be authorized pursuant to the provisions of Bylaw No. 11-2009: Accounts Payable; Accounts Receivable; Audits & Compliance; Reviews; Budget Related Reports; Cash Payments & Receipts; Bank Accounts; Federal/Provincial Remittance; Ledgers/Journals; Monthly Financial Statements; Requisition/Purchase Orders; Tax Assessment Appeals; Tax Certificates; Tax and Assessment Undelivered Notices; and Income Tax (T4s, TD1 Etc).

CARRIED

- # 2017-034 10.3 Sunnyside Co-op Beach Lease
Councillor Bosker
That the Administration be authorized to execute a lease agreement with Sunnyside Cottage Owners Cooperative Ltd. to provide for public access to the beach area owned by the Co-op for a five year term from July 1, 2016 to June 30, 2021 with lease fees of \$4,000.00 for 2016 and \$5,000.00 for each of the remaining four years.
CARRIED
- # 2017-035 10.4 Air Quality Expenditure
Reeve Bauer-Hyde
That Nexgen Mechanical Inc. be engaged to supply and install two 5 port Fantech HRV's and two Honeywell thermostats in accordance with the terms of the Quotation 16-12-62 dated December 29, 2016 for a total price of \$11,300.96 including air balancing.
CARRIED
- # 2017-036 10.5 Receive Administration Report
Councillor Bosker
That the Administration Report be received.
CARRIED
- # 2017-037 **11. Development Department Annual Report**
Councillor Stauffer
That the Annual Report of the Development Department summarizing the activity of that department in 2016 be received.
CARRIED
- # 2017-038 11.1 Building/Development Report
Councillor Burwell
That the building development report be accepted as presented.
CARRIED
- # 2017-039 11.1.1 Consolidation Request Stefanski Lots 13 & 14 Block 4, Plan 72PA16746
Councillor Oftedal
That the request from Brian Stefanski to consolidate Lots 13 and 18 Block 4, Plan 72PA16746 at Carwin Park be APPROVED.
CARRIED
- # 2017-040 **12. Accounts for Payment**
Councillor Oftedal
That the accounts as attached hereto and forming part of these minutes totalling \$805,538.52 and including cheques #23009 to #23085 and payroll totalling \$30,005.39 be approved for payment.
CARRIED

- # 2017-041 **13. Financial Statement - 2016 Final Administrative Version**
- Councillor Bosker
- That the 2016 Final Administrative version of the 2016 Financial Statement be received.
- CARRIED
- # 2017-042 **14. Financial Statement**
- Councillor Stauffer
- That the Statement of Financial Activities as of February 8, 2017 be received as presented.
- CARRIED
- 15. Councillor Division Reports**
- 15.1 Reeve Bauer Hyde
- A written report was submitted and the following meetings were attended:
- January 11, 2017 Christopher Lake Library
January 16, 2017 Utilities Committee
February 8, 2017 Christopher Lake Library
- 15.2 Councillor Bosker
- # 2017-043 15.2.1 Environmental Committee Budget
- Councillor Bosker
- That the Environmental Advisory Committee 2017 Budget be accepted and those figures included in the 2017 draft Budget.
- CARRIED
- 15.3 Councillor Oftedal
- Councillor Oftedal provided an update of the meeting of the WWR Board of Directors he attended.
- 15.4 Councillor Burwell
- 15.4.1 Rescind Policy 1602 Government Grant Funding
- Councillor Burwell
- That Policy 1602 Government Grant Funding, being a policy adopted whereby any grant monies or programs that become available or established from time to time by the Provincial or Federal Governments be directed to the improvement and development of municipally owned assets and infrastructure for the good and benefit of the municipality and the public as a whole, be rescinded.
- # 2017-044 15.4.2 Table Rescinding Motion for Policy 1602
- Reeve Bauer-Hyde
- That the above motion be tabled until the administration has compiled an inventory of utility infrastructure in the existing co-ops and corporations in order to provide a better understanding of the implications of rescinding the policy.
- CARRIED

2017-045 15.4.2.1 Recess for lunch
Reeve Bauer-Hyde
That this meeting now recess for lunch at 12:07 pm and resume at 1:15pm.
CARRIED

16. New Business

2017-046 16.1 Sky Velocity Internet Request to Build Tower
Councillor Stauffer
That Council support the application of Sky Velocity Internet to build a tower on Ptn. NW-11-53-27-W2 subject to confirmation of agreement from the landowner, Lakeland Excavating.
CARRIED

17. In Camera

18. Correspondence

18.1 Action Items

2017-047 18.1.1 Municode re Building Official Appointment
Councillor Oftedal
That Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin and Shenah Cartier of MuniCode Services Ltd. be appointed as the Building Official by the Council of the District of Lakeland under the authority of Subsection 5(4) of the Uniform Building and Accessibility Standards Act (UBAS Act).
CARRIED

18.1.2 SAMA re Annual Meeting

18.1.3 Lakeland Citizens on Patrol re Support

18.2 Information Items

2017-048 18.2.1 SARM Update - January, 2017
Councillor Bosker
That Reeve Bauer Hyde, Councillor Tom Burwell and the Administrator be authorized to attend the SARM convention to be held at Prairieland Park in Saskatoon from Tuesday, March 14 to Thursday, March 16, 2017.
CARRIED

18.2.2 City of Prince Albert - Library Boundary Change

18.2.3 RM of Churchbridge re Water Security Amendment Bill #44

18.2.4 D. Charles re Carwin Park Road Work

18.2.5 Communities in Bloom

18.2.6 Ombudsman Saskatchewan re Info Webinars

2017-049

18.3 Receive Correspondence

Councillor Stauffer

That the following correspondence be received:

1. Municode re Building Official Appointment
2. SAMA re Annual Meeting
3. Lakeland Citizens on Patrol re Support
4. SARM Update - January, 2017
5. City of Prince Albert - Library Boundary Change
6. RM of Churchbridge re Water Security Amendment Bill #44
7. D. Charles re Carwin Park Road Work
8. Communities in Bloom
9. Ombudsman Saskatchewan re Info Webinars

CARRIED

19. Ratepayer Concerns Received

Council reviewed a list of concerns received from taxpayers for input and information.

20. Other Business

2017-050

21. Adjournment

Councillor Oftedal

That having completed all items on the agenda, the meeting now close at 1:55 pm.

CARRIED

Administrator

Reeve