

MONDAY, JULY 20, 2015

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, July 20, 2015.

Meeting Called to Order at 9:04 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – Walter Plessl

Division 4 – John Stauffer

Division 5 – Don Boyenko

Administrator – Dave E. Dmytruk

Oath of Office taken by Councillor for Division 5 - Don Boyenko

#114-2015 AGENDA

**ONDRUSEK: That the District of Lakeland No. 521 approve the Agenda as presented.
CARRIED.**

#115-2015 MINUTES – JUNE 15, 2015

**BAUER-HYDE: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, June 15, 2015 be adopted as presented.
CARRIED.**

ADMINISTRATION REPORTS

PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Discussion centered on temporary parking spaces within the District, drainage issues in various subdivisions and a progress report on the municipal shop. Completion date – July 31, 2015.

ENFORCEMENT & PROTECTIVE SERVICES – A written report was presented. Discussions centered on the issues of unauthorized mooring of boats around the lake and storage of personal items on municipal property including reserves as well as action being taken by EPS with respect to these issues. An amending bylaw was presented to the Council respecting the Boat and Dock Bylaw that would exclude McPhee Lake from the provisions of the bylaw as the docks are under the jurisdiction of the Ministry of Environment.

#116-2015 BYLAW NO. 10-2015 – DOCK BYLAW – INTRODUCTION & 1ST READING

**BAUER-HYDE: That a bylaw for the amendment of Bylaw No. 6-2013 being for the control, regulation and use of marinas, docks, boat lifts and vessels be introduced and read the first time.
CARRIED.**

#117-2015 BYLAW NO. 10-2015 – 2ND READING

**STAUFFER: That Bylaw No. 10-2015 be now read the second time.
CARRIED.**

#118-2015 BYLAW NO. 10-2015 – UNANIMOUS CONSENT FOR 3RD READING

**ONDRUSEK: That the Council for the District of Lakeland No. 521 hereby give consent for the 3rd reading of Bylaw No. 10-2015.
CARRIED UNANIMOUSLY.**

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REEVE

#119-2015 BYLAW NO. 10-2015 – 3RD READING & ADOPTION

BOYENKO: That Bylaw No. 10-2015 being a bylaw to amend bylaw No. 6-2013 being for the control , regulation and use of marinas, docks, boat lifts and vessels be now read the third time and be adopted, sealed and signed by Reeve and Rural Administrator.
CARRIED.

ADMINISTRATION REPORTS

ADMINISTRATOR – A written report was presented to Council advising that the office has been busy dealing with the phone calls about the northern forest fires and providing information on our website to keep our ratepayers up to date and informed. The Human Resource manual has been completed is being provided to the Council for their review and comments. Several meetings have been held with Elk Ridge Resort regarding their proposed Hamlet budget as they prepare for their application for Organized Hamlet status. Council expressed some concern for the need of more visible signage to inform the public and ratepayers in the event of emergencies, fire bans etc. Additional work needs to be done to promote the visibility and presence of our Emergency Response Plan and the existence of our Emergency Volunteers and Organization.

#120-2015 ACCOUNTS PAYABLE

PLESSL: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for June, 2015 as attached hereto and forming a part of these minutes totaling \$516,020.21 and including cheques #21563 to #21666 and payroll totaling \$42,863.68.
CARRIED.

At 11:04 A.M., Cliff Wilson representing Amec Infrastructure engineering attended the Council meeting to review various options regarding the reconstruction of a portion of Carwin Park Drive. A review of the road design along with potential water drainage issues was conducted.

#121-2015 CARWIN PARK DRIVE RECONSTRUCTION

PLESSL: That the Council for the District of Lakeland No. 521 instruct Amec Infrastructure to prepare a report outlining options for reconstructing the initial south portion of Carwin Park Drive to approximately Lot 13 including options for water drainage issues that may result from the reconstruction. Administration was instructed to conduct a review of the District Zoning bylaw and Official Community Plan to ensure provisions were in place to safely address/restrict development on back row properties in the Carwin Park subdivision. Public Works is to contact the respective landowners that may be affected by future construction and drainage.
CARRIED.

The District proceeded to review the tenders received for the drainage construction project at #63 Carwin Park Drive. Three tender quotes were received – Borysiuk Contracting - \$31,900.00 plus GST; Lakeland Excavating Services Ltd. - \$30,823.00 plus GST and Dmyterko Enterprises - \$37,488.00 plus GST.

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REEVE

#122-2015 DRAINAGE CONSTRUCTION PROJECT (CARWIN PARK)

STAUFFER: That the District of Lakeland No. 521 accept the tender bid from Lakeland Excavating Services Ltd. in the amount of \$30,823.00 plus GST to facilitate the drainage construction on Carwin Park Drive as per specifications designed by Amec Infrastructure.
CARRIED.

#123-2015 RECESS

PLESSL: That the District of Lakeland No. 521 recess to 1:00 P.M. for lunch.
CARRIED.

COUNCIL MEETING RESUMED AT 1:03 P.M.

The District conducted a brief conference call with the Ministry of Government Relations to obtain clarification on sections of the Municipalities Act pertaining to Organized Hamlets.

At 2:10 P.M., Garry McKay and Duff Marshall representing the Hamlet of Elk Ridge attended the Council meeting to review the proposed Organized Hamlet budget and establish timelines for the public meeting as required by Provincial statutes. It was noted by the Council that the budget did not reflect any amounts for administrative costs and that some adjustment to the budget would be required prior to the holding of the public meeting.

COUNCILLOR REPORTS

PLESSL – No Report

BAUER-HYDE – Provided a written report. Interviews have been conducted for the position of Recreation Director – no decisions made as of yet. Annual Community grants have been distributed by the Lakeland Recreation Board.

STAUFFER – Presented a verbal report on Environment Advisory Committee – University student completing draft copy of report as requested and sanctioned by the Committee and the District on lake water quality. Some frustration being experienced by the Committee with the lack of support from the Province on invasive species (Zebra Mussels) citing the lack of available signage and published material on the issue.

#124-2015 LAKELAND RECREATION BOARD ANNUAL BUDGET

BAUER-HYDE: That the District of Lakeland No. 521 approve the payment of \$1,150 to the Lakeland Recreation Board as part of the budgeted amount contained in the 2015 operating budget.
CARRIED.

#125-2015 LETTER OF CONCERN- INVASIVE SPECIES – MINISTRY OF ENVIRONMENT/PREMIER’S OFFICE

STAUFFER: That the District of Lakeland No. 521 submit a letter to the Ministry of Environment and the Premier’s office expressing the District’s concern over the lack of Provincial support on the Zebra Mussel invasive species issue. A request was to be made to have the Province provide more published material and signage advising the general public of the potential hazard to our lakes in Saskatchewan.
CARRIED.

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REEVE

COUNCIL REPORTS CONT'D.

ONDRUSEK – Commented that he was pleased with the responsible ATV use by residents in the Bell's Beach subdivision.

BOYENKO – Inquired as to required cleanup of Anglin Lake Park – direction was given to contact the Public Works department.

#126-2015 FINANCIAL STATEMENT – JUNE, 2015

BAUER-HYDE: That the Statement of Cash Receipts and Cash Payments for the month of June, 2015 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#127-2015 SUBDIVISION REQUEST – PTN. NE-05-53-26-W2 (WIRTZ)

STAUFFER: That the District of Lakeland No. 521 approve the request from Severn & Christine Wirtz to subdivide 40 acres from the NE-05-53-26-W2 as per their submitted plans and diagrams. The request is in compliance with the existing Zoning bylaw and Official Community Plan and will not require a Servicing Agreement in this instance as all utility services are located adjacent to the quarter section.
CARRIED.

#128-2015 SUBDIVISION/REZONING REQUEST – LSD 6 SW-12-53-27-W2 (LAUREL GREEN)

CHRISTENSEN: That the District of Lakeland No. 521 submit a letter to the Sharon Wingate (Laurel Green Estates) advising that the District will not approve their request for rezoning of the above noted property into eight (8) five acre residential sites. The District is to cite the fact that there are a number of existing residential subdivisions in the municipality that remain to be developed and that the request would contravene Section 6.3(4)(a) of the Official Community Plan.
CARRIED.

#129-2015 DONATION REQUEST – WESTERN DAYS COMMITTEE

BAUER-HYDE: That the District of Lakeland No. 521 approve the request from the Western Days Committee and agree to donate \$250.00 to the Western Days celebration to be held in Christopher Lake on August 8, 2015.
CARRIED.

#130-2015 WESTERN DAYS – FIREWORKS SPONSORSHIP (2015)

PLESSL: That the District of Lakeland No. 521 agrees to participate in the sponsorship of the fireworks display for the 2015 Western Days celebration in the amount of \$200.00.
CARRIED.

#131-2015 DRIVEWAY EXTENSION REQUEST – 110 LAKESHORE DRIVE (MONGOVIUS)

BAUER-HYDE: That the District of Lakeland No. 521 deny the request from Gary Mongovius to extend the width of his driveway onto municipal property. The District is to advise by letter that all structures, including the asphalt be removed immediately.
CARRIED.

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REEVE

#132-2015 OFFICIAL COMMUNITY PLAN AMENDMENT – ENVIRONMENTAL RESERVES

ONDRUSEK: That the District of Lakeland No. 521 instruct the Administration to work with Community Planning in developing an amendment to the District Official Community Plan that would align the potential uses of Environmental Reserves with that of Municipal and Public Reserves within the municipality.
CARRIED.

#133-2015 ORGANIZED HAMLET STATUS – ELK RIDGE

BOYENKO: That the District of Lakeland No. 521 hereby consents and supports the proposal from the Hamlet of Elk Ridge to become an Organized Hamlet.
CARRIED.

#134-2015 PUBLIC MEETING – ORGANIZED HAMLET STATUS – ELK RIDGE

STAUFFER: That the District of Lakeland No. 521, pursuant to the Municipalities Act, make the following provisions for a public meeting to facilitate the reorganization of the Hamlet of Elk Ridge to Organized Hamlet status:

Date – Monday, August 17, 2015

Time - 1:30 P.M.

Place – Christopher Lake Legion Hall

Advertising to be conducted in the Prince Albert Daily Herald on August 1 & 8, 2015.
as well as the District Website and Vacationland News.

CARRIED.

#135-2015 ADJOURN

PLESSL: That this meeting do now adjourn.
CARRIED.

Meeting adjourned at 5:20 P.M.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD
ON MONDAY, AUGUST 17, 2015 COMMENCING AT 9:00 A.M.**