

MONDAY, DECEMBER 16, 2013

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, December 16, 2013.

Meeting Called to Order at 9:07 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – Walter Plessl

Division 4 – John Stauffer

Division 5 – Gren Smith-Windsor

Administrator – Dave E. Dmytruk

#247-2013 AGENDA

**BAUER-HYDE: That the District of Lakeland No. 521 approve the Agenda as presented.
CARRIED.**

#248-2013 MINUTES – NOVEMBER 18, 2013

**ONDRUSEK: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, November 18, 2013 be adopted as presented.
CARRIED.**

ADMINISTRATION REPORTS

PUBLIC WORKS – PUBLIC WORKS MANAGER ERNIE LOCKE PRESENTED A WRITTEN REPORT TO COUNCIL. SOME ISSUES WITH EQUIPMENT BREAKDOWNS BUT ALL ARE BACK IN WORKING CONDITION WITH THE EXCEPTION OF THE BACKHOE THAT IS DUE BACK FROM THE SHOP THIS WEEK. SOME PERSONAL VISITS ARE BEING CONDUCTED WITH RATEPAYERS TO ADVISE THEM OF THE SNOW REMOVAL POLICY FROM PRIVATE PROPERTY ONTO MUNICIPAL RIGHT OF WAYS. COUNCIL REQUESTED A REVIEW OF THE HUMAN RESOURCE POLICY REGARDING EMPLOYEES ON DISABILITY LEAVE AND THE LENGTH OF TIME A POSITION IS HELD OPEN FOR THEM.

EPS – COUNCIL REVIEWED THE WRITTEN REPORT FROM ENFORCEMENT & PROTECTIVE SERVICES ON ACTIVITIES FOR THE PREVIOUS MONTH. EPS HAS EMBARKED ON A REVIEW OF UNSIGHTLY PREMISES AND PROVIDED THE COUNCIL WITH A REPORT ON 42 RANDOM INSPECTIONS IN THE DISTRICT.

ADMINISTRATION – COUNCIL REVIEWED A WRITTEN REPORT FROM ADMINISTRATION ON THE ACTIVITIES OVER THE PAST MONTH. MACINTOSH HOTEL RESIDENTIAL SUBDIVISION HAS BEEN APPROVED BY COMMUNITY PLANNING, NO FURTHER WORD FROM THE DEVELOPER ON THE PROPOSED INTERNET TOWER AT MURRAY POINT, LEASE ACCESS AGREEMENT FOR THE MUNICIPAL RESERVE HAS BEEN COMPLETED FOR THE VICTORIA AVENUE RESIDENTS,

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REEVE

ADMINISTRATION REPORTS CONTINUED

REQUEST FOR PROPOSALS FOR INFRASTRUCTURE ANALYSIS HAS BEEN SUBMITTED TO THREE CONSULTING ENGINEERS FOR QUOTES, COMMUNITY PLANNING HAS APPROVED THE SUBDIVISION APPLICATION FOR THE DISTRICT FOR THE DEVELOPMENT OF A NEW MUNICIPAL SHOP AND COMPOUND ADJACENT TO THE EMMA LAKE LANDFILL, THE FINAL DRAFT OF THE STRATEGIC PLAN HAS BEEN PREPARED AND WILL BE SUBMITTED TO THE RATEPAYERS FOR COMMENTS, THE DISTRICT IS TO PROCEED WITH THE PROPOSED ACCESS CLOSURE OF CUELENAERE DRIVE OFF OF HIGHWAY #263 TO ACCOMMODATE THE NEW RECONSTRUCTION OF THE HIGHWAY, DISTRICT WILL BE UPDATING AND ENHANCING THE MUNICIPAL WEBSITE OVER THE NEXT COUPLE OF MONTHS.

#249-2013 ACCOUNTS PAYABLE

CHRISTENSEN: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for November, 2013 as attached hereto and forming a part of these minutes totaling \$244,031.52 and including cheques #20142 to #20221 and payroll totaling \$57,250.44.
CARRIED.

#250-2013 BYLAW NO. 16-2013 – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 16-2013 being a bylaw respecting the collection and disposal of waste be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

COUNCILLOR REPORTS

BAUER-HYDE – PRESENTED WRITTEN REPORT OUTLINING THE INCREASE IN HOURS FOR THE LOCAL LIBRARY FROM 14 TO 16 HOURS. HOURS OF OPERATION FOR 2014 WILL BE MONDAY AND THURSDAY FROM 1PM TO 7PM AND SATURDAYS 10AM TO 2PM. TRUDY MCDOWELL TO SERVE AS THE ALTERNATE LIBRARIAN DURING THESE HOURS AS REQUIRED.

PLESSL – NO REPORT

SMITH-WINDSOR – NO REPORT

ONDRUSEK – NO REPORT

STAUFFER – MEETING HELD WITH UNIVERSITY OF SASKATCHEWAN ON ENVIRONMENTAL PROJECT, EXPECT SOME PROGRESS OVER THE NEXT COUPLE OF MONTHS. SAKAW-ASKIY HELD THEIR OPEN HOUSES ON THE FOREST MANAGEMENT PLAN FOR THE AREA – GOOD INFORMATION BUT COULD HAVE HAD BETTER PARTICIPATION AND ATTENDANCE FROM THE PUBLIC.

#251-2013 FINANCIAL STATEMENT – NOVEMBER, 2013

STAUFFER: That the Statement of Cash Receipts and Cash Payments for the month of November, 2013 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

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REEVE

#252-2013 DECLARATION OF EMERGENCY

BAUER-HYDE: That the District of Lakeland No. 521 proceed with the declaration of a State of Emergency from the November 3rd, 2013 Snow storm in order to allow for various ratepayers to submit claims under the Provincial Disaster Assistance Program:

WHEREAS, the District of Lakeland No. 521 in the Province of Saskatchewan is encountering extreme damage due to a heavy accumulation of snow that requires prompt action to prevent harm or damage to the safety, health or welfare of persons located within the boundaries.

THEREFORE, pursuant to Section 20 of The Emergency Planning Act 1989, the Council of the District of Lakeland No. 521 declares that a local emergency exists at 9:00 A.M. on the 3rd day of November, 2013.

CARRIED.

#253-2013 COUNCIL MEETING DATES – 2014

SMITH-WINDSOR: That the Council of the District of Lakeland No. 521 establish the third Monday of every month for their regular Council meetings commencing at 9:00 A.M. with the following exceptions:

Friday, February 14, 2014

Tuesday, April 22, 2014

Friday, May 16, 2014.

CARRIED.

#254-2013 MUNICIPAL STAFF SALARIES – 2014

CHRISTENSEN: That the District of Lakeland No. 521 accept the recommendation from Administrator Dave E. Dmytruk and approve the following salaries for the municipal staff for 2013:

Public Works Manager – Ernie Locke - \$72,800/annum

Maintenance – Craig Erhardt - \$28.50/hr.

Maintenance – Maurice Richard - \$23.00/hr.

Maintenance – Sidney Richard - \$22.00/hr.

Grader Operator – Jerry Nordquist - \$26.00/hr.

Assistant Administrator – Tracey McShannock - \$52,650/annum

Accounting Officer – Mandy Fowler - \$23.00/hr.

Receptionist – Charlene Goodwin - \$20.00/hr.

Development Officer – Elizabeth Martin - \$21.00/hr.

Enforcement & Protective Services – Jarett Taylor - \$77,070/annum

Enforcement & Protective Services – Dale Rogozinsky - \$22.79/hr.

All benefits, Dental, Health, Life Ins., Short Term and Long Term Disability to remain the same as in 2013.

CARRIED.

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REEVE

#255-2013 APPOINTMENT – ADVISORY COMMITTEE - GREAT BLUE HERON PROVINCIAL PARK

CHRISTENSEN: That the Council of the District of Lakeland No. 521 herewith appoint Cheryl Bauer Hyde as the District representative to the advisory committee for the Great Blue Heron Provincial Park with John Stauffer to serve as the alternate member.
CARRIED.

#256-2013 ADJOURN

STAUFFER: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD
ON MONDAY, JANUARY 20, 2014 COMMENCING AT 9:00 A.M.**