

MONDAY, JUNE 16, 2014

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, June 16, 2014.

Meeting Called to Order at 9:03 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – Walter Plessl

Division 4 – John Stauffer

Division 5 – Gren Smith-Windsor

Administrator – Dave E. Dmytruk

#102-2014 ADMINISTRATOR SALARY – 2014

CHRISTENSEN: That the District of Lakeland No. 521 authorize a salary for the municipal administrator in the amount of \$109,000/annum representing a \$3,000/annum increase from 2013. Existing benefits SARM Short Term and Long Term disability, Dental and Health, Municipal Superannuation and Life insurance to continue for 2014.

CARRIED.

#103-2014 CONSULTING FIRM APPOINTMENT – ADMINISTRATOR SALARY GUIDELINES

BAUER-HYDE: That the District of Lakeland No. 521 authorize the hiring of HJ Linnen Associates from Saskatoon to prepare a report for the municipality outlining a recommended salary guideline for the Administrator of the municipality. Approximate cost of the contract to be \$5,000.00.

CARRIED.

#104-2014 AGENDA

STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented and amended.

CARRIED.

#105-2014 MINUTES – MAY 16, 2014

SMITH-WINDSOR: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Friday, May 16, 2014 be adopted as presented.

CARRIED.

ADMINISTRATION REPORTS

PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Topics included new staffing updates, drainage issues and road maintenance. Public Works Manager reviewed the five quotes received for the construction of a new municipal shop with the Council. Directional sign at Jacobsen Drive at Bell's Beach needs correcting, Sunnyside Parking lot needs to be completed prior to July 1, 2014.

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REEVE

106-2014 SEASONAL STAFF – PUBLIC WORKS

BAUER-HYDE: That the District of Lakeland No. 521 approve the hiring of two seasonal staff members for the Public Works Department – David Campbell and Tyson Fletcher. Starting salary to be \$20.00/hr. with a 3 month probationary period. District to provide SARM Short Term and Long Term Disability along with Dental and Health benefits, Municipal Superannuation and Life insurance when applicable.
CARRIED.

#107-2014 SUMMER STUDENTS – PUBLIC WORKS

PLESSL: That the District of Lakeland No. 521 approve the hiring of three summer students to conduct beach maintenance and related duties for the summer. Cameron Taylor, Jayson McLeod and Emily Schaan are to commence duties as soon as they are available at a wage rate of \$15.00/hr.
CARRIED.

#108-2014 MUNICIPAL SHOP TENDER – WIBERG CONSTRUCTION

STAUFFER: That the District of Lakeland No. 521 award the tender for the construction of the new municipal shop to Wiberg Construction of Christopher Lake for a total price of \$494,779.50 plus GST. An additional tender was awarded to Phil Sumners Holdings in the amount of \$5,003.25 for clearing the required area of trees and topsoil. Fencing and utility costs in the amount of \$30,000 are not included in the above mentioned tender.
CARRIED.

EPS – Council reviewed the written report from Enforcement & Protective Services on activities for the previous month. Discussion centered on a request from COPS (Citizens on Patrol) organization to install a surveillance camera on Victoria Avenue at the entrance to the Murray Point subdivision. EPS was instructed to investigate the cost of a speed notification system for the municipality.

#109-2014 SURVEILLANCE CAMERA REQUEST (COPS)

STAUFFER: That the District of Lakeland No. 521 approve the installation of a surveillance camera on Victoria Avenue in the Murray Point subdivision on Municipal Reserve Parcel #134889193. Applicants are to obtain a development permit from the municipality at no charge.
CARRIED.

ADMINISTRATION – Council reviewed a written report from Administration on activities over the past month. The 2014 tax levy has been run and the tax notices will sent out in the next couple of weeks.

#110-2014 ACCOUNTS PAYABLE

STAUFFER: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for May, 2014 as attached hereto and forming a part of these minutes totaling \$333,575.07 and including cheques #20543 to #20611 and payroll totaling \$45,682.02.
CARRIED.

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REEVE

#111-2014 BYLAW NO. 10-2014 – 2ND READING

PLESSL: That Bylaw No. 10-2014 be now read the second time.
CARRIED.

#112-2014 BYLAW NO. 10-2014 – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 10-2014 being a bylaw to provide for the access closure to Cuelenaere Drive from Highway No. 263 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

COUNCILLOR REPORTS

EXECUTIVE COMMITTEE – Presented a written report to the Council advising the steps taken to secure a consultant to review and develop a salary guideline for the Administrator for the municipality.

STAUFFER- Provided an update on the meetings held with the University of Saskatchewan, School of Environmental Studies as it pertains to the development of the Lakeland Environmental Management Plan. Some concern expressed over the condition of the road at Cooper Avenue in Murray Point.

ONDRUSEK - No Report.

SMITH-WINDSOR- No Report.

PLESSL – Requested that Administration review the community dock development on a Public Reserve at Carwin Park to ensure that there is a 5 meter setback being maintained. Requested that the Council consider placing their photos on the municipal website so that ratepayers may recognize their Councillors.

BAUER-HYDE – Presented a written request from the Western Days Committee for a donation to assist in the Western Days event in Christopher Lake. Advised that the Grand opening of the Great Blue Heron Park is scheduled for July 4-6 at 2PM at the Murray Point Campground. Some concern expressed that even though boat docks are private structures, the District should be advising residents with docks on public reserves that they should be maintained in a safe structural manner.

#113-2014 WESTERN DAYS DONATION

BAUER-HYDE: That the District of Lakeland No. 521 approve the request from the Western Days Committee to provide a \$600.00 donation for this year’s event.
LOST.

#114-2014 WESTERN DAYS DONATION

CHRISTENSEN: That the District of Lakeland No. 521 approve a donation to the Western Days Committee in the amount of \$250.00 to assist and facilitate this year’s event.
CARRIED.

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REEVE

#115-2014 FINANCIAL STATEMENT – MAY, 2014

SMITH-WINDSOR: That the Statement of Cash Receipts and Cash Payments for the month of May, 2014 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#116-2014 MULTI MATERIAL RECYCLING AGREEMENT

STAUFFER: That the District of Lakeland No. 521 authorize North Central Saskatchewan Waste Management Corporation to sign the funding agreement from Multi-Material Stewardship Western Inc. on behalf of the District of Lakeland No. 521.
CARRIED.

#117-2014 OFFICE PARKING LOT IMPROVEMENT TENDER

BAUER-HYDE: That the District of Lakeland No. 521 approve the tender bid received from River Ridge Construction of Saskatoon in the amount of \$30,087.00 plus GST to facilitate office parking lot improvements as per plans and specifications.
CARRIED.

#118-2014 P.A. HEALTH REGION - PINEVIEW TERRACE – EXPENDITURE OF SURPLUS FUNDS

SMITH-WINDSOR: That the District of Lakeland No. 521 approve the request from the Prince Albert Health Region to utilize the pre-amalgamation surplus funds in the amount of \$141,810.00 to offset the capital costs for the Pineview Terrace.
CARRIED.

#119-2014 SIGN REQUEST – LAUREL GREEN ESTATES

ONDRUSEK: That the District of Lakeland No. 521 submit an application to Saskatchewan Highways requesting that a sign be placed on Highway #263 indicating the location of Laurel Green Estates. If approved, the cost of the sign, installation and future maintenance shall be the responsibility of Laurel Green Estates.
CARRIED.

#120-2014 OKEMA ROAD IMPROVEMENT REQUEST

SMITH-WINDSOR: That the District of Lakeland No. 521 refer the request for a road improvement on Okema Trail to the Public Works department for design cost estimates and timing to be presented to the Council at a later date.
CARRIED.

AT 11:30 TRACEY DESJARDINS FROM THE WASKESIU WILDERNESS REGION ATTENDED THE MEETING TO PRESENT THE COUNCIL WITH A VIDEO PRESENTATION ON THE PROGRESS AND RECENT EVENTS OF THE REGION.

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REEVE

#121-2014 – RECESS

STAUFFER: That the District of Lakeland No. 521 recess to 1:30 P.M. for lunch.
CARRIED.

MEETING RECONVENED AT 1:30 P.M.

#122-2014 TAX CANCELLATION – LOT 26, BLOCK 1, ANGLIN LAKE (GREENING)

CHRISTENSEN: That the District of Lakeland No. 521 hereby approve a Commercial tax cancellation for Alice Greening for 2013 and 2014 on Lot 26, Block 1, Anglin Lake due to a SAMA error as follows:

Municipal - \$380.16; School - \$1,059.84
CARRIED.

#123-2014 STREET NAMES ADDITIONS/AMENDMENTS

BAUER-HYDE: That the District of Lakeland No. 521 authorize the Administration to amend various unnamed roadways in the municipality as follows and to rename one street in the Anglin Lake subdivision:

Unnamed gravel road – Okema Beach – “Kenderdine Drive”
Unnamed gravel road – Okema Beach – “Okema Drive”
Unnamed gravel road at Doran Park subdivision – “Doran Avenue”
Unnamed paved road at Birch Bay – “Birch Bay Drive”
Unnamed Paved Road at Bell’s Beach – “Bell’s Beach Drive”
Unnamed Paved Road at Ambrose subdivision – “Ambrose Lane”
CARRIED.

#124-2014 SERVICING AGREEMENT – PARCEL C, PLAN 70PA09943 (STANOFFSKY)

PLESSL: That the District of Lakeland No. 521 defer the approval of the new Servicing Agreement for Parcel C, Plan 70PA09943 owned by Roy and Jason Stanoffsky to the July 21, 2014 Council meeting to permit further review by the Council.
CARRIED.

#125-2014 RIGHT OF WAY PURCHASE – PB3, Plan 88PA10509 SASKATCHEWAN HIGHWAYS

PLESSL: That the District of Lakeland No. 521 accept the offer from Saskatchewan Highways to purchase approximately .056 hectares of land from PB3, Plan 88PA10509 at a rate of \$3,200/hectare to facilitate the reconstruction of Highway No. 263.
CARRIED.

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REEVE

#126-2014 LOT CONSOLIDATION REQUEST – LOT 12/13 NEIS BEACH (THIESSEN)

BAUER-HYDE: That the District of Lakeland No. 521 approve the request from Dan and Tena Thiessen to consolidate Lots 12 and 13, Block 5, Neis Beach to facilitate the development of a garage on their property.
CARRIED.

#127-2014 SUBDIVISION REQUEST – PTN. SE-8-53-26-W2, PARCEL A, PLAN 101655941

ONDRUSEK: That the District of Lakeland No. 521 approve the request from Joe and Megan Cook to subdivide a Ptn. SE-8-53-26-W2, Parcel A, Plan 101655941 into two 40 acre parcels to facilitate residential development. Approval is subject to compliance with the District Zoning bylaw and Community Planning approval.
CARRIED.

#128-2014 ADJOURN

ONDRUSEK: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD
ON MONDAY, JULY 21, 2014 COMMENCING AT 9:00 A.M.**