

MONDAY, APRIL 20, 2015

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, April 20, 2015.

Meeting Called to Order at 9:04 A.M.

Present – Reeve – Al Christensen

Division 1 – ABSENT

Division 2 – Cheryl Bauer-Hyde

Division 3 – ABSENT

Division 4 – John Stauffer

Division 5 – VACANT

Administrator – Dave E. Dmytruk

#40-2015 AGENDA

BAUER-HYDE: That the District of Lakeland No. 521 approve the Agenda as presented.
CARRIED.

#41-2015 MINUTES – March 16, 2015

CHRISTENSEN: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, March 16, 2015 be adopted as presented with the following amendment:

“Council reports” – Reeve Christensen – Provided verbal report on his attendance at the annual SARM Convention and his meeting with Government Relations advisor Bonnie Bjorndalen regarding taxation should the Elk Ridge Hamlet status application be approved. In addition, a brief report was also presented regarding a joint meeting with the R.M. of Paddockwood and the Ministry of Highways on the development of Poacher’s road and the provision of government funding prior to the municipality assuming responsibility for the road improvements and maintenance.”

CARRIED.

#42-2015 SALE OF ASSETS – PUBLIC WORKS

STAUFFER: That the District of Lakeland No. 521 approve the recommendation from Public Works Manager Ernie Locke and put the following capital items up for sale as they are no longer required:

1991 Suzuki Light Truck – Serial #DB51T206412

2012 Western 2.5 cu. yd. Tornado Sander – Serial #12080720872678006

Items to be advertised in the Vacationland News and Rural Roots with closing date of 4:00 P.M., May 12, 2015

CARRIED.

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REEVE

#43-2015 – CAPITAL ASSET PURCHASE – PUBLIC WORKS BEACH TRUCK

BAUER-HYDE: That the District of Lakeland No. 521 pursuant to the recommendation from Public Works Manager and in accordance with the District purchasing policy, approve the purchase of a used 2011 Ford Ranger, Serial #1FTKR1A02BPA23215 for a total price of \$9,894.50 plus applicable taxes.
CARRIED.

ADMINISTRATION REPORTS

PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Discussion centered on present staffing levels for 2015 as well as some continuing drainage issues. Funding for several drainage projects have been extended which will allow the District to complete the projects on time.

ENFORCEMENT & PROTECTIVE SERVICES – A written report was presented outlining several property inspections and general matters relating to bylaw enforcement. It was noted that Special Constable Dale Rogozinski has tendered his resignation effective May 29, 2015 and the District will be searching for a replacement in due course.

ADMINISTRATOR – A written report was presented to Council advising that the Assessment Roll for 2015 was now closed with only three appeals; the first meeting of the Board of Revision has been held with Ray Keller being appointed as the Member at Large and Chairman and with Paula Stalwick taking the position of Secretary; the annual mailout is being prepared and will be sent out the week of April 27th; Administration is working with Bio-Forest technologies for the Forest Tent Caterpillar spray program to be conducted in the last week of May; the final draft of the new Human Resource manual has been received and once it has been reviewed by Administration will be presented to the Council for review and approval.

#44-2015 ACCOUNTS PAYABLE

CHRISTENSEN: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for March, 2015 as attached hereto and forming a part of these minutes totaling \$418,159.48 and including cheques #21321 to #21401 and payroll totaling \$29,520.87.
CARRIED.

#45-2015 BULLEE CONSULTING REPORT – MUNICIPAL INFRASTRUCTURE

BAUER-HYDE: That the District of Lakeland No. 521 hereby defer the review of the options presented by the Bullee Consulting report on the municipal infrastructure to the Environment Committee. Discussions will continue with all affected partners utilizing the facilities once confirmation of grant funding is received.
CARRIED.

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REEVE

#46-2015 OPERATING AND CAPITAL BUDGET FOR 2015

CHRISTENSEN: That the District of Lakeland No. 521 pursuant to the Budget meeting held by the entire Council on March 30, 2015, herewith approve the 2015 Operating and Capital budget for the District of Lakeland No. 521 that provides for a Surplus of \$37,010.00 and no increase to the mill rate of 2.84 mills.

#47-2015 FOREST TENT CATERPILLAR SPRAY PROGRAM – 2015

BAUER-HYDE: That the District of Lakeland No. 521 approve the expenditure of approximately \$92,000 to facilitate the 2015 Forest Tent Caterpillar spray program to be conducted for the entire municipality with participation from the Ministry of Tourism, Culture and Sport and the Village of Christopher Lake.
CARRIED.

#48-2015 SARM DENTAL & HEALTH BENEFITS POLICY – DISTRICT COUNCIL

STAUFFER: That the District of Lakeland No. 521 approve a policy whereby the District will cover 50% of the premiums for single dental and health coverage under the SARM benefits plans for any Council member wishing to participate in the plan.
CARRIED.

#49-2015 FLOOD CONTROL GATE – TODDLES LAKE/HIGHWAY #263

BAUER-HYDE: That the District of Lakeland No. 521 approve and agree to proceed with a joint cost sharing agreement with the R.M. of Paddockwood No. 520 to facilitate the installation of a flood control gate on Highway #263. Approvals to be obtained from Water Security Agency and Ministry of Highways.
CARRIED.

COUNCILLOR REPORTS

STAUFFER – Presented a verbal report on ECLA activities including the preparation of an update on the inserts to be included with the annual District mailout and additional signage to be installed in critical areas in the municipality to remind people to be environmentally aware of their activities on or near the water. A brief report was also presented on the Request for Proposal put forth by the University of Saskatchewan on the Kenderdine Campus. The District attended a physical site inspection of the campus to review the condition of the property. No formal proposals have been received by the University as of yet.

BAUER-HYDE – Presented a written report on the recent meeting of the Advisory Board for the Great Blue Heron Provincial Park where an explanation on the benefits of the newly formed North Central Lakelands Planning District Official Community Plan was provided. A report on the Wapiti Regional Library annual meeting was also presented.

CHRISTENSEN – No Report

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REEVE

#50-2015 FINANCIAL STATEMENT – MARCH, 2015

STAUFFER: That the Statement of Cash Receipts and Cash Payments for the month of March, 2015 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#51-2015 DISTRICT DRAFT AUDITED FINANCIAL STATEMENT – 2015

BAUER-HYDE: That the District of Lakeland approve the draft copy of the 2014 Audited Financial Statement for the municipality as prepared by municipal auditor C.S. Skrupski, Certified General Accountant.
CARRIED.

#52-2015 LAGOON/LANDFILL FUNDING AGREEMENTS – 2015 – MUNICIPAL PARTNERS

CHRISTENSEN: That the District of Lakeland No. 521 approve the following rates as presented by Administration in calculating the contributions from the municipal partners utilizing the lagoons and landfills in 2015:

Landfill - \$13.46/cubic yard with a Capital cost contribution of \$85,000
Lagoon - \$2.92/1000 gallons with a capital cost contribution of \$60,000
CARRIED.

#53-2015 BYLAW NO. 4-2015 – INTRO. & 1ST READING – LAKELAND OCP AMENDMENT

BAUER-HYDE: That Bylaw No. 4-2015 being a bylaw to amend the District Official Community Plan bylaw #9-2013 of the North Central Lakelands Planning District to provide for a new Highway Commercial (HC3 Zone) in the Highway #2 Corridor be introduced and read a first time.
CARRIED.

#54-2015 BYLAW NO. 5-2015 – INTRO. & 1ST READING – LAKELAND ZONING AMENDMENTS

CHRISTENSEN: That Bylaw No. 5-2015 being a bylaw to amend the Zoning bylaw #17-2013 for the District of Lakeland No. 521 to provide for various amendments be introduced and read a first time.
CARRIED.

#55-2015 BYLAW NO. 6-2015 – INTRO. & 1ST READING – DRAINAGE BYLAW

STAUFFER: That Bylaw No. 6-2015 being a bylaw to regulate the drainage of water between private properties so as to protect property and abate nuisances be introduced and read a first time.
CARRIED.

#56-2015 BYLAW NO. 7-2015 – INTRO. & 1ST READING – DEVELOPMENT LEVY

STAUFFER: That Bylaw No. 7-2015 being a bylaw to establish a development levy for lands that are to be developed or redeveloped within the District of Lakeland No. 521 be introduced and read a first time.
CARRIED.

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REEVE

#57-2015 BYLAW NO. 8-2015 – INTRO & 1ST READING – PARTIAL STREET CLOSURE – BELL’S BEACH

BAUER-HYDE: That Bylaw No. 8-2015 being a bylaw to provide for the closing of a portion of municipal road or street (Bell’s Beach subdivision) be introduced and read a first time.
CARRIED.

#58-2015 PUBLIC HEARING – DISTRICT OF LAKELAND NO. 521 ZONING AMENDMENTS

BAUER-HYDE: That the District of Lakeland No. 521 establish Friday, May 15th, 2015 at 10:00 A.M. in the District Council Chambers as the date, time and location of the Public Hearing to hear and receive any comments relating to the proposed zoning bylaw amendments. Information on the Public Hearing is to be included in the annual mailout to every ratepayer and be advertised in the Rural Roots in accordance with The Planning and Development Act.
CARRIED.

#59-2015 EDUCATION MILL RATE ACKNOWLEDGMENT - 2015

CHRISTENSEN: That the District of Lakeland No. 521 acknowledge the following education mill rates for 2015 as established by the Province of Saskatchewan:

Agriculture – 2.67 mills; Residential – 5.03 mills; Commercial/Industrial – 8.28 mills; Resource (Oil/Gas) – 11.04 mills.
CARRIED.

#60-2015 BYLAW NO. 9-2015 – INTRO & 1ST READING – NCLPD OCP AMENDMENT – CHRISTOPHER LAKE

BAUER-HYDE: That Bylaw No. 9-2015 being a bylaw to amend the District Official Community Plan for the North Central Lakelands Planning District by including the lands within the Village of Christopher Lake be introduced and read a first time.
CARRIED.

#61-2015 BYLAW NO. 10-2015 – INTRO. & 1ST READING – NCLPD OCP AMENDMENT – CANDLE LAKE

CHRISTENSEN: That Bylaw No. 10-2015 being a bylaw to amend the District Official Community Plan for the North Central Lakelands Planning District to provide for the rezoning of lands in accordance with Part F, Section 23.5(2)(a) of the DOCP that pertain to the Resort Village of Candle Lake be introduced and read a first time.
CARRIED.

#62-2015 RECESS

BAUER-HYDE: That the District of Lakeland No. 521 recess to 1:00 P.M. for lunch.
CARRIED.

COUNCIL MEETING RESUMED AT 1:03 P.M.

CARRIED.

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REEVE

#63-2015 ECLA – COST SHARING SIGN PROPOSAL

STAUFFER: That the District of Lakeland No. 521 agree to order 12 road signs at an approximate cost of \$150.00/sign to be placed in strategic locations within the District of Lakeland. The cost will be shared by ECLA at 50% to a maximum of \$900.00. The signs will be a continual reminder to ratepayers and visitors in the municipality on lake and water quality issues on our lakes.

#64-2015 NORTH CENTRAL LAKELANDS PLANNING DISTRICT – MEMBER AT LARGE

BAUER-HYDE: That the District of Lakeland No. 521 approve the appointment of Mr. Ray Keller of Christopher Lake to the North Central Lakelands Planning District as the Member at Large for 2015.
CARRIED.

#65-2015 POLICY – PERMIT EXTENSIONS – DEVELOPMENT, DEMOLITION, BUILDING

CHRISTENSEN: That the District of Lakeland No. 521 approve the following policy effective immediately regarding requests for permit extensions for development, demolition or building permits'

“200-3

Permit Extensions

The District may grant an extension to a demolition, development or building permit that has expired. A non-refundable fee of \$50.00 must accompany the written request to offset Administrative and SAMA fees as it relates to the aforementioned permits.”

CARRIED.

#66-2015 TAX ENFORCEMENT – LIST OF LANDS WITH ARREARS

STAUFFER: That the District of Lakeland No. 521 authorize the Administration to proceed with Tax Enforcement procedures pursuant to The Tax Enforcement Act as it relates to the list of lands with arrears presented to Council and as attached and hereto forming a part of these minutes.
CARRIED.

#67-2015 DISCRETIONARY USE APPLICATION – NEIS BEACH LTD. (PTN. SE-23-53-27-W2)

BAUER-HYDE: That the District of Lakeland No. 521 instruct the Administration to proceed with the advertising and notification of ratepayers as it pertains to the discretionary use application put forth by Neis Beach Ltd.. The proposal is for the construction of a 40 foot x 60 foot steel building complete with chain link fencing and security gate on the Ptn. SE-23-53-27-W2 as per submitted plans and diagrams.
CARRIED.

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REEVE

#68-2015 ROAD BANS – 2015

CHRISTENSEN: That the District of Lakeland No. 521, in order to facilitate the early spring construction season and having evaluated the long range seasonal conditions, hereby instruct Administration to proceed with the removal of the Spring Weight restrictions by May 8, 2015 if the Province has not already done so.
CARRIED.

#69-2015 NORTH SASK RIVER BASIN COUNCIL – DISTRICT REPRESENTATIVE

CHRISTENSEN: That the District of Lakeland No. 521, being a member of the North Saskatchewan River Basin Council herewith appoint Mr. Wayne Hyde of Christopher Lake as the representative of the municipality and to attend any future meetings of the River Basin Council and provide reports as required as to the operations of the North Sask River Basin Council.
CARRIED.

#70-2015 ADJOURN

STAUFFER: That this meeting do now adjourn.
CARRIED.

Meeting adjourned at 2:20 P.M.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD
ON FRIDAY, MAY 15, 2015 COMMENCING AT 9:00 A.M.**