**MONDAY, DECEMBER 20, 2010**

 **Minutes of the Meeting of Council of the Rural Municipality of Lakeland No. 521 held in the Municipal Office, Christopher Lake, Saskatchewan, Monday, December 20, 2010.**

**Meeting Called to Order at 9:12 A.M. by Reeve E.E. Christensen.**

**Present – Reeve E.E. Christensen**

 **Division 1 – John Ondrusek**

 **Division 2 – Ken Dobchuk**

 **Division 3 – Jerry Aspvik**

 **Division 4 – Cheryl Bauer-Hyde**

 **Division 5 – Shirley Gange**

 **Administrator – Dave E. Dmytruk**

**#360-2010 AGENDA**

**GANGE: That the R.M. of Lakeland No. 521 approve the Agenda as presented.**

 **CARRIED.**

**#361-2010 MINUTES – NOVEMBER 15, 2010**

**BAUER-HYDE: That the minutes of the regular Council meeting held on Monday, November 15, 2010 be adopted as presented.**

 **CARRIED.**

**THE COUNCIL PROCEEDED TO CONDUCT A FINAL REVIEW OF THE PROPOSED BUILDING PLANS FOR THE NEW MUNICIPAL OFFICE. SOME ADJUSTMENTS WERE MADE TO THE FLOOR PLAN AND THE R.M. NOW AWAITS INPUT FROM THE VILLAGE OF CHRISTOPHER LAKE AS TO THEIR REQUIREMENTS AND HOW THE ISSUE OF OWNERSHIP ON THEIR MUNICIPAL PROPERTY IS TO TAKE PLACE AS WELL AS THE COST SHARING OF THE BUILDING.**

**AT 9:30 A.M. THE LAKELAND COOPERATIVE FIRE DEPARTMENT ATTENDED THE MEETING TO REVIEW THE PRESENT AGREEMENT WITH THE MUNICIPALITY. NO CONCERNS WERE EXPRESSED AND CLAUSE 4.2 IS TO BE AMENDED TO GIVE THE R.M. SUFFICIENT NOTICE FOR BUDGETARY PURPOSES IN THE EVENT THAT ANY MUNICIPAL FIRE HALLS REQUIRE CAPITAL REPAIRS IN EXCESS OF $500.00.**

**AT 9:45 A.M. MR DEAN PELLEGRINI ATTENDED THE MEETING TO REVIEW THE MUNICIPAL ORDER TO COMPLY REQUIRING HIM TO REMOVE AND RELOCATE A SEPTIC TANK PRESENTLY LOCATED PARTIALLY ON MUNICIPAL RESERVE. A LETTER FROM PARKLAND HEALTH PRIOR TO HIS PURCHASING THE PROPERTY WAS REVIEWED BY THE COUNCIL. AN ORDER HAD BEEN ISSUED FOR THE TANK REMOVAL AND REPLACEMENT BY PARKLAND HEALTH. IT WAS RECOMMENDED THAT HE CONTACT THE REAL ESTATE AGENT OR PREVIOUS OWNER AS TO THE COSTS TO BE INCURRED IN GAINING COMPLIANCE WITH THE R.M. ZONING BYLAW AND PARKLAND HEALTH ORDER.**

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**REEVE**

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**MINUTES CONTINUED**

**#362-2010 RECESS**

**ASPVIK: That the Council recess their regular meeting in order to conduct a Public Hearing.**

 **CARRIED.**

**AT 10:08 A.M. REEVE AL CHRISTENSEN DECLARED THE PUBLIC HEARING OPEN WITH RESPECT TO THE PROPOSED CLOSURE AND SALE OF A PORTION OF MUNICIPAL RIGHT OF WAY ALONG SOUTHSHORE DRIVE TO SUNSET RESORT. THERE WERE NO WRITTEN OR ORAL PRESENTATIONS MADE WITH RESPECT TO THE PROPOSED CLOSURE AND SALE AND THE PUBLIC HEARING WAS ADJOURNED AT 10:18 A.M.**

**#363-2010 RESUME COUNCIL MEETING**

**GANGE: That the regular Council meeting resume.**

 **CARRIED.**

**#364-2010 SIGNING CORRIDOR**

**ASPVIK: That the R.M. proceed with the establishment of the municipal signing corridor and that if the Village wishes to relinquish control of their existing signing corridor at the West edge of the Village, the R.M. will accept control over the administration and licensing. The R.M. will require an authorizing resolution from the Village in this regard.**

 **CARRIED.**

**#365-2010 HIGHWAY NO. 2 SIGNING CORRIDOR – CONCERN**

**GANGE: That the R.M. of Lakeland No. 521 submit a letter to Saskatchewan Highways requesting them to address the unsightliness and lack of orderly development of signs along the No. 2 Highway between Northside and the turnoff to Christopher Lake.**

 **CARRIED.**

**#366-2010 BYLAW NO. 21-2010 – 2ND READING**

**ASPVIK: That Bylaw No. 21-2010 be read the second time.**

 **CARRIED.**

**#367-2010 BYLAW NO. 21-2010 – 3RD READING & ADOPTION**

**BAUER-HYDE: That Bylaw No. 21-2010 being a bylaw to provide for the closure and sale of a portion of Municipal right of way located in the NE-11 and SE-14-53-27-W2 (north of Southshore Drive) be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.**

 **CARRIED.**

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**REEVE**

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**MINUTES CONTINUED**

**#368-2010 BYLAW NO. 22-2010 – 2ND READING**

**GANGE: That Bylaw No. 22-2010 be read the second time.**

 **CARRIED.**

**#369-2010 BYLAW NO. 22-2010 – 3RD READING & ADOPTION**

**ONDRUSEK: That Bylaw No. 22-2010 being a bylaw to provide for the licensing of business and business activity in the municipality be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.**

 **CARRIED.**

**#370-2010 BYLAW NO. 23-2010 – 3RD READING & ADOPTION**

**ASPVIK: That Bylaw No. 23-2010 being a bylaw to regulate the parking of vehicles in the municipality be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.**

 **CARRIED.**

**#371-2010 BYLAW NO. 24-2010 – 3RD READING & ADOPTION**

**BAUER-HYDE: That Bylaw No. 24-2010 being a bylaw to provide for the licensing of Trailer parks, Campgrounds, RV Parks and Mobile Home Parks be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.**

 **CARRIED.**

**The Council proceeded to review the tenders received for the demolition of a building located on Lot 5 Block 1 Sunset:**

**Kevin Hoodle - $5,066.25 – including GST. Completion date – February 15, 2011**

**Phil Sumner Holdings - $5,100.00 plus GST. Completion date – July 31, 2011**

**Eric Gustafson – No tender submitted**

**#372-2010 DEMOLITION TENDER – LOT 5 BLOCK 1 SUNSET (STEWART)**

**GANGE: That the R.M. of Lakeland No. 521 approve the tender received from Kevin Hoodle in the amount of $5,066.25 for the demolition of the building located on Lot 5 Block 1 Sunset. Tender includes the landfill fees, removal of overgrowth and site clean up acceptable to the municipality.**

 **CARRIED.**

**#373-2010 RECESS FOR LUNCH**

**ASPVIK: That the Council of the R.M. of Lakeland No. 521 recess to 1:00 P.M. for lunch.**

 **CARRIED.**

 **MEETING RESUMED AT 12:55 P.M.**

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**REEVE**

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**MINUTES CONTINUED**

**THE COUNCIL PROCEEDED TO REVIEW AND DISCUSS THE PROPOSED NEW POLICY FOR DOCKS AND BOAT LIFTS BEING DEVELOPED IN CONJUNCTION WITH SERM, FISHERIES AND OCEANS AND TRANSPORT CANADA. SOME COMMENTS AND SUGGESTIONS WERE PUT FORTH BY COUNCIL AND REFERRED BACK TO THE DEVELOPMENT COMMITTEE FOR FURTHER REVIEW AND DISCUSSION.**

**#374-2010 DEVELOPMENT OFFICER – BUILDING INSPECTION SERVICES**

**CHRISTENSEN: That the R.M. of Lakeland No. 521 approve the appointment of Chrissy Hoodle as Development Officer for the municipality and that in an effort to determine cost effectiveness for services provided, the Council instruct the Office Administration to prepare a Request for Proposal for Building Inspection services for the municipality for 2011.**

 **CARRIED.**

**COUNCILLOR REPORTS**

**GANGE – Signs for dumpsters at Anglin Lake have been completed and installed**

* **Municipal right of way at McPhee Lake (Dave Anderson) will have stumps removed and seeded back to grass**
* **Anglin Lake landfill now empty and reclamation is continuing at McPhee Lake landfill**

**ONDRUSEK – Spring cleanup of dead brush and trees required to reduce fire hazard**

* **Culvert repairs required at Bell’s Beach – Spring 2011**

**ASPVIK/DOBCHUK – gravel quotes received from LaRonge Band, Wilkinson Trucking as well as from Dean Carruthers. These have been reviewed and evaluated – will crush enough gravel for 2011 and 2012.**

**BAUER-HYDE – New Recreation director hired– Brandy smart**

* **Issue at Demers property – McIntosh Point – may need to resolve issue with use of municipal right of way**
* **Regional library levy to remain the same for 2011 at $9.86 per capita**
* **No meeting with Enforcement Services in December – developing priorities for 2011**

**CHRISTENSEN – Reeve Christensen, Councillor Cheryl Bauer-Hyde and Administrator Dave E. Dmytruk met with Minister of Municipal Affairs Daryl Hicke to review and discuss the 2012 assessment revaluation and offer some solutions to the Government for alleviating the potential impact on residential resort properties.**

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**REEVE**

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**MINUTES CONTINUED**

**#375-2010 MUNICIPAL ROW CLEANUP – McPHEE LAKE – LOT 1 BLOCK 3 (ANDERSON)**

**GANGE: That the R.M. of Lakeland No. 521 instruct the Maintenance Staff to cleanup the Municipal right of way in front of Lot 1 Block 3 at McPhee Lake by removing the stumps and reseeding the area to grass.**

 **CARRIED.**

**#376-2010 GRAVEL TENDER/SUPPLIES**

**ASPVIK: That the R.M. of Lakeland No. 521 approve the tender price from the LaRonge First Nations Band for the purchase of 10,000 cubic yards of aggregate from their gravel pit at a price of $5.00/cu. yd. loaded.**

 **CARRIED.**

**#377-2010 SASK WATERSHED – DRAINAGE CONCERNS – CHRISTOPHER LAKE**

**ASPVIK: That the R.M. of Lakeland No. 521 submit a letter to Saskatchewan Watershed advising them of the concerns that the municipality has with the drainage operations being conducted at Christopher Lake and the effect this will have on a drainage culvert along a municipal right of way. It is anticipated that if flooding occurs as a result, the R.M. will be approaching the Province for compensation.**

 **CARRIED.**

**#378-2010 LAY-OFF NOTICE – CRAIG ERHARDT**

**ASPVIK: That the R.M. of Lakeland No. 521 submit a letter to Craig Erhart advising him that he will be laid off effective January 13, 2011 with a recall date in the spring yet to be determined by Council.**

 **CARRIED.**

**#379-2010 FINANCIAL STATEMENT – NOVEMBER, 2010**

**CHRISTENSEN: That the Statement of Cash Receipts and Cash Payments for the month of November, 2010 for the R.M. of Lakeland No. 521 be adopted as presented.**

 **CARRIED.**

**#380-2010 ACCOUNTS PAYABLE**

**BAUER-HYDE: That the R.M. of Lakeland No. 521 hereby approve and authorize the payment of accounts as attached hereto and forming a part of these minutes totaling $161,026.80 and including cheques #17614 to #17674 and payroll totaling 21,912.55.**

 **CARRIED.**

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**REEVE**

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**MINUTES CONTINUED**

**#381-2010 OFFICE STAFF – HIRING**

**GANGE: That the R.M. of Lakeland No. 521 hereby approve and authorize the hiring of two municipal office staff members as follows:**

 **Office Assistant – Mandy Fowler**

 **Full time permanent position; Remuneration at $18.50/hr.($36,075.00 annually); 3 month probationary period; annual vacation – 3 weeks; SARM Health and Dental Benefits – Level 2 – Family; SARM Short Term and Long Term Disability; Municipal Superannuation.**

 **Office Clerk – Linda Rogozinsky**

 **Full time permanent position; Remuneration at $18.00/hr.($35,100.00 annually); 3 month probationary period; annual vacation – 3 weeks; SARM Health and Dental Benefits – Level 2 – Family; SARM Short Term and Long Term Disability; Municipal Superannuation.**

 **CARRIED.**

**#382-2010 WORK ORDER COMPLIANCE – LOT 1 BLOCK 1 McINTOSH POINT (PELLEGRINI)**

**BAUER-HYDE: That the R.M. of Lakeland No. 521 deny the appeal of Dean Pellegrini for the municipal work order requesting the removal of his septic tank from the municipal reserve located adjacent to Lot 1 Block 1 McIntosh Point as the infraction is non-compliant with the municipal Zoning bylaw and the Provincial Health regulations administered by the Prince Albert Parkland Health Authority.**

 **CARRIED.**

**#383-2010 MUNICIPAL WEBSITE – UPDATE/MAINTENANCE**

**GANGE: That the R.M. of Lakeland No. 521 approve the hiring of Prince Albert Photocopier to conduct minor revisions to the municipal website, provide for monthly updates and hosting for a nominal fee per month and provide training to the municipal staff to facilitate monthly input of data onto the site. Approximate cost $1,200 for the revisions and staff training and $25.00/month for hosting and updates.**

 **CARRIED.**

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**REEVE**

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**MINUTES CONTINUED**

**#384-2010 TAX CANCELLATIONS – 2009/2010**

**CHRISTENSEN: That the R.M. of Lakeland No. 521 authorize the following tax cancellations deemed permissible pursuant to the Municipalities Act or deemed uncollectible by the municipality:**

 **Chris & Lisa Heard – Seasonal Trailer vacancy (2008/09)**

 **Municipal - 28.35 & 114.57**

 **School - 52.39 & 57.29**

 **Sanitation – 22.41 & 20.01**

 **Fire – 55.94 & 50.00**

 **Rita Jensen – Seasonal Trailer Vacancy – 2009Municipal – 7.14**

 **School - .50**

 **Sanitation – 30.80**

 **Fire – 45.00**

 **Lionel & Myrna Olynick – Seasonal Trailer Vacancy – 2009**

 **Municipal – 99.23**

 **School – 109.60**

 **Sanitation – 13.70**

 **Fire – 34.26**

 **RIck & Ellen Eidness – Seasonal Trailer Vacancy – 2006-2009**

 **Municipal – 328.80**

 **School – 134.89**

 **Sanitation – 73.98**

 **Fire – 209.94**

 **Annie Krakowetz – Section 293 exemption – 2009/10**

 **Municipal – 143.50 143.50**

 **School – 289.30 289.30**

 **CARRIED.**

**#385-2010 PLANNING FOR GROWTH INITIATIVE – 2010**

**CHRISTENSEN: That the R.M. of Lakeland No. 521 agree to pursue an application for funding pursuant to the Planning for Growth Initiative in conjunction with the R.M. of Paddockwood, Village of Paddockwood and the Village of Candle Lake. The R.M. further agrees to contribute funding towards the project in a manner agreed to by the participating municipalities.**

 **CARRIED.**

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**REEVE**

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**MINUTES CONTINUED**

**#386-2010 SIGNING AUTHORITY – MANDY FOWLER**

**BAUER-HYDE: That the R.M. of Lakeland No. 521 authorize Mandy Fowler to have signing authority for the municipality. The R.M. is to make arrangements for any required documentation with Advantage Credit Union.**

 **CARRIED.**

**#387-2010 SUBDIVISION REQUEST – S1/2-33-53-26-W2 (DAMM & DE MARIE)**

**ONDRUSEK: That the R.M. of Lakeland No. 521 approve the request from Bart De Marie and Karinna Damm to subdivide the Portion of the S1/2-33-53-26-W2 into two 40 acre parcels. They are to be advised that the approval is subject to compliance with the municipal Zoning Bylaw, Community Planning approval and is approved for single family residential purposes only.**

 **CARRIED.**

**#388-2010 TIMELINE SUSPENSION – STOP WORK ORDER (BURNS)**

**ASPVIK: That the R.M. of Lakeland No. 521 agree to suspend the time lines contained within the Order to Comply for Mr. Tim Burns for the property located at Lot 69 & 70 Block 1 Carwin Park to facilitate his appeal to be considered at the Council meeting on January 17, 2011.**

 **CARRIED.**

**#389-2010 COUNCIL – IN-CAMERA MEETING**

**BAUER-HYDE: That the Council of the R.M. of Lakeland No. 521 agree to go into an in camera session.**

 **CARRIED.**

**#390-2010 COUNCIL – COUNCIL MEETING**

**GANGE: That the Council revert back to their regular Council meeting.**

 **CARRIED.**

**#391-2010 ADJOURN**

**DOBCHUK: That this meeting do now adjourn.**

 **CARRIED.**

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, January 17, 2011 COMMENCING AT 9:00 A.M.**

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**ADMINISTRATOR REEVE**