

**TUESDAY, FEBRUARY 17, 2015**

**Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Tuesday, February 17, 2015.**

**Meeting Called to Order at 9:03 A.M.**

**Present – Reeve – ABSENT**

**Division 1 – John Ondrusek**

**Division 2 – Cheryl Bauer-Hyde**

**Division 3 – Walter Plessl**

**Division 4 – ABSENT**

**Division 5 – VACANT**

**Administrator – Dave E. Dmytruk**

**#15-2015 AGENDA**

**ONDRUSEK: That the District of Lakeland No. 521 approve the Agenda as presented.  
CARRIED.**

**#16-2015 MINUTES – JANUARY 19, 2015**

**PLESSL: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, January 19, 2015 be adopted as presented with the following request for an amendment: Page 2 – clarify “that the District does not have an official position with respect to the Hamlet status application submitted to the Province by Elk Ridge.”  
CARRIED.**

**ADMINISTRATION REPORTS**

**PUBLIC WORKS – In the absence of Public Works Manager Ernie Locke, Administrator Dave E. Dmytruk reviewed the written report with the Council. Snow removal was completed in 48 hours after the last snowfall and the roads are in good shape. Council reviewed the tenders received for the various drainage projects within the municipality. Tenders were also received for culverts and dust control product. A recommendation was made for the Council to consider.**

**#17-2015 TENDERS – DRAINAGE, CULVERTS AND DUST CONTROL**

**ONDRUSEK: That the District of Lakeland No. 521 having reviewed the tenders received for the various drainage projects and the provision of culverts and dust suppressant, approve the following tenders as per recommendation from the Public Works Manager:**

**Laura Lake drainage project – J.D. Excavating - \$38,800**

**Carwin Park drainage project – Borysiuk Contracting - \$49,000**

**Anglin Lake drainage project - Dmyterko Enterprises - \$29,930**

**Culverts – Prairie Steel – Carwin Park - \$9,008.89; Laura Lake - \$9,543.99**

**Dust Control – Clear Tec Industries - \$15,000**

**CARRIED.**

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**REEVE**

EPS – Council reviewed the written report from Enforcement & Protective Services on activities for the previous month. Activities and incidents were broken out by Division. A supplemental report from the Prince Albert RCMP was presented to Council outlining the activities and service calls in 2014 within the District of Lakeland.

ADMINISTRATION – Council reviewed a written report from Administration on activities over the past month. Annual audit has been completed. Draft budget presented to the Council for initial review. Final review and adoption scheduled for April, 2015. Municipal mapping has been completed and available for distribution with Council setting the prices later in the Agenda. Costs for spraying for Forest Tent Caterpillar infestation have been received and included in the budget for consideration for 2015. Bullee Consulting is set to present the final draft of their report for Council’s review and consideration. The revisions and updates to the Human Resource manual is almost completed and will be presented to the Council for review and ratification later this Spring. Meetings were held with Sask Highways regarding the development of Poacher’s road and SERM regarding the potential bear presence in the District for 2015.

**#18-2015 ACCOUNTS PAYABLE**

BAUER-HYDE: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for January, 2015 as attached hereto and forming a part of these minutes totaling \$1,041,820.34 and including cheques #21222 to #21266 and payroll totaling \$28,820.58.  
CARRIED.

**#19-2015 BYLAW NO. 1-2015 – 3<sup>RD</sup> READING & ADOPTION (FIRE PROTECTION LEVY)**

ONDRUSEK: That Bylaw No. 1-2015 being a bylaw to provide for a Fire Protection levy for 2015 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**#20-2015 BYLAW NO. 2-2015 – 3<sup>RD</sup> READING & ADOPTION (REFUSE COLLECTION)**

PLESSL: That Bylaw No. 2-2015 being a bylaw to provide for a refuse collection levy for 2015 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**#21-2015 BYLAW NO. 3-2015 – 3<sup>RD</sup> READING & ADOPTION (STREET LIGHTING)**

BAUER-HYDE: That Bylaw No. 3-2015 being a Bylaw to provide for a street light levy for 2015 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**COUNCILLOR REPORTS**

ONDRUSEK – No Report.

PLESSL – No Report - but very pleased with Public Works operations this winter.

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REEVE

BAUER-HYDE – Presented a written report and updated the Council on the operations of the Christopher Lake Library as well as the progress of the Advisory group for the Great Blue Heron Provincial Park. The Community Safety Officer program being initiated by the Province is set to begin with basic training costs to be around \$4,000 per individual. Training sessions are to be provided by Sask Polytech. A report from the Environmental Advisory Committee on a recent workshop on Zebra Mussels attended by Councillor John Stauffer and Environmental Advisory Committee member Wayne Hyde was reviewed. The District will be setting up a sampling program for these invasive species in 2015.

**#22-2015 FINANCIAL STATEMENT – JANUARY, 2015**

PLESSL: That the Statement of Cash Receipts and Cash Payments for the month of January, 2015 for the District of Lakeland No. 521 be adopted as presented.  
CARRIED.

**#23-2015 PROPOSED DEVELOPMENT – ISLAND LAKE (HEISLER)**

BAUER-HYDE: That the Council of the District of Lakeland No. 521 submit a letter to Mr. Tim Heisler advising him that the District cannot support his proposed recreational vehicle site and watersports development for Island Lake as he has not met the requirements of Community Planning for the access road and has not addressed Provincial and First Nations concerns as it pertains to the development of the area.  
CARRIED.

**#24-2015 COMMUNITY DOCK APPLICATION – BELL’S BEACH ( YUNGWIRTH)**

STAUFFER: That the Council of the District of Lakeland No. 521 deny the application for a Community dock from Leonard Yungwirth at the Slotten’s Bay location in Bell’s Beach. The Council is to cite access issues as well as the present density of docks in the area which is not conducive to further development at that location.  
CARRIED.

**#25-2015 COUNCILLOR RESIGNATION (DIVISION 5)**

BAUER-HYDE: That the Council for the District of Lakeland No. 521 in accordance with Section 96 of The Municipalities Act, accept with regret, the resignation from Councillor Gren Smith-Windsor effective January 30, 2015.  
CARRIED.

**#26-2015 MUNICIPAL BYELECTION – DIVISION 5**

ONDRUSEK: That the District of Lakeland in accordance with Section 5.1 of The Local Government Election Act, establish Saturday, July 4, 2015 as the date for the municipal by-election for Division 5 to fill the present vacancy on Council. Administration is directed to proceed with the required notices and postings pursuant to the aforementioned Act.  
CARRIED.

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REEVE

**#27-2015 POLICY – PLANNING & DEVELOPMENT**

**PLESSL:** That the District of Lakeland No. 521, in order to provide a more timely and convenient service to the ratepayers of the municipality and to reduce the wait times, adopt the following policy as it pertains to the Planning and Development department:

1. In order to ensure all pertinent information is submitted with all development and building permit applications and to ensure that all appropriate information is relayed by the Planning department when the permit is picked up, ratepayers are requested to make an appointment by contacting the Development department at (306) 982-2039 or the main office at (306) 982-2010.
  2. Appointments can be scheduled on Monday, Tuesday, Thursday and Friday.
  3. Wednesday has now been reserved for follow up physical site inspections where required.
- CARRIED.**

**#28-2015 MUNICIPAL MAPPING – PRICING**

**BAUER-HYDE:** That the District of Lakeland No. 521 establish the following pricing schedule for the new municipal maps that are to be offered for sale to the general public:

- Booklet Maps - \$25.00/ea.
- Large double sided wall map - \$20.00/ea.
- Large one-sided wall map - \$15.00/ea.

The Council agrees to provide complimentary booklet maps to the following organizations: Lakeland Volunteer Fire Cooperative – 7; Prince Albert Ambulance – 1; RCMP (Waskesiu & P.A.) – 2; SaskPower – 1; SaskEnergy – 1; SaskTel – 1; Citizens on Patrol (COPS) – 5; SERM – 2; Greenland Waste – 2.  
**CARRIED.**

**#29-2015 SARM CONVENTION – 2015**

**ONDRUSEK:** That the District of Lakeland No. 521 authorize the following Council members to attend the annual SARM Convention to be held at the Prairieland Exhibition Centre in Saskatoon from March 9 to March 12, 2015:

Reeve Al Christensen; Councillors Cheryl Bauer-Hyde; John Ondrusek, John Stauffer and Walter Plessl  
**CARRIED.**

**#30-2015 ADJOURN**

**PLESSL:** That this meeting do now adjourn.  
**CARRIED.**

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**ADMINISTRATOR**

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**REEVE**

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD  
ON MONDAY, MARCH 16, 2015 COMMENCING AT 9:00 A.M.**