

**MONDAY, DECEMBER 15, 2014**

**Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, December 15, 2014.**

**Meeting Called to Order at 9:10 A.M.**

**Present – Reeve – Al Christensen  
Division 1 – John Ondrusek  
Division 2 – Cheryl Bauer-Hyde  
Division 3 – Walter Plessl  
Division 4 – John Stauffer  
Division 5 – Gren Smith-Windsor  
Administrator – Dave E. Dmytruk**

**#206-2014 AGENDA**

**STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented and amended.  
CARRIED.**

**#207-2014 MINUTES – NOVEMBER 17, 2014**

**BAUER-HYDE: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, November 17, 2014 be adopted as presented.  
CARRIED.**

**ADMINISTRATION REPORTS**

**PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Tree removal for the year is almost complete and the Public Works staff has been able to keep up with snow removal. Municipal Shop construction is on schedule with the walls and roof completed and sheeted. Council was advised that the District has qualified for a grant of \$250,000 from the Water Security Agency to assist in various drainage projects within the municipality.**

**ADMINISTRATION – Council reviewed a written report from Administration on activities over the past month. Administration is preparing for the year end audit scheduled for February 4, 2015. Amendments to the Official Community Plan and Zoning bylaw are being prepared for submission to the District Planning Commission.**

**EPS – Council reviewed the written report from Enforcement & Protective Services on activities for the previous month. Some further training has been conducted by the staff as required. Some discussion also ensued in regards to the new Provincial Community Safety Officer initiative being implemented in 2015 and its impact on present operations within the District.**

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**REEVE**

**#208-2014 ACCOUNTS PAYABLE**

**SMITH-WINDSOR:** That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for November, 2014 as attached hereto and forming a part of these minutes totaling \$529,372.83 and including cheques #21082 to #21153 and payroll totaling \$38,657.70.  
**CARRIED.**

**#209-2014 SARM INSURANCE COVERAGE – 2015**

**PLESSL:** That the District of Lakeland No. 521 amend their insurance coverage with the SARM for 2015 as follows to ensure replacement cost coverage on the following buildings:

- Anglin Lake Fire hall – increase from \$47,000 to \$130,000
  - Elk Ridge Fire hall – increase from 47,000 to \$137,000
  - Sunnyside Fire hall – increase from \$74,000 to \$257,000
- CARRIED.**

Reeve Al Christensen declared the Public Hearing open at 10:00 A.M. regarding the sale of a portion of dedicated land (Ptn. NW-11-53-27-W2 Parcel #147379630) to facilitate the reconstruction of Highway #263 by the Province of Saskatchewan. There were no oral or written presentations made. One of two individuals present at the hearing requested a clarification on the amount of land being sold as it was adjacent to his residential property. The Public Hearing was declared closed at 10:13 A.M.

**#210-2014 BYLAW NO. 12-2014 – 2<sup>ND</sup> READING (CPL RECREATION)**

**ONDRUSEK:** That Bylaw No. 12-2014 be now read the second time.  
**CARRIED.**

**#211-2014 BYLAW NO. 12-2014 – 3<sup>RD</sup> READING & ADOPTION (CPL RECREATION)**

**PLESSL:** That Bylaw No. 12-2014 being a bylaw to provide for the entering into an Agreement with member municipalities to facilitate the establishment of a recreation committee be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
**CARRIED.**

**#212-2014 BYLAW NO. 13-2014 – 2<sup>ND</sup> READING (MUNICIPAL DISCOUNTS/PENALTIES)**

**STAUFFER:** That Bylaw No. 13-2014 be now read the second time.  
**CARRIED.**

**#213-2014 BYLAW NO. 13-2014 – 3<sup>RD</sup> READING & ADOPTION (MUNICIPAL DISCOUNTS/PENALTIES)**

**BAUER-HYDE:** That Bylaw No. 13-2014 being a bylaw to provide for the application of discounts for prompt payment of taxes and penalties on current tax amounts be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
**CARRIED.**

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**REEVE**

**#214-2014 BYLAW NO. 14-2014 – 2<sup>ND</sup> READING (BUILDING BYLAW)**

STAUFFER: That Bylaw No. 14-2014 be now read the second time.  
CARRIED.

**#215-2014 BYLAW NO. 14-2014 – 3<sup>RD</sup> READING & ADOPTION (BUILDING BYLAW)**

BAUER-HYDE: That Bylaw No. 14-2015 being a bylaw to amend the Building bylaw for the District of Lakeland No. 521 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**#216-2014 BYLAW NO. 15-2014 – 2<sup>ND</sup> READING (SALE OF DEDICATED LANDS)**

PLESSL: That Bylaw No. 15-2014 be read the second time.  
CARRIED.

**#217-2014 BYLAW NO. 15-2014 – 3<sup>RD</sup> READING & ADOPTION (SALE OF DEDICATED LANDS)**

ONDRUSEK: That Bylaw No. 15-2014 being a bylaw to provide for the sale of a portion of dedicated lands located on the NW-11-53-27-W2 more specifically Parcel #147379630, PB#, Plan 88PA10509 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**COUNCILLOR REPORTS**

BAUER-HYDE – A written report was presented outlining the recent meeting of the Christopher Lake Library, Wapiti Regional Library, CPL Recreation and the Enforcement and Protective Services Board. Copies of the confidential minutes were circulated to the Council for their information. Some discussion ensued regarding funding for the Library as well as the CPL Recreation program.

STAUFFER- No Report.

ONDRUSEK – No Report but advised Council that due to work commitments, he will be unable to represent the Council at the ECLA Committee meetings.

SMITH-WINDSOR – No Report.

PLESSL – No Report.

CHRISTENSEN – No Report.

**#218-2014 FINANCIAL STATEMENT – NOVEMBER, 2014**

SMITH-WINDSOR: That the Statement of Cash Receipts and Cash Payments for the month of November, 2014 for the District of Lakeland No. 521 be adopted as presented.  
CARRIED.

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REEVE

**#219-2014 BYLAW NO. 16-2014 – INTRO. & 1<sup>ST</sup> READING (INTER MUNICIPAL BUSINESS LICENSING)**

CHRISTENSEN: That Bylaw No. 16-2014 being a bylaw to provide for the municipality to enter into an agreement to administer Inter Municipal Business licenses be introduced and read a first time.  
CARRIED.

**#220-2014 BYLAW NO. 16-2014 – 2<sup>ND</sup> READING (INTER MUNICIPAL BUSINESS LICENSING)**

ONDRUSEK: That Bylaw No. 16-2014 be read the second time.  
CARRIED.

**#221-2014 BYLAW NO. 16-2014 – 3<sup>RD</sup> READING & ADOPTION (INTER MUNICIPAL BUSINESS LICENSING)**

PLESSL: That Bylaw No. 16-2014 being a bylaw to provide for the municipality to enter into an agreement to administer Inter Municipal Business licenses be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED UNANIMOUSLY.

At 11:00 A.M., John & Karen Bosker and Wendy Olde attended the meeting to review and discuss a proposed drainage project in the Bell’s Beach subdivision that would affect their properties. Concern was expressed that excess moisture and water to be channeled between the two properties could potentially affect their properties. It was explained that consultations had been held with the consulting engineer and Water Security Agency in terms of developing an appropriate design for the project. The matter was deferred to Public Works for a further review and cost analysis of other options if any were to be considered.

At 11:30 A.M. Myron Derow attended the meeting to present a proposal for a private commercial marina in the McPhail Cove area that would include docking, storage and fueling capabilities. Council deferred any decision on the matter pending further discussions as to the present lake usage and capacity. Mr. Derow indicated that he will also be initiating discussions with Sask Parks as to any potential locations in the Murray Point area.

**#222-2014 RECESS FOR LUNCH**

PLESSL: That the Council recess to 1:00 P.M. for lunch.  
CARRIED.

MEETING RESUMED AT 1:07 P.M.

**#223-2014 REZONING REQUEST – GATEWAY RESORT**

CHRISTENSEN: That the District of Lakeland No. 521 submit a letter to Gateway Resort advising them that the Council will not consider a rezoning on the property at McPhee Lake as requested and that the property will remain zoned Commercial. A copy of the regulations for the Commercial District including permitted and discretionary uses are to be sent to Gateway Resort for their information.  
CARRIED.

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REEVE

**#224-2014 REFUSE COLLECTION CONTRACT – GREENLAND WASTE DISPOSAL LTD.**

**CHRISTENSEN:** That the District of Lakeland agree to extend the contract with Greenland Waste Disposal Ltd. for refuse and recycling collection for an additional three year period subject to the following pricing and parameters:

Refuse Collection rate for 2015 will remain the same as in 2014 at \$6,067.50/month with weekly pickup to continue on Monday. For 2016 and 2017 upon annual performance review, increases in the contract will be limited to Consumer Price index as well as a fixed 10% fuel surcharge should fuel go above \$1.30/liter.

Recycling collection rate for 2015 will remain the same as in 2014 at \$860.00/trip or approximately \$47.78 per lift/container. For 2016 and 2017 upon annual performance review, increases will be limited to Consumer Price index as well as a fixed 10% surcharge should fuel go above \$1.30/liter.

Greenland Waste will provide 5 (five) additional 6 cubic yard refuse containers to be located within the municipality at the following locations: Ambrose, Sunnyside, Murray Point, Bell's Beach and Anglin Lake. These containers are to be utilized by ratepayers needing to dispose of their refuse in the event that they are unable to attend to their personal refuse containers during Monday morning refuse collections. It is the intent to eliminate or reduce the number of bear issues and refuse within the municipality. These will be emptied on a weekly basis and will be available from May 1 to October 31 each year. The District is to provide further information to the ratepayers in the annual Spring mailout.

**CARRIED.**

The Council briefly discussed the infrastructure report from Bullee Consulting and the recommendations from the Environment Committee as it pertains to the evaluation and review of the existing municipal infrastructure including landfills, lagoons and roads. Several options and recommendations regarding the landfills and lagoons were reviewed with the District proceeding to request a costing from the consultant on the options being considered. The report to be presented to the Council for further review and study by February 15, 2015.

**#225-2014 LAKELAND & DISTRICT CO-OPERATIVE VOLUNTEER FIRE DEPARTMENT CONTRACT - 2015**

**PLESSL:** That the District of Lakeland No. 521 approve and authorize the fire service contract for 2015 with the Lakeland and District Co-operative Volunteer fire department as attached hereto and forming a part of these minutes, with the rates remaining at \$100.00 for fire protection services on all individual properties within the municipality.

**CARRIED.**

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**REEVE**

**#226-2014 FIRE CHIEF APPOINTMENT – 2015**

**SMITH-WINDSOR:** That the District of Lakeland No. 521 appoint Chris McShannock as the Fire Chief for the municipality for 2015 as per recommendation from the Lakeland and District Co-operative Volunteer Fire Department. The Province of Saskatchewan is to be notified by letter of the appointment.  
**CARRIED.**

**#227-2014 IN CAMERA**

**CHRISTENSEN:** That the Council of the District of Lakeland No. 521 agree to enter into an in-camera session.  
**CARRIED.**

**#228-2014 OUT OF CAMERA**

**STAUFFER:** That the Council of the District of Lakeland No. 521 move out of the in camera session and revert back to the regular Council meeting.  
**CARRIED.**

**#229-2014 MUNICIPAL STAFF SALARIES – 2015**

**STAUFFER:** That the District of Lakeland No. 521 accept the recommendation from Administrator Dave E. Dmytruk and approve the following salaries for the municipal staff for 2015:

- Public Works Manager – Ernie Locke - \$75,000/annum
- Maintenance – Craig Erhardt - \$29.57/hr.
- Maintenance – Sidney Richard - \$23.00/hr.
- Maintenance – Dave Goodwin - \$21.00/hr.
- Maintenance – Tyson Flescher - \$21.00/hr.
- Maintenance Kelly Freemont - \$20.00/hr.
- Maintenance Tim Pastuck - \$20.00/hr.
- Assistant Administrator – Tracey McShannock - \$54,600/annum
- Accounting Officer – Mandy Fowler - \$24.00/hr.
- Receptionist – Charlene Goodwin - \$21.00/hr.
- Development Officer – Elizabeth Martin - \$22.00/hr.
- Enforcement & Protective Services – Jarett Taylor - \$79,000/annum
- Enforcement & Protective Services – Dale Rogozinsky - \$23.70/hr.

All benefits, Dental, Health, Life Ins., Short Term and Long Term Disability to remain the same as in 2014.  
**CARRIED.**

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**REEVE**

**#230-2014 ADMINISTRATOR SALARY – 2015**

**ONDRUSEK:** That the Council for the District of Lakeland No. 521 adjust the salary range for the Rural Administrator position as follows: \$97,000 - \$117,000/annum and further that the 2015 salary for Administrator Dave E. Dmytruk be set at \$117,000/annum plus benefits. (SARM Disability, Municipal Superannuation, Life Insurance, Dental and Health).  
CARRIED.

**#231-2014 COUNCIL MEETING DATES – 2015**

**BAUER-HYDE:** That the District of Lakeland No. 521 establish the third Monday of each month for their regular Council meetings for 2015 commencing at 9:00 A.M. with the following exceptions:

Tuesday, February 17, 2015 and Friday, May 15, 2015

CARRIED.

**#232-2014 ADJOURN**

**PLESSL:** That this meeting do now adjourn.  
CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD  
ON MONDAY, JANUARY 19, 2015 COMMENCING AT 9:00 A.M.**