



**District of Lakeland No. 521
Meeting Minutes**

January 9, 2017 - Regular Council Meeting - 9:00 a.m.

Minutes of the Meeting of the Council of the District of Lakeland No. 521 held in the Council Chambers at the Municipal Office, 48 Main Street West, Christopher Lake, Saskatchewan, on Monday, January 9, 2017.

Present - Reeve - Cheryl Bauer Hyde
Division 1 - Karen Bosker
Division 2 - Walter Plessl
Division 3 - Doug Oftedal
Division 4 - John Stauffer
Division 5 - Tom Burwell
Administrator - Tammy Knuttila
Assistant Administrator - Tracey McShannock

1. Call To Order

Meeting Called to Order at 9:05 am.

2017-001

2. Adoption of Agenda

Councillor Plessl

That the agenda be approved as presented and amended.

CARRIED

2.1 Conflict of Interest/Public Disclosure

2017-002

3. Adoption of Minutes

Councillor Stauffer

That the minutes of the regular meeting of the Council of the District of Lakeland No. 521 held on December 19, 2016 be adopted as presented.

CARRIED

4. Business Arising from Minutes

2017-003

4.1 CWWF Application

Councillor Stauffer

That Council support the application for a CWWF (Clean Water and Wastewater Fund) grant for wastewater infrastructure from the New Building Canada Fund and the Council agrees to meet legislated standards, to meet the terms and conditions of the CWWF program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction costs, and to follow any mitigation measures as required by The Canadian Environmental Assessment Act and The Environmental Act (Saskatchewan).

CARRIED

2017-004

4.1.1 PTIC Application

Councillor Stauffer

That Council support the application for a PTIC (Provincial Territorial Infrastructure Component) grant for solid waste infrastructure from the New Building Canada Fund and the Council agrees to meet legislated standards, to meet the terms and conditions of the PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction costs, and to follow any mitigation measures as required by The Canadian Environmental Assessment Act and The Environmental Act (Saskatchewan).

CARRIED

4.2 Staff Strategy Session - Record of Proceedings

Council received and discussed a record of the proceedings of a staff strategy session held in November and provided its comments regarding the issues discussed and proposed actions to be taken.

5. Action/Motion Item Reports

6. Administration Reports

6.1 Public Works

Ernie Locke, Public Works Manager, was present at the meeting to present the public works report and respond to questions posed by members of Council.

6.2 Lakeland District Protective Services

Jarett Taylor, Supervising Constable, Lakeland District Protective Services was present at the meeting to provide the Protective Services Report of activities since the last meeting and respond to questions posed by members of Council.

2017-005

6.2.1 Bylaw No. 5-2017 Bylaw to Amend Animal Control Bylaw

Reeve Bauer-Hyde

That consideration of Bylaw No.5-2017, being a bylaw to amend the animal control bylaw, be deferred to the February 13, 2017 Council meeting. Further, that Administration provide input regarding the potential for permitting leashed animals on municipal reserve sites that are not used as public beaches and amending persons authorized to impound animals.

CARRIED

6.3 Administration

2017-006

6.4 Building/Development Report

Councillor Oftedal

That the building development report be accepted as presented.

CARRIED

2017-007

6.4.1 Bell's Beach Dredging Project

Reeve Bauer-Hyde

That the application of the Bells Beach Lagoon Community Dock Association to dredge the lagoon be APPROVED; subject to the following conditions:

- a. Notifying the Lakeland District Public Works Manager before the work commences;
- b. Being responsible for any damage to municipal reserve land resulting from the work;
- c. Adhereing to the 24 conditions contained in the Water Security Agency Aquatic Habitat Protection Permit No. 2016-NRBT-174-PA3 dated November 28, 2016.

CARRIED

(Councillor Bosker declared a conflict of interest in the above motion and left the meeting during discussion and voting thereon.)

2017-008

7. Accounts for Payment

Councillor Bosker

That the accounts as attached hereto and forming part of these minutes totalling \$371,541.46 and including cheques #22954 to #23008 and payroll totaling \$39,503.94 be approved for payment.

CARRIED

8. Financial Statements

2017-009

8.1 Statement of Financial Activities

Councillor Plessl

That the Draft Statement of Financial Activities as of December 31, 2016 be received as presented acknowledging that year end adjusting entry are pending.

CARRIED

9. Councillor Division Reports

9.1 Reeve Bauer Hyde

Reeve Bauer-Hyde provided a verbal update of meetings attended. She attended the January 5 EMO exercise and reported on the distinction of the three sections of responsibilities in Emergency Management being Policy, EOC and personel in the field. Special mention to all volunteers who attended, in particular Jason Everett and Corey Rodgers with Prince Albert Fire and Chris McShannock with Lakeland Fire.

9.2 Councillor Bosker

Councillor Bosker provided a written update of activities in Division 1.

9.3 Councillor Plessl

9.4 Councillor Oftedal

Councillor Oftedal provided an update of the Waskesui Wildness Region meeting held. He indicated that Tim Longworth has been elected Chair and Councillor Oftedal has been elected Treasurer for the organization.

9.5 Councillor Stauffer

9.6 Councillor Burwell

10. New Business

10.1 Bylaw No. 1-2017 Fire Services Levy

- # 2017-010 10.1.1 Bylaw No. 1-2017 Fire Services Levy Introduction and 1st Reading
 Councillor Stauffer

 That Bylaw No.1-2017 being a bylaw to authorize a special tax for fire protection services be now read a first time.

 CARRIED
- # 2017-011 10.1.2 Bylaw No. 1-2017 Fire Services Levy 2nd Reading
 Councillor Burwell

 That Bylaw No.1-2017 being a bylaw to authorize a special tax for fire protection services be now read a second time.

 CARRIED
- # 2017-012 10.1.3 Bylaw No. 1-2017 Fire Services Levy Proceed to 3rd Reading
 Councillor Bosker

 That the Council agree to proceed with the third reading of Bylaw No. 1-2017.

 CARRIED
- # 2017-013 10.1.4 Bylaw No. 1-2017 Fire Services Levy 3rd Reading
 Councillor Oftedal

 That Bylaw No.1-2017 being a bylaw to authorize a special tax for fire protection services be now read a third time and adopted, signed and sealed by the Reeve and Administrator.

 CARRIED
- 10.2 Bylaw No. 2-2017 Street Lighting Levy
- # 2017-014 10.2.1 Bylaw No. 2-2017 Street Lighting Levy Introduction and 1st Reading
 Councillor Plessl

 That Bylaw No. 2-2017 being a bylaw to authorize a special tax for street lighting services be now read a first time.

 CARRIED
- # 2017-015 10.2.2 Bylaw No. 2-2017 Street Lighting Levy 2nd Reading
 Councillor Stauffer

 That Bylaw No. 2-2017 being a bylaw to authorize a special tax for street lighting services be now read a second time.

 CARRIED
- # 2017-016 10.2.3 Bylaw No. 2-2017 Street Lighting Levy Proceed to 3rd Reading
 Councillor Burwell

 That the Council agree to proceed with the third reading of Bylaw No. 2-2017.

 CARRIED

- # 2017-017 10.2.4 Bylaw No. 2-2017 Street Lighting Levy 3rd Reading
- Councillor Bosker
- That Bylaw No. 2-2017 being a bylaw to authorize a special tax for street lighting services be now read a third time and adopted, signed and sealed by the Reeve and Administrator.
- CARRIED
- 10.3 Bylaw No. 3-2017 Sanitation Special Levy
- # 2017-018 10.3.1 Bylaw No. 3-2017 Sanitation Special Levy 1st Reading
- Councillor Oftedal
- That Bylaw No. 3-2017 being a bylaw to authorize a special tax for refuse collection services be now read a first time.
- CARRIED
- # 2017-019 10.3.2 Bylaw No. 3-2017 Sanitation Special Levy 2nd Reading
- Reeve Bauer-Hyde
- That Bylaw No. 3-2017 being a bylaw to authorize a special tax for refuse collection services be now read a second time.
- CARRIED
- # 2017-020 10.3.3 Bylaw No. 3-2017 Sanitation Special Levy Proceed to 3rd Reading
- Councillor Stauffer
- That the Council agree to proceed with the third reading of Bylaw No. 3-2017.
- CARRIED
- # 2017-021 10.3.4 Bylaw No.3-2017 Sanitation Special Levy - 3rd Reading & Adoption
- Councillor Bosker
- That Bylaw No. 3-2017 being a bylaw to authorize a special tax for refuse collection services be now read a third time and adopted, signed and sealed by the Reeve and Administrator.
- CARRIED
- 10.4 Bylaw No. 4-2017 Council Procedure Bylaw
- # 2017-022 10.4.1 Bylaw No. 4-2017 Council Procedure Bylaw 1st Reading
- Councillor Oftedal
- That Bylaw No. 4-2017 being a bylaw to regulate the proceedings of Municipal Council and Council's Committees be now read a first time.
- CARRIED
- 11. Correspondence**
- 11.1 Action Items
- # 2017-023 11.1.1 Federation of Canadian Municipalities
- Reeve Bauer-Hyde
- That the District become a member the Federation of Canadian Municipalities at a cost of \$242.17.
- CARRIED

11.2 Information Items

11.2.1 SARM Update

11.2.2 Ray Orb re SARM Election

11.2.3 Carmen Sterling re: SARM Election

2017-024

11.3 Receive Correspondence

Councillor Plessl

That the following correspondence be received:

1. Federation of Canadian Municipalities
2. SARM Update
3. Ray Orb re: SARM Election
4. Carmen Sterling re: SARM Election

CARRIED

12. Ratepayer Concerns Received

Council reviewed a list of concerns received from taxpayers for input and information.

13. Other Business - Community Board

2017-025

14. Adjournment

Councillor Plessl

That this meeting now adjourn at 12:24 pm.

CARRIED

Administrator

Reeve