

MONDAY, MARCH 21, 2016

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, on Monday, March 21, 2016.

Meeting Called to Order at 9:00 A.M.

Present – Reeve – ABSENT

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – ABSENT

Division 4 – John Stauffer

Division 5 – Don Boyenko

Administrator – Dave E. Dmytruk

Assistant Administrator – Tracey McShannock

#48-2016 AGENDA

STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented and amended.
CARRIED.

#49-2016 MINUTES – FEBRUARY 22, 2016

BOYENKO: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, February 22, 2016 be adopted as presented.
CARRIED.

ADMINISTRATION REPORTS

PUBLIC WORKS – A written report was presented to Council. Council was provided with an update concerning the seminar hosted by Brian Poniatowski at Anglin Lake in regards to monitoring the Forest Tent Caterpillar. It is expected that the Forestry Service in Prince Albert will coordinate the spray program. Staff will be busy opening the roads to facilitate drainage in anticipation of the spring thaw. It was noted that Public Works has been required to move numerous garbage cans off the roadway in order to plow the snow.

#50-2016 DRAINAGE CONCERNS AT 122 BARON AVENUE, ANGLIN LAKE

BOYENKO: That the District of Lakeland No. 521 agree to reimburse Mr. Glen Kobussen in rectifying the drainage issues that have been occurring on his property for the last few years. Upon receipt of this financial aid, it is expected that Administration will obtain a release from any future requests.
CARRIED.

#51-2016 PUBLIC WORKS SEASONAL MAINTENANCE

ONDRUSEK: That the District of Lakeland No. 521 approve the hiring of the following individuals as seasonal employees for 2016 commencing March 21, 2016:
Tim Pastuck – Seasonal Maintenance @ \$22.00/hr. plus applicable benefits; and commencing April 1, 2016:
Dave Goodwin – Seasonal Recreational Maintenance Supervisor @\$23.00/hr. plus applicable benefits
Kelly Freemont– Seasonal Maintenance @ \$22.00/hr. plus applicable benefits
CARRIED.

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REEVE

#52-2016 FOREST TENT CATERPILLAR SPRAY PROGRAM – 2016

STAUFFER: That the District of Lakeland No. 521, subject to budget review, authorizes Administration to proceed with the 2016 Forest Tent Caterpillar spray program which will be conducted for recommended areas within the municipality.
CARRIED.

EPS – A brief written report was presented to the Council. Special Constable Paul Sirman is on active duty. The ATV bylaw is undergoing review; concerns were expressed regarding liability and proper insurance coverage. EPS has received more complaints regarding golf cart usage than ATVs.

ADMINISTRATOR – A written report was presented to the Council. The assessment roll will close on March 21, 2016. Landfill and lagoon contracts are in the process of being prepared and will be sent out to our partners soon. Information is being prepared for the annual general mail out to our ratepayers by April 15, 2016. A meeting is scheduled with PA Photocopier to review the website and discuss potential changes to make it more user friendly.

#53-2016 JUNE COUNCIL MEETING DATE CHANGE

BAUER-HYDE: That the District of Lakeland No. 521 agree to change the date of the regular meeting of council in June from June 20, 2016 to June 24, 2016.
CARRIED.

#54-2016 RESCIND MOTION #14-2016 (SUBDIVISION PTN. SW-21-53-26-W2)

ONDRUSEK: That the District of Lakeland No. 521 hereby rescind Motion #14-2016 pertaining to the second reading of Bylaw No. 5-2016, an amendment to the current Zoning Bylaw, with the intent to facilitate the rezoning of Parcels B and C in the Ptn. SW-21-53-26-W2 from RF – Rural Forest to RR – Residential District.
CARRIED.

#55-2016 RESCIND MOTION #16-2016 (MISC. ZONING AMENDMENTS)

BOYENKO: That the District of Lakeland No. 521 hereby rescind Motion #16-2016 pertaining to the second reading of Bylaw No. 6-2016, an amendment to the current Zoning Bylaw, with the intent to facilitate several miscellaneous housekeeping amendments.
CARRIED.

DEPUTY REEVE, CHERYL BAUER-HYDE, DECLARED THE PUBLIC HEARING OPEN AT 10:00 A.M. REGARDING THE DISTRICT OF LAKELAND BYLAW #s 7-2015 (DEVELOPMENT LEVY), 11-2015(ZONING AMENDMENT), 5-2016 (ZONING AMENDMENT), 6-2016 (ZONING AMENDMENT) AND 7-2016(DPC AGREEMENT). THERE WERE NO ORAL OR WRITTEN PRESENTATIONS. THE MEETING WAS DECLARED ADJOURNED AT 10:15 A.M.

#56-2016 ACCOUNTS PAYABLE

STAUFFER: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for February, 2016 as attached hereto and forming a part of these minutes totaling \$354,397.14 and including cheques #22187 to #22243 and payroll totaling \$28,679.91.
CARRIED.

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REEVE

#57-2016 BYLAW NO. 7-2015 – 2ND READING (DEVELOPMENT LEVY)

STAUFFER: That Bylaw No. 7-2015 being a bylaw to establish a development levy for lands that are to be developed or redeveloped within the District of Lakeland No. 521 be read a second time.
CARRIED.

#58-2016 BYLAW NO. 7-2015 – PROCEED TO 3RD READING

ONDRUSEK: That the Council agree to proceed with the third reading of Bylaw No. 7-2015.
CARRIED.

#59-2016 BYLAW NO. 7-2015 – 3RD READING & ADOPTION

BOYENKO: That Bylaw No. 5-2016 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#60-2016 BYLAW NO. 11-2015 – 2ND READING (LSD 4/5-19-53-26-W2 ZONING AMENDMENT)

BOYENKO: That Bylaw No. 11-2015 being a bylaw to provide for an amendment to Zoning Bylaw No. 17-2013 to provide for a correction to the Zoning designation for LSD 4 and 5 of the SW-19-53-26-W2 from RC – Resource Conservation District to IC – Institutional Camp District be read a second time.
CARRIED.

#61-2016 BYLAW NO. 11-2015 – PROCEED TO 3RD READING

ONDRUSEK: That the Council agree to proceed with the third reading of Bylaw No. 11-2015.
CARRIED.

#62-2016 BYLAW NO. 11-2015 – 3RD READING & ADOPTION

STAUFFER: That Bylaw No. 11-2015 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#63-2016 BYLAW NO. 5-2016 – 2ND READING (SUBDIVISION PTN. SW-21-53-26-W2)

ONDRUSEK: That Bylaw No. 5-2016 being a bylaw to facilitate the rezoning of Parcels B and C in the Ptn. SW-21-53-26-W2 from RF – Rural Forest to RR1 – Rural Residential District be read a second time.
CARRIED.

#64-2016 BYLAW NO. 5-2016 – PROCEED TO 3RD READING

STAUFFER: That the Council agree to proceed with the third reading of Bylaw No. 5-2016.

#65-2016 BYLAW NO. 5-2016 – 3RD READING & ADOPTION

BOYENKO: That Bylaw No. 5-2016 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#66-2016 BYLAW NO. 6-2016 – 2ND READING (MISC. ZONING AMENDMENTS)

BAUER-HYDE: That Bylaw No. 6-2016 being a bylaw to amend the District Zoning bylaw to facilitate several miscellaneous housekeeping amendments be read a second time.
CARRIED.

#67-2016 BYLAW NO. 6-2016 – PROCEED TO 3RD READING

STAUFFER: That the Council agree to proceed with the third reading of Bylaw No. 6-2016.

#68-2016 BYLAW NO. 6-2016 – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 6-2016 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#69-2016 BYLAW NO. 7-2016 – 2ND READING (DPC AMENDMENT)

BOYENKO: That Bylaw No. 7-2016 being a bylaw to amend the agreement for the North Central Lakelands Planning District be read a second time.
CARRIED.

#70-2016 BYLAW NO. 7-2016 – PROCEED TO 3RD READING

STAUFFER: That the Council agree to proceed with the third reading of Bylaw No. 7-2016.

#71-2016 BYLAW NO. 7-2016 – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 7-2016 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

COUNCILLOR REPORTS

BOYENKO – Written report submitted. Discussion centered on ratepayer concerns emailed by Mrs. Figley as well as verbal communication from Mr. MacLean regarding the Baron Avenue drainage project, which will be reviewed with Administration and Public Works. Attended the SARM convention in Regina and felt that the convention was very informative for a newly elected councilor and highly recommends that every councilor should attend at least one SARM convention.

ONDRUSEK - No report

STAUFFER – Nothing to report for Division 4. Environment Advisory Committee will have the information ready for the mail out by the end of the month. Spoke with Dave Halstead who is in the process of finding a student to partake in the Love Your Lake Initiative. Saskatchewan Polytech has drones that may be able to be made available to the District to help facilitate various projects. Environment Advisory Committee needs more members from Christopher Lake, at the very minimum 2 members.

BAUER-HYDE: Written report submitted. Attended a meeting with the Elk Ridge Hamlet Board, Division 5 Councilor Don Boyenko and Assistant Administrator Tracey McShannock at the District Office to establish communication and talk about the steps to move forward. Also attended the SARM convention, Carmen Sterling was elected as Vice President and it is believed that she is the first woman Vice President. Pertinent SARM resolutions were included in the report for council review. The minutes from the DPC are also attached to this report.

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REEVE

#72-2016 FINANCIAL STATEMENT – FEBRUARY, 2016

BOYENKO: That the Statement of Cash Receipts and Cash Payments for the month of February, 2016 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#73-2016 TAX ENFORCEMENT – LIST OF LANDS WITH ARREARS

STAUFFER: That the District of Lakeland No. 521 authorize the Administration to remove the amounts owing that do not exceed one half of the immediately preceding year's tax levy and to proceed with Tax Enforcement procedures pursuant to The Tax Enforcement Act as it relates to the list of lands with arrears presented to Council and as attached and hereto forming a part of these minutes.
CARRIED.

#74-2016 LAKELAND FIRE DEPARTMENT – LEASE REQUEST

BAUER-HYDE: That the Council of the District of Lakeland No. 521 approve the request from the Lakeland Cooperative Fire Department to renew the lease for Parcel A, Plan 101683975, Ext. 45 in the NE-32-52-26-W2 in the Village of Christopher Lake for training purposes. The lease is to extend for a period of ten years to December 31, 2025 at a rate of \$1.00/yr. Council also supports the request to erect a wire mesh, 6 foot high perimeter on the fence.
CARRIED.

#75-2016 EDUCATION MILL RATE ACKNOWLEDGMENT - 2016

ONDRUSEK: That the District of Lakeland No. 521 acknowledge the following education mill rates for 2016 as established by the Province of Saskatchewan:

Agriculture – 2.67 mills; Residential – 5.03 mills; Commercial/Industrial – 8.28 mills; Resource (Oil/Gas) – 11.04 mills.

CARRIED.

#76-2016 SUNSET BEACH MAINTENANCE CONTRACT – 2016 (SUNSET BAY RESORT)

STAUFFER: That the District of Lakeland No. 521 accept the tender bid from Sunset Bay Resort in the amount of \$1,485.00 plus GST for the maintenance of the Sunset Bay Public Beach and washrooms for 2016.
CARRIED.

#77-2016 CULVERT MAPPING QUOTE – NORTH SASK RIVER BASIN WATERSHED

BAUER-HYDE: That the District of Lakeland No. 521 accept the quote from the North Saskatchewan River Basin Watershed Authority to map and GPS locate all municipal culverts located within the municipality at an approximate cost of \$8,707.00.
CARRIED.

#78-2016 FREE LANDFILL DATES FOR 2016

BAUER-HYDE: That the Council for the District of Lakeland No. 521 authorizes Administration to allow the landfill to accept natural yard refuse at no charge during the time frame of June 11-18, 2016 and September 15, 2016 to October 15, 2016.
CARRIED.

#79-2016 MUNICIPAL ELECTION 2016 ADVANCE POLL

BOYENKO: That the District of Lakeland No. 521 hereby approve the 2016 Advance Poll to be held on July 23, 2016, 9:00 A.M. to 8:00 P.M. in the District Council Chambers
CARRIED.

#80-2016 MUNICIPAL ELECTION OFFICIALS 2016

BAUER-HYDE: That the District of Lakeland No. 521 hereby approve the following appointments for the upcoming election:
Returning Officer Dave E. Dmytruk
Nomination Clerk Tracey McShannock
Nomination Clerk Charlene Goodwin
Deputy Returning Officer Brian Dyck
Poll Clerk Nicole Dyck
Remuneration for Deputy Returning Officer and Poll Clerk will be at a rate of \$25/hour plus meals at the approved municipal rate.
CARRIED.

#81-2016 PROPERTY AMALGAMATION, 306 & 308 MARINE DR. BIRCH BAY(JENSEN)

BAUER-HYDE: That the Council for the District of Lakeland No. 521 approve the request for amalgamation for ratepayer's for the properties located at 306 & 308 Marine Dr. Birch Bay to facilitate further residential development
CARRIED.

#82-2016 VACATIONLAND NEWS-SUMMER ADVERTISING

BOYENKO: That the Council for the District of Lakeland No. 521 accept the tender bid from Vacationland News in the amount of \$750 plus GST in order to advertise all summer in the Vacationland News.

#83-2016 SIDEYARD VARIANCE REQUEST- 108 BARON AVENUE (ANSPACH)

BOYENKO: That the Council for the District of Lakeland No. 521, pursuant to the Real Property Report submitted by Meridian Surveys and in accordance with Section 3.11 of the District Zoning Bylaw, approve a sideyard variance of 1.45 meters at the Northwest corner of the seasonal residence located at 108 Baron Avenue, Anglin Lake.

#84-2016 ADJOURN

STAUFFER: That this meeting do now adjourn at 12:05 p.m.
CARRIED.

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ADMINISTRATOR

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REEVE

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, APRIL 18, 2016 COMMENCING AT 9:00 A.M.