

MONDAY, JANUARY 17, 2011

Minutes of the Meeting of Council of the Rural Municipality of Lakeland No. 521 held in the Municipal Office, Christopher Lake, Saskatchewan, Monday, January 17, 2011.

Meeting Called to Order at 9:00 A.M. by Reeve E.E. Christensen.

Present – Reeve E.E. Christensen

Division 1 – John Ondrusek

Division 2 – Ken Dobchuk

Division 3 – Jerry Aspvik

Division 4 – Cheryl Bauer-Hyde

Division 5 – Shirley Gange

Administrator – Dave E. Dmytruk

#1-2011 AGENDA

BAUER-HYDE: That the R.M. of Lakeland No. 521 approve the Agenda as presented and amended.
CARRIED.

#2-2011 MINUTES – DECEMBER 20, 2010

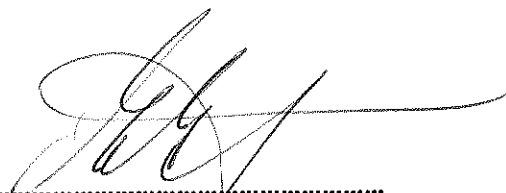
GANGE: That the minutes of the regular Council meeting held on Monday, December 20, 2010 be adopted as presented.
CARRIED.

#3-2011 MUNICIPAL EXCELLENCE AWARDS - 2011

CHRISTENSEN: That the R.M. of Lakeland No. 521 agree to submit applications for two awards for Municipal excellence, one sponsored by the Saskatchewan Waste Reduction Council and the other by the Province, SARM & SUMA. The awards would recognize the municipal efforts in paper recycling and innovative methods used in landfill reclamation. The Administrator and Councillor Shirley Gange will coordinate the respective applications.
CARRIED.

#4-2011 MUNICIPAL BOAT DOCK AND BOAT LIFT POLICY

ASPVIK: That the R.M. of Lakeland No. 521 instruct the Office Administration to amend the proposed Dock and Boat Lift Policy as discussed by Council and prepare a covering letter to be mailed to all ratepayers in the municipality advising them of the proposed policy and the public meeting to be scheduled in the summer of 2011 to hear any ratepayer comments and concerns.
CARRIED.



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REEVE

#5-2011 BUILDING INSPECTION SERVICES – R.M. OF LAKELAND NO. 521

BAUER-HYDE: That the R.M. of Lakeland No. 521 defer the decision on the hiring of a Building inspector for the municipality to February 14, 2011 to allow sufficient time for Reeve Christensen and Administrator Dave E. Dmytruk to review the tenders received and clarify several issues with respect to the applications.
CARRIED.

AT 10:30, THE R.M. COUNCIL HEARD THE APPEAL FROM MR. GARY HAUBER WITH RESPECT TO AN ORDER TO COMPLY ISSUED BY THE MUNICIPALITY FOR HIS PROPERTY LOCATED AT LOT 8, BLOCK B, DORAN PARK.

AT 11:20 A.M., THE COUNCIL REVIEWED AN ORDER TO COMPLY WITH THE SOLICITOR FOR GERALD BLACKMAN FOR HIS PROPERTY LOCATED AT LOT 1, BLOCK 1, MURRAY POINT. THE SOLICITOR REQUESTED MORE TIME TO REVIEW THE FILE WITH HIS CLIENT.

#6-2011 DEFERRAL – ORDER TO COMPLY - BLACKMAN

BAUER-HYDE: That the Council of the R.M. of Lakeland No. 521 agree to defer the appeal hearing for Mr. Gerald Blackman for Lot 1, Block 1, Murray Point to Monday, February 14, 2011 at 11:00 A.M.
CARRIED.

#7-2011 ORDER TO COMPLY – LOT 21, BLOCK 2, ANGLIN LAKE (HUGHES)

GANGE: That the R.M. of Lakeland No. 521 approve an extension to May 15, 2011 for Mr. Geoffrey Hughes to allow sufficient time for him to complete the requirements of his Order to Comply for Lot 21, Block 2, Anglin Lake.
CARRIED.

#8-2011 DEVELOPMENT EXPANSION – GATEWAY RESORT – McPHEE LAKE

GANGE: That the R.M. of Lakeland No. 521 approve the request from Gateway Resort to reorganize and expand their proposed development at McPhee Lake to accommodate 26 cabins and a refurbished house/office in accordance with their submitted plans and diagrams. The Council requested that the developer ensure that the access road will provide enough width to accommodate emergency vehicles and fire trucks when required.
CARRIED.

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REEVE

#9-2011 LETTER OF CONCERN – LOT 17, BLOCK 8, MACINTOSH POINT (DEMERS)

BAUER-HYDE: That the Council of the R.M. of Lakeland No. 521 instruct the Office Administration to submit a letter to Mr. Robert Demers advising that the R.M. is requesting that he give more consideration towards the needs of his neighbors when utilizing the municipal right of way. The Administrator and Supervising Officer are to contact Mr. Demers in this regard.
CARRIED.

#10-2011 RECESS

CHRISTENSEN: That the Council recess to 1:00 P.M. for lunch.
CARRIED.

MEETING RESUMED AT 12:45 P.M.

#11-2011 AUDIT SERVICES - 2011

ASPVIK: That the R.M. of Lakeland authorize the Reeve and Administrator to review and negotiate the audit tenders received for the provision of audit services for the municipality commencing in 2011 for the 2010 fiscal year. A letter is to be submitted to Breen and Associates advising them that once they have completed the 2009 audit, their services will no longer be required.
CARRIED.

COUNCILLOR REPORTS

GANGE – Acquire locks for recycle bins and have them keyed the same as the others

- Need to look at assessing lifespan of Emma Lake lagoon and landfill – concern that life expectancy is being reduced substantially due to neighboring developments
- Need to develop policy for RTM's moving into the municipality (Check with Rosetown)

ONDRUSEK – No report or concerns

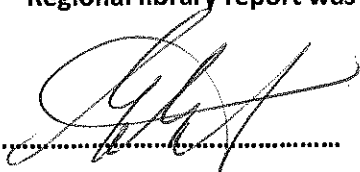
ASPVIK/DOBCHUK – some snow removal being done

- Gravel tenders have been completed
- Concern over licensing of snowmobiles and lack of enforcement as some funding from license fees goes to Snowmobile clubs for grooming of trails etc. and is needed

BAUER-HYDE – provided update on progress of new Recreation Director Brandy Smart

- Funding from the municipality will be required to keep the position functioning as Government funding has been reduced.
- Regional library report was presented

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REEVE



#12-2011 SUPPORT – PINEVIEW TERRACE – PRINCE ALBERT HEALTH REGION

BAUER-HYDE: That the R.M. of Lakeland No. 521 submit a letter to the Prince Albert Regional Health Authority advising them that the municipality will be in support of the development of Pineview Terrace and that they will commit to funding for the project in the amount of \$168,529 over a period of 5 years as requested.
CARRIED.

#13-2011 FINANCIAL STATEMENT – DECEMBER, 2011

CHRISTENSEN: That the Statement of Cash Receipts and Cash Payments for the month of December, 2010 for the R.M. of Lakeland No. 521 be adopted as presented.
CARRIED.

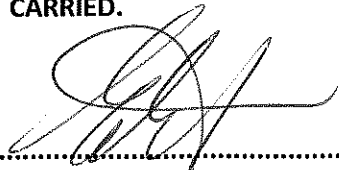
#14-2011 DEDICATED LANDS ACCOUNT

CHRISTENSEN: That the R.M. of Lakeland No. 521 instruct the Office Administration to establish a dedicated lands account pursuant to the requirements of the Planning and Development Act in the amount of \$9,000. Funds in this account will be utilized to improve and enhance municipal public property such as reserves and beaches.
CARRIED.

#15-2011 COMMITTEES – 2011

GANGE: That the R.M. of Lakeland No. 521 approve the following Committee appointments for 2011:

Executive Committee – Christensen, Aspvik
Environment/Landfills – Gange, Bauer-Hyde
Public Works – Aspvik/Dobchuk
Roads – Dobchuk, Aspvik
Enforcement & Protective Services – Bauer-Hyde, Christensen, Ondrusek
Ex-Officio – All Committees – Christensen
Building Committee – Christensen, Bauer-Hyde
Sask Water/Anglin Lake Pump – Aspvik
NCER Board – Christensen
Library Board – Bauer-Hyde
ECLA Liaison – Ondrusek
Recreation Board – Bauer-Hyde
Tourism/DMO – Gange
Intergovernmental Affairs – Christensen, Bauer-Hyde
PARCS – Gange
Deputy Reeve - Aspvik
CARRIED.



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#16-2011 R.M. DMO REPRESENTATIVE

CHRISTENSEN: That the R.M. of Lakeland No. 521 advise Destination Marketing Organization that the municipality has appointed Shirley Gange as their representative to their organization and that she will be representing the R.M. in all matters pertaining thereto for 2011.
CARRIED.

#17-2011 SECTION 82 MUNICIPALITIES ACT – COUNCIL EXEMPTION

CHRISTENSEN: That the R.M. of Lakeland No. 521, pursuant to Section 82 of the Municipalities Act acknowledge that 1/3 of the amounts paid to the Reeve and council members for Committee, Council and Office Supervision be deemed as expenses incurred in the course of duty as Councillor or Reeve.
CARRIED.

#18-2011 OFFICE STAFF – VACATION DAYS

CHRISTENSEN: That the R.M. of Lakeland No. 521 approve the following vacation days for the Office Staff:

Dave E. Dmytruk – January 6,7, 2011 – 2 days
February 15 – March 14, 2011 – 18 days
Linda Rogozinsky – January 17 – February 2, 2011
CARRIED.

#19-2011 OFFICE STAFF SALARIES – 2011

BAUER-HYDE: That the R.M. of Lakeland No. 521 hereby approve and authorize the following salaries for 2011 for the Municipal Office Staff:

Linda Rogozinsky - \$18.00/hr. to March 31, 2011; \$18.50 commencing April 1/2011
Mandy Fowler - \$18.50/hr. to March 31, 2011; \$19.00/hr commencing April 1, 2011
Chrissy Hoodle - \$21.00/hr. for 2011 as Development Officer
CARRIED.

#20-2011 COUNCIL MEETING DATES – 2011

DOBCHUK: That the R.M. of Lakeland establish the third Monday of every month as their regularly scheduled meeting dates for 2011 with the following exceptions – February 14, 2011 and September 12, 2011.
CARRIED.

AT 2:45 P.M. THE COUNCIL HEARD THE APPEAL FROM Mr. TIM BURNS REGARDING HIS ORDER TO COMPLY ISSUED BY THE MUNICIPALITY FOR LOT 69 & 70, CARWIN PARK.


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#21-2011 ORDER TO COMPLY – APPEAL – LOT 8, BLOCK B, DORAN PARK (HAUBER)

ONDRUSEK: That the R.M. of Lakeland No. 521 hereby advise My. Gary Hauber of the following with respect to his appeal of the Order to Comply on Lot 8, Block B, Doran Park:

Mr. Hauber is to provide confirmation that the retaining wall complies with the 6 meter setback from the property line as required by the Zoning bylaw for the municipality.

The asphalt and concrete driveway/boat ramp shall be removed from the lake water edge back to the 6 meter setback of the property and that the newly created vacant area be restored to its original state or as may be prescribed by Sask Environment, Department of Fisheries and Oceans and the municipality.

CARRIED.

#22-2011 ORDER TO COMPLY APPEAL – LOT 69 & 70, BLOCK 1, CARWIN PARK (BURNS)

ASPVIK: That the R.M. of Lakeland No. 521 defer the decision on the appeal for Mr. Tim Burns until such time as the Council has had an opportunity to meet in camera and further review the information received in regards to the appeal.

CARRIED.

#23-2011 MAINTENANCE EMPLOYEE SALARIES – 2011

CHRISTENSEN: That the R.M. of Lakeland No. 521 approve the following salaries for the Maintenance Staff for 2011:

Craig Erhardt - \$27.00/hr.

Len Erhardt - \$30.60/hr.

LOST.

#24-2011 MAINTENANCE EMPLOYEE SALARIES – 2011

ASPVIK: That the R.M. of Lakeland No. 521 approve the following salaries for the Maintenance Staff for 2011:

Craig Erhardt - \$28.50/hr.

Len Erhardt - \$31.00/hr.

LOST.


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REEVE

#25-2011 MAINTENANCE EMPLOYEE SALARIES – 2011

BAUER-HYDE: That the R.M. of Lakeland No. 521 approve the following salaries for the Maintenance Staff for 2011:

Craig Erhardt - \$27.00/hr.

Len Erhardt - \$30.60/hr.

CARRIED.

#26-2011 MAINTENANCE EMPLOYEE JOB DESCRIPTIONS

DOBCHUK: That the R.M. of Lakeland No. 521 approve the job descriptions and duties and responsibilities prepared by the Office Administration attached to and forming a part of these minutes.

CARRIED.

#27-2011 SARM INVOICES – 2011 – MEMBERSHIP, BENEFITS PLAN ETC.

CHRISTENSEN: That the R.M. of Lakeland No. 521 authorize the payment of invoices from SARM and the participation in the following Benefit Plan programs:

Membership Fee - \$5,754.59

Fidelity Bond - \$50.00

SARM Short Term Disability Benefits Plan (based on 2011 salary)

SARM Long Term disability Benefits Plan (based on 2011 salary)

SARM Extended Health & Dental Benefits (Level 2)

CARRIED.

#28-2011 ANNEXATION – VILLAGE OF CHRISTOPHER LAKE

ASPVIK: That the R.M. of Lakeland No. 521 approve the request from the Village of Christopher Lake to annex the following properties into the corporate limits of the Village subject to the following conditions:

Property to be included:

LSD 9 & 10 of Section 33-52-26-W2

LSD 11 & 14 of Section 32-52-26-W2

LSD 12 of Section 12-32-52-26-W2

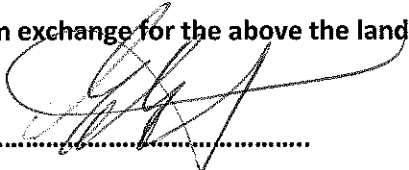
Parcel A Plan 101868161

Parcel A Plan 101683920

Parcel C Plan 66PA09445

Parcel F Plan 87PA03141

In exchange for the above the lands, the Village will agree to the following:



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REEVE

The lands being annexed will be utilized for an undetermined mix of residential, commercial and municipal reserve.

There will be no trailer parks or campgrounds.

The R.M. of Lakeland will receive seven times the annual 2009 municipal taxes as compensation for future tax loss revenue.

The Village agrees to continue to levy taxes on the aforementioned lands being annexed at a rate equivalent to the R.M. of Lakeland mill rate for a period of three years after the said lands have been incorporated into the Village boundaries.
CARRIED.

#29-2011 LAKELAND CITIZENS ON PATROL – REQUEST FOR FINANCIAL ASSISTANCE

CHRISTENSEN: That the R.M. of Lakeland No. 521 defer the request for financial assistance from the Lakeland Citizens on Patrol to the 2011 operating budget discussions.
CARRIED.

#30-2011 FIRE CHIEF – R.M. OF LAKELAND NO. 521 - 2011

GANGE: That the R.M. of Lakeland No. 521 pursuant to the request from the Lakeland & District Co-operative Volunteer Fire Department authorize the appointment of Chris McShannock as the Fire Chief for the municipality for 2011.
CARRIED.

#31-2011 PROPOSED SUBDIVISION – PARCEL J & ER1 ANGLIN LAKE

GANGE: That the R.M. of Lakeland No. 521 approve the plan of proposed subdivision for Parcel C, Plan 69PA11214 Anglin Lake involving the exchange of lands between the municipality and Mr. Paul Olczyski as per submitted plans and diagrams from Meridian Surveys. It is understood that each party to the subdivision will be responsible for 50% of the costs of survey, land title fees and registrations.
CARRIED.

#32-2011 DISCOUNTS – FIRE, SANITATION AND STREET LIGHT LEVIES

CHRISTENSEN: That the R.M. of Lakeland No. 521 agree to continue with the policy of not permitting early payment discounts for any Fire, Sanitation or Street Light Levies.
CARRIED.

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REEVE

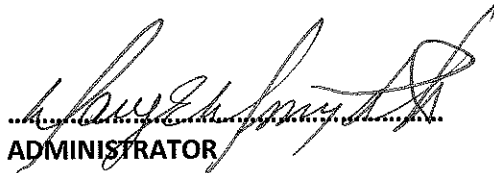
#33-2011 WATER ANALYSIS COURSES – CRAIG ERHARDT


GANGE: That the Council of the R.M. of Lakeland No. 521 approve the request from Craig Erhardt to attend two courses on Water Analysis and Jar testing in Moose Jaw on April 7 & 8, 2011. The Council will cover all registration costs, mileage, meals and accommodations with Craig using his banked time to attend the courses.
CARRIED.

#34-2011 ADJOURN

DOBCHUK: That this meeting do now adjourn.
CARRIED.

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, FEBRUARY 14, 2011
COMMENCING AT 9:00 A.M.


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ADMINISTRATOR


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REEVE