

MONDAY, JULY 21, 2014

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, July 21, 2014.

Meeting Called to Order at 9:03 A.M.

**Present – Reeve – Al Christensen
Division 1 – John Ondrusek
Division 2 – Cheryl Bauer-Hyde
Division 3 – Walter Plessl
Division 4 – John Stauffer
Division 5 – Gren Smith-Windsor
Administrator – Dave E. Dmytruk**

#129-2014 AGENDA

**STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented and amended.
CARRIED.**

#130-2014 MINUTES – JUNE 16, 2014

**BAUER-HYDE: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, June 16, 2014 be adopted as presented.
CARRIED.**

ADMINISTRATION REPORTS

PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Topics included tree disposal, drainage, high water levels at the lakes, roads, landfills and lagoons. Various outstanding work projects are being completed as seasonal conditions permit.

EPS – Council reviewed the written report from Enforcement & Protective Services on activities for the previous month. Council was advised that new detachment commander has been appointed to the RCMP Prince Albert detachment. In response to public complaints more patrols are being conducted on the Public Beaches to deter violations of municipal bylaws.

ADMINISTRATION – Council reviewed a written report from Administration on activities over the past month. Boat dock/boat house inspections have been completed and letters will be going out to ratepayers advising them that boat houses need to be removed from municipal reserves by December 31, 2014. Concern was expressed by the Council over the number of underage drivers of ATV's in the municipality.

#131-2014 ACCOUNTS PAYABLE

**SMITH-WINDSOR: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for June, 2014 as attached hereto and forming a part of these minutes totaling \$217,049.68 and including cheques #20612 to #20686 and payroll totaling \$33,884.84.
CARRIED.**

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REEVE

The Council reviewed and accepted the report from Administration at attached hereto and forming a part of these minutes, outlining the comments, concerns and bouquets from the annual district meeting held on Saturday, July 5, 2014.

COUNCILLOR REPORTS

BAUER-HYDE – Presented a written report. The Christopher Lake Library is seeking a new librarian for the local branch as present librarian Carol Turner is relocating to British Columbia. The Lakeland Recreation Board budget and allocations for the 2014 community grants was presented.

PLESSL – No Report

SMITH-WINDSOR – No Report

ONDRUSEK: Concern expressed over drainage issues on Boundary Road as well as the Bell’s Beach subdivision. Additional sand required for the Public beach at Bell’s Beach. Attended the SARM District meeting and the grand opening of the Great Blue Heron Provincial Park.

STAUFFER- Provided an update on the final meeting held with the University of Saskatchewan, School of Environmental Studies as it pertains to the development of the Lakeland Environmental Management Plan. Drainage, bear problems and water issues at Murray Point were discussed. Zebra mussels continue to be a concern and while not present in our lakes as of yet, some testing and analysis will be done for next year. Environment Advisory Committee will be making a second application for a graduate student for 2015 to complete the work presently being done by Kyle Young on the Lake and Environment Management plan.

CHRISTENSEN: A request was made to have the Council review the tax discount and penalty bylaw for 2015 to ensure that the District was receiving their tax revenue in a timely manner.

At 11:00 A.M. Laurel Green Estates represented by Wayne Lemauviel, Gary Bender and Paul Meagher attended the Council meeting to present a request for an amendment to their original development proposal at Laurel Green Estates and alter the 4 proposed 4 plexes by permitting an additional living unit in the upper floor in each of the units creating an additional 16 living units.

At 11:30 A.M., Devon Billo attended the meeting to review his concerns with the recent removal of his pontoon boat from an unauthorized location on Emma Lake.

#132-2014 – RECESS

PLESSL: That the District of Lakeland No. 521 recess to 1:00 P.M. for lunch.
CARRIED.

MEETING RECONVENED AT 1:10 P.M.

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REEVE

At 1:15 P.M., Harvey Linnen from HJ Linnen and Associates attended the Council meeting to present a report on the salary guidelines for the Administrator position for the municipality. Bob Linner represented the company via teleconference call.

#133-2014 DISTRICT OF LAKELAND NO. 521 – ADMINISTRATOR SALARY RANGE

STAUFFER: That the District of Lakeland No. 521 pursuant to the report prepared by HJ Linnen and Associates establish a salary range for the Senior Administrative position for the municipality effective January 1, 2014 as follows: \$95,000/annum - \$115,000/annum
CARRIED.

#134-2014 ADMINISTRATOR SALARY - 2014

STAUFFER: That the District of Lakeland No. 521 agree to adjust the salary for 2014 for Administrator Dave E. Dmytruk from \$109,000/annum to \$112,000/annum plus applicable benefits.
CARRIED.

#135-2014 BOAT REMOVAL COSTS (BILLO)

PLESSL: That the District of Lakeland No. 521 authorize a payment of \$1,161.25 to Mr. Devon Billo for boat removal costs incurred at Sunnyside Beach, Emma Lake.
CARRIED.

#136-2014 FINANCIAL STATEMENT – JUNE, 2014

BAUER-HYDE: That the Statement of Cash Receipts and Cash Payments for the month of June, 2014 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#137-2014 RESCIND MOTION #190-2013 (PLANNING DISTRICT OCP)

CHRISTENSEN: That the District of Lakeland No. 521 hereby rescind Motion #190-2013 pertaining to the third reading of Bylaw No. 9-2013, District Official Community Plan to permit further amendments as directed by Community Planning.
CARRIED.

#138-2014 BYLAW NO. 9-2013 – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 9-2013 being the Official District Plan for the North Central Lakelands Planning District including the amendments recommended by Community Planning be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#139-2014 LOT CONSOLIDATION REQUEST – LOT 4 & 5, BLOCK 7, McPHAIL COVE (TASTAD)

SMITH-WINDSOR: That the District of Lakeland No. 521 approve the request from Garth & Carol Tastad to consolidate Lots 4 & 5, Block 7 in the McPhail Cove subdivision to facilitate further residential development.
CARRIED.

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REEVE

#140-2014 DISTRICT STRATEGIC PLAN – CALENDAR OF EVENTS

CHRISTENSEN: That the District of Lakeland No. 521 hereby approve the Strategic Plan Calendar of Events as prepared by Administration and attached hereto and forming a part of these minutes. The document is to be inserted into the District Policy manual for Council’s future reference and guidance.
CARRIED.

#141-2014 MUNICIPAL GAS TAX FUNDING AGREEMENT

BAUER-HYDE: That the District of Lakeland No. 521 accept and authorize the Reeve and Administrator to sign the new Municipal Gas Tax Funding Agreement effective April 1, 2014 for a period of 5 years with total funding allocated in the amount of \$261,133.60.
CARRIED.

#142-2014 DONATION – STARS AMBULANCE

STAUFFER: That the District of Lakeland No. 521 approve a voluntary donation to STARS (Helicopter Ambulance) in the amount of \$1,768.00 to facilitate their continued operation.
CARRIED.

#143-2014 DISCRETIONARY USE DOCK APPLICATION (ERICKSON)

ONDRUSEK: That the District of Lakeland No. 521 accept the recommendation from Administration and advise Mr. Doug Erickson that his application for a dock location at Bell’s Beach has been denied. District to advise that adequate access to the site, proximity to the Public Beach area and visual intrusion on existing residential properties in the area and congestion of boat traffic in the area from the Public Boat launch as the reasons for denying the application.
CARRIED.

#144-2014 ANNUAL CONTRIBUTION – LAKELAND RECREATION BOARD

STAUFFER: That the District of Lakeland No. 521 approve the annual donation to the Lakeland Recreation Board in the amount of \$1,150.00 to facilitate District recreational programs.
CARRIED.

#145-2014 BYLAW NO. 11-2014 – INTRODUCTION & 1ST READING

BAUER-HYDE: That Bylaw No. 11-2014 being a bylaw to provide for further amendments to the North Central Lakelands Planning District Agreement and Schedule “A” attached thereto be introduced and read a first time.
CARRIED.

#146-2014 BYLAW NO. 11-2014 – 2ND READING

PLESSL: That Bylaw No. 11-2014 be now read the second time.
CARRIED.

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REEVE

#147-2014 BYLAW NO. 14-2014 – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 11-2014 being a bylaw to provide for further amendments to the North Central Lakelands Planning District and Schedule attached thereto be now adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED UNANIMOUSLY.

#148-2014 OUTDOOR LIQUOR PERMIT REQUEST – VOLLEYTECH PERFORMANCE TRAINING

PLESSL: That the District of Lakeland No. 521 approve the request from VolleyTech Performance Training to have an outdoor beer garden during their Volleyball tournament to be held on August 8 and 9, 2014 at Sunset Bay Resort, Emma Lake. Approval is subject to Saskatchewan Liquor and Gaming Authority regulations and approval.
CARRIED.

#149-2014 PARCS – ANNUAL CONFERENCE REGISTRATION

BAUER-HYDE: That the District of Lakeland No. 521 approve the attendance of the following Council members and staff to the annual PARCS Conference to be held in Saskatoon on October 17 and 18, 2014 at the Willows Golf Course:

Al Christensen, John Ondrusek, Gren Smith-Windsor and Administrator Dave E. Dmytruk.
Accommodations for 2 rooms for October 17, 2014 to be arranged at the Four Points by Sheraton hotel.
CARRIED.

#150-2014 ADJOURN

STAUFFER: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, AUGUST 18, 2014 COMMENCING AT 9:00 A.M.