



**District of Lakeland No. 521
Meeting Minutes**

December 19, 2016 - Regular Council Meeting - 8:30 a.m.

Minutes of the Meeting of the Council of the District of Lakeland No. 521 held in the Council Chambers at the Municipal Office, 48 Main Street West, Christopher Lake, Saskatchewan, on Monday, December 19, 2016.

Present - Reeve - Cheryl Bauer Hyde
Division 1 - Karen Bosker
Division 2 - Walter Plessl
Division 3 - Doug Oftedal - by telephone
Division 4 - John Stauffer
Division 5 - Tom Burwell
Administrator - Tammy Knuttila
Assistant Administrator - Tracey McShannock

1. Call To Order

Meeting Called to Order at 8:45 am.

2. Delegations

2016-263

3. Adoption of Agenda

Councillor Stauffer

That the agenda be approved as presented.

CARRIED

3.1 Conflict of Interest/Public Disclosure

John Stauffer indicated he would declare a conflict of interest regarding the Lakeland & District Volunteer Fire Cooperative Agreement when it was discussed.

2016-264

4. Adoption of Minutes

Councillor Bosker

That the minutes of the regular meeting of the Council of the District of Lakeland No. 521 held on November 21, 2016 be adopted as presented.

CARRIED

5. Business Arising from Minutes

2016-265

5.1 Code of Ethics Bylaw No. 14-2016 2nd Reading

Reeve Bauer-Hyde

That Bylaw No.14-2016 being a bylaw to provide for a Code of Ethics for the Council of the District of Lakeland be now read a second time.

CARRIED

2016-266

5.1.1 Code of Ethics Bylaw No. 14-2016 3rd Reading

Councillor Stauffer

That Bylaw No.14-2016 being a bylaw to provide for a Code of Ethics for the Council of the District of Lakeland be now read a third time and adopted.

CARRIED

6. Action/Motion Item Reports

Administration was directed to arrange a meeting with representatives of the R.M. of Paddockwood and the Blue Heron Provincial Park to discuss Poachers Road.

Administration was also directed to inquire with the Province whether a new application is required for a grant under the PTIC Program.

7. Lakeland District Protective Services Report

Council was advised of the appointment of the LDPS Special Constables as Deputy Enforcement Officers under *The Wildlife Act* for the purposes of confirming jurisdiction for assistance in provincial parks.

8. Public Works Report

(During the presentation of the Public Works Report, the Bells Beach drainage issue was discussed and Councillor Bosker declared a conflict of interest and left the meeting during that part of the agenda.)

9. Administration Report

Council was advised that the staff held a strategic planning session and a record of those proceedings will be provided to Council at its January meeting.

10. Building/Development Report

2016-267

11. Accounts for Payment

Councillor Plessl

That the accounts as attached hereto and forming part of these minutes totalling \$337,294.16 and including cheques #22876 to #22953 and payroll totalling \$36,736.78 be approved for payment.

CARRIED

2016-268

12. Financial Statements

Councillor Bosker

That the Statement of Financial Activities as of December 15, 2016 be received as presented.

CARRIED

13. Councillor Division Reports

13.1 Reeve Bauer Hyde

A written report was submitted regarding the proceedings of the following meetings attended:

- North Central Lakelands Planning District
- Waskesiu Wilderness Region
- Great Blue Heron Provincial Park Advisory
- Protective Services Board
- Christopher Lake Library Board
- CPL Recreation Committee

2016-269

13.1.1 Wapiti Regional Library Concern Letter

Councillor Stauffer

That in response to the City of Prince Albert advertisement for a Public Hearing regarding the proposed boundary change for the Wapiti Regional Library the Administration send a letter to the City of Prince Albert to indicate concerns. The boundary change would remove the City of Prince Albert from the Wapiti Regional Library, which would have an impact on the remaining region if the Minister of Education approves the request. The primary impact relates to the decrease in provincial funding resulting in additional costs (approximately \$1.50/capita) to the remaining municipalities.

CARRIED

13.2 Councillor Bosker

Councillor Bosker provided a copy of her written report to ratepayers in Division 1.

13.3 Councillor Plessl

13.4 Councillor Oftedal

13.5 Councillor Stauffer

Councillor Stauffer requested that information regarding the costs of the Carwin Park drainage with and without the retaining wall be included on the agenda and Council reviewed the cost information.

Councillor Stauffer also provide the Financial Information from the North Central Sask. Waste Management Corp. meeting.

13.6 Councillor Burwell

14. New Business

2016-270

14.1 2017 Council Meeting Dates

Councillor Plessl

That Council change the Council Meeting dates to the 2nd Monday of each month, which would result in the following dates:

Monday, January 9, 2017
Monday, February 13, 2017
Monday, March 13, 2017
Monday, April 10, 2017
Friday, May 5, 2017
Monday, June 12, 2017
Monday, July 10, 2017
Monday, August 14, 2017
Monday, September 11, 2017
Monday, October 16, 2017
Monday, November 13, 2017
Monday, December 11, 2017

CARRIED

15. Public Hearings 10:00 a.m.

2016-271

15.1 Open a Public Hearing - Discretionary Use for Greenhouse Parcel A, 71PA12077 Gust/DiPaolo Greenhouse

Councillor Oftedal

That the Public Hearing now open at 10:00 am to receive submissions regarding the application of Tammie DiPaolo and Les Gust to establish a greenhouse as a discretionary use on Parcel A, Plan 71PA12077.

CARRIED

15.2 Public Hearing

There were no written or verbal submissions received.

2016-272

15.3 Close a Public Hearing

Councillor Oftedal

That the Public Hearing now close.

CARRIED

2016-273

15.4 Discretionary Use for Greenhouse Parcel A 71PA12077 Gust/DiPaolo Greenhouse

Councillor Plessl

That Council approve the discretionary use application for a greenhouse on Parcel A, 71PA12077 Gust/DiPaolo.

CARRIED

2016-274

16. Elk Ridge Refuse Collection Contract

Councillor Oftedal

That the execution of the Refuse Collection Contract between the District and Elk Ridge Golf and Conference Centre Inc. be authorized.

CARRIED

2016-275

17. 2017 Fire Services Agreement

Councillor Burwell

That the execution of the 2017 Fire Services Agreement between the District of Lakeland No. 521 and the Lakeland and District Cooperative Volunteer Fire Department be authorized. Further that Chris McShannock be appointed Fire Chief for 2017.

CARRIED.

(Councillor Stauffer declared a conflict of interest in the above motion and left the meeting during the discussion and voting thereon.)

18. In Camera

2016-276

18.1 2017 Staff Salary Rates

Councillor Bosker

That this meeting now recess in order to meet in camera pursuant to Section 16(1)(d) in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 10:15 am.

Parties in attendance were Reeve Cheryl Bauer-Hyde, Division 1 Councillor Karen Bosker, Division 2 Councillor Walter Plessl, Division 3 Councillor Doug Oftedal (by phone), Division 4 Councillor John Stauffer, and Division 5 Councillor Tom Burwell.

CARRIED

2016-277

18.1.1 Out of Camera

Councillor Plessl

That the In Camera Session conclude and the Council Meeting now reconvene at 10:30 am.

CARRIED

2016-278

18.2 2017 Staff Salary Rates

Councillor Plessl

a. That the following salary grids be confirmed:

- Salary Grid 1 – Summer Student/Casual - \$15.17/hr. to \$20.22/hr.
- Salary Grid 2 – Seasonal Maintenance - \$20.22/hr. to \$25.28/hr.
- Salary Grid 3 – Maintenance Operator - \$24.27/hr. to \$29.32/hr.
- Salary Grid 4 – Assistant Administrator - \$25.28/hr. to \$31.35/hr.
- Salary Grid 5 – Public Works Manager - \$26.73/hr. to \$38.89/hr.
- Salary Grid 6 – Finance Officer - \$21.24/hr. to \$26.29/hr.
- Salary Grid 7 – Development Officer - \$22.25/hr. to \$27.30/hr.
- Salary Grid 8 – Assistant Development Officer - \$17.19/hr. to \$22.25/hr.
- Salary Grid 9 – Receptionist - \$18.20/hr. to \$23.26/hr.
- Salary Grid 10 – Special Constable – Supervisor - \$33.37/hr. to \$38.96/hr.
- Salary Grid 11 – Special Constable - \$27.30/hr. to \$32.36/hr.
- Salary Grid 12 – Seasonal Maintenance Supervisor - \$21.24/hr. to \$26.29/hr.

b. That the following salaries be approved for 2017:

- Kelly Freemont - \$23.25/hr.
- Tim Pastuck - \$23.25/hr.
- Sidney Richard - \$26.29/hr.
- Tracey McShannock - \$31.35/hr. (\$61,133/yr.)
- Ernie Locke - \$38.89/hr. (\$80,880/yr.)
- Mandy Fowler - \$26.29/hr. (\$51,258/yr.)
- Elizabeth Martin - \$25.28/hr. (49,286/yr.)
- Charlene Goodwin - \$23.25/hr. (\$45,343/yr.)
- Jarett Taylor - \$38.96/hr. (\$81,030/yr.)
- Dave Goodwin - \$24.26/hr.
- Paul Sirman - \$31.34/hr. (\$65,189/yr.)

CARRIED

19. Correspondence

19.1 Action Items

2016-279

19.1.1 Lakeland Snowmobile Club re Donation for Provincial Rally

Councillor Plessl

That a corporate sponsorship of \$500 for the Lakeland Snowmobile Club be APPROVED in support of the 2017 Saskatchewan Snowmobile Association Annual Festival from February 24th - 26th, 2017.

CARRIED

19.2 Information Items

19.2.1 Correspondence Information SK Legislative Assembly Nicole Rancourt

19.2.2 Correspondence Information SAMA 2017 Revaluation Information Sheets

19.2.3 City of Prince Albert re Public Hearing for Proposed Library Boundary Change

19.2.4 Garry Kerr re Various Concerns

19.2.5 SARM Update November, 2016

19.2.6 Water Security Agency re Channel Clearing Program

2016-280

19.2.7 SERM re Landfill Non Compliance

Reeve Bauer-Hyde

That the letter received from the Ministry of Environment, Environmental Protection Branch regarding compliance deficiencies at the landfills, be referred to the Utilities Committee for review.

CARRIED

2016-281

19.3 Receive Correspondence

Councillor Stauffer

That the following correspondence be received:

1. SK Legislative Assembly Nicole Rancourt
2. SAMA re: 2017 Revaluation Information Sheets
3. City of Prince Albert re: Public Hearing for Proposed Library Boundary Change
4. Garry Kerr re: Various Concerns
5. SARM re: Update
6. Water Security Agency re: Channel Clearing Program
7. SERM re: Landfill Non Compliance
8. Lakeland Snowmobile Club re: Donation for Provincial Rally

CARRIED

20. Ratepayer Concerns Received

21. Other Business

2016-282

22. Adjournment

Councillor Oftedal

That this meeting now adjourn at 11:10 am.

CARRIED

Administrator

Reeve