

TUESDAY, MAY 21, 2013

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Tuesday, May 21, 2013.

Meeting Called to Order at 9:07 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – ABSENT

Division 4 – John Stauffer

Division 5 – Gren Smith-Windsor

Administrator – Dave E. Dmytruk

#76-2013 AGENDA

CHRISTENSEN: That the District of Lakeland No. 521 approve the Agenda as presented and amended.

CARRIED.

#77-2013 MINUTES – APRIL 15, 2013

SMITH-WINDSOR: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, April 15, 2013 be adopted as presented.

CARRIED.

DISTRICT STAFF REPORTS

PUBLIC WORKS MANAGER ERNIE LOCKE ATTENDED THE MEETING TO BRING THE COUNCIL UP TO DATE ON VARIOUS MAINTENANCE ISSUES. SEASONAL STAFF HAVE STARTED WORK FOR THE YEAR. PROJECTS TAKING PRIORITY ARE TREE REMOVAL, GRADING ROADS TO PREPARE FOR GRAVELLING AND THEN DUST CONTROL. STILL WAITING FOR WORD FORM SASK ENVIRONMENT ON THE PROPOSED LEASE FOR THE MUNICIPAL COMPOUND AND SHOP. GRANT APPLICATION SUBMITTED FOR THE MURRAY POINT DRAINAGE PROJECT.

JARETT TAYLOR PROVIDED A BRIEF WRITTEN REPORT ON EPS OPERATIONS FOR THE PAST MONTH. ADDITIONAL TIME SPENT ON THE MAY LONG WEEKEND TO ENSURE PUBLIC SAFETY. WITH SUMMER UPON US, MORE EMPHASIS WILL BE PLACED ON PATROLS TO ENSURE COMPLIANCE WITH DISTRICT BYLAWS AND POLICIES.

ADMINISTRATOR DAVE E. DMYTRUK ADVISED THE COUNCIL THAT 4 APPEALS WILL BE GOING TO THE BOARD OF REVISION. SOME ADDITIONAL WORK AND DISCUSSION IS BEING DONE TO FINALIZE THE BOAT DOCK SITUATION AT BELL'S BEACH AND SUNNYSIDE CO-OP. FINAL DRAFTS OF THE PHASE III REZONING AND THE HYNES SUBDIVISION PROPOSAL FOR BIRCH BAY ARE COMPLETED, ADVERTISING AND MAILOUTS WILL BE COMPLETED SHORTLY. A MEETING WAS HELD WITH REPRESENTATIVES FROM THE ELK RIDGE CONDOMINIUM ASSOCIATIONS TO REVIEW THE DISTRICT POLICY FOR REFUSE COLLECTION AND SNOW REMOVAL FOR THEIR PROPERTIES.

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REEVE

#78-2013 ENGINEERED PLAN PREPARATION – MUNICIPAL SHOP

STAUFFER: That the District of Lakeland No. 521 engage the services of Rempel Engineering and Management Ltd. to prepare the required building drawings along with a structural design for the proposed Municipal Shop. Quoted cost is \$9,700 plus applicable taxes.
CARRIED.

#79-2013 GRAVELLING TENDER – 2013

BAUER-HYDE: That the District of Lakeland No. 521 award their 2013 gravelling tender to Borysiuk Contracting Ltd. of Prince Albert, Sask. At the following rates:
Zone 1 - \$7.50/cu. yd. – Sunnyside, Sunset, Neis Beach, McIntosh Point, Guise Beach, Carwin Park
Zone 2 - \$8.50/cu. yd. – Murray Point, Okema, McPhail Cove, Birch Bay, Aspen Ridge, Forest Gate road & Boundary Road
Zone 3 - \$11.00/cu. yd. – Anglin Lake & McPhee Lake
Zone 4 - \$7.50/cu. yd. – Bell’s Beach, Spruce Point, Doran Park, Ward Drive, Krakowetz Road
CARRIED.

#80-2013 ACCOUNTS PAYABLE

CHRISTENSEN: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for April, 2013 as attached hereto and forming a part of these minutes totaling \$175,578.12 and including cheques #19621 to #19671 and payroll totaling \$36,815.49.
CARRIED.

#81-2013 BYLAW NO. 2-2013 – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 2-2013 being a bylaw to provide for a Special Tax levy on all developed properties within the District for Sanitation and Refuse collection services be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#82-2013 BYLAW NO. 3-2013 – 3RD READING & ADOPTION

SMITH-WINDSOR: That Bylaw No. 3-2013 being a bylaw to authorize a Special Tax for Street Lighting Services in the Birch Bay subdivision be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

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REEVE

#83-2013 BYLAW NO. 4-2013 – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 4-2013 being a bylaw to provide for regulations regarding the Collection and disposal of waste within the District be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#84-2013 BYLAW NO. 5-2013 – 3RD READING & ADOPTION

STAUFFER: That Bylaw No. 5-2013 being a bylaw to provide for a Special Levy for the provision of Fire Protection services within the District be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#85-2013 BYLAW NO. 6-2013 – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 6-2013 being a bylaw to provide for the control, regulation and use of Marinas, Docks, Boat Lifts and Vessels within the District be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#86-2013 RECESS

CHRISTENSEN: That the Council recess to 1:00 P.M. for lunch.
CARRIED.

COUNCILLOR GREN SMITH-WINDSOR LEFT THE COUNCIL MEETING

COUNCIL MEETING RESUMED AT 1:05 P.M.

#87-2013 APPOINTMENT OF MEMBERS – PLANNING FOR GROWTH

STAUFFER: That the District of Lakeland No. 521 appoint Councillor Cheryl Bauer-Hyde as the municipal representative from the Council to the North Central Lakelands Planning District.
CARRIED.

#88-2013 LANDFILL FEES – COMMERCIAL BUSINESSES – DISTRICT OF LAKELAND

BAUER-HYDE: That the District of Lakeland No. 521 approve the establishment of a refuse and waste disposal policy for all Commercial retail businesses located within the municipality that would waive the gate fees at the municipal landfills. The District is to submit a letter to all businesses that are affected by the Policy.
CARRIED.

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REEVE

COUNCILLOR REPORTS

Bauer-Hyde – Presented written report and an update on the Christopher Lake Library – Carol Turner is the new Branch Librarian; hours at the Branch have been increased from 11 to 12 hours per week effective January 1, 2014 and with additional support from the District and the Lion’s Club the total number of hours will be 15 hours per week. Occupation Health & Safety met at the beginning of May to discuss various work related issues. Dale Rogozinsky has been appointed as a Special Constable on May 14, 2013. Lakeland Recreation Board met on May 7, 2013 and finalized plans for the Community Grant Program and the Citizen of the Year.

Ondrusek – requested clarification on the Boat/Dock Policy. Some issues at the Bell’s Beach location are yet to be resolved. Residents are preparing a report for the improvement of the inland lagoon.

John Stauffer – presented written report and Terms of Reference for the Environment Advisory Committee. Attended a meeting of the North Central Waste Management and it appears they are working towards developing a multi material recycling program for the latter part of 2013. Environment Advisory Committee will be promoting a booklet “Living on the Edge” advising residents of the issues that need to be addressed when living on or near the lake. Copies will be available for \$5.00.

Gren Smith-Windsor – No Report

Walter Plessl – No Report

Christensen – Suggested that the District advise the ratepayers of the importance to have their Civic address signs installed in accordance with the District bylaw. Notice to be placed in the District newsletter and Vacationland News.

#89-2013 ENVIRONMENT ADVISORY COMMITTEE – TERMS OF REFERENCE

STAUFFER: That the District of Lakeland No. 521 hereby accept the Terms of Reference for the Environment Advisory Committee as presented and attached hereto and forming a part of these minutes.

CARRIED.

#90-2013 FINANCIAL STATEMENT – APRIL, 2013

CHRISTENSEN: That the Statement of Cash Receipts and Cash Payments for the month of April, 2013 for the District of Lakeland No. 521 be adopted as presented.

CARRIED.

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REEVE

#91-2013 SASK HIGHWAYS – SALE OF MUNICIPAL BUFFER STRIP (HIGHWAY #263)

CHRISTENSEN: That the District of Lakeland No. 521 submit a letter to Saskatchewan Highways requesting further information and rationale on their request to purchase additional municipal land for the reconstruction of Highway #263. The Council is to express concern over eliminating a buffer for the adjacent residential properties.
CARRIED.

#92-2013 VOLUNTARY CONTRIBUTION – SASK CRIMESTOPPERS

BAUER-HYDE: That the District of Lakeland No. 521 approve a voluntary contribution of \$200.00 to Saskatchewan Crimestoppers as per their correspondence dated March, 2013.
CARRIED.

#93-2013 RIGHT OF WAY PURCHASE – CLEAR SAND BEACH (HANSON)

BAUER-HYDE: That the District of Lakeland No. 521 approve the purchase of additional land for a municipal right of way and roadway from Mr. Todd Hanson located at Lot 1, Block 2, Clear Sand Beach. Purchase price at \$4.50/sq. ft. will be \$8,476.20.
CARRIED.

#94-2013 TAX CANCELLATION – LOT 3 PLAN 63PA07588 SPRUCE POINT (YOUNG)

CHRISTENSEN: That the District of Lakeland No. 521 approve the request from Larry & Michelle Young to have their improvement taxes adjusted for 2013 as their seasonal residence was destroyed by fire. Taxes for 8 months to be cancelled as follows:

Municipal – 146.38 School – 129.34 = 275.72
CARRIED.

#95-2013 LETTER OF SUPPORT – INDIAN HEAD TREE NURSERY (APAS)

STAUFFER: That the District of Lakeland No. 521 in response to the correspondence received from the Agricultural Producer's Association of Saskatchewan submit a letter of support for the continued operation of the Indian Head Tree Nursery by the Federal Government. A donation of \$100.00 is to be submitted as well to offset further lobbying costs.
CARRIED.

#96-2013 TAX REFUND – EMMA LAKE GOLF COURSE (ETHIER)

CHRISTENSEN: That due to an error in the assessment roll in 2009, the District of Lakeland No. 521 authorize a tax refund for the Emma Lake Golf Course for a period of two years as follows:

Municipal Tax – 505.76 School – 570.46 = 1,076.22
CARRIED.

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REEVE

#97-2013 PROPOSED DEVELOPMENT – R.M. OF PADDOCKWOOD NO. 520 (STANOFFSKY)

STAUFFER: That the District of Lakeland No. 521 in response to a request from the R.M. of Paddockwood No. 520 submit the following comments on a proposed 60 site seasonal campground being proposed on the SW-11-53-27-W2 immediately adjacent to the District of Lakeland:

The District of Lakeland No. 521 is formally opposed to the proposed development for the following reasons:

1. Impact on an already overcrowded Emma Lake.
2. Additional impact on the Municipal Landfill – District will be reviewing the capacity and determining life expectancy of the landfill in the near future to evaluate whether additional clients can be approve to use the landfill.
3. Additional impact on the Municipal Lagoon – District will be reviewing the capacity and determining life expectancy of the lagoon in the near future to evaluate whether additional clients can be approved to have access to the lagoon.
4. The District has additional concerns over the increased traffic and parking requirements as the potential campers seek access to Emma Lake.

CARRIED.

#98-2013 TAX CANCELLATION – LOT 42, BLOCK 1, CARWIN PARK (MARSHALL)

BAUER-HYDE: That the District of Lakeland No. 521 approve the request from Virginia Marshall to have their improvement taxes adjusted for 2013 as their seasonal residence was destroyed by fire. Taxes for 8 months to be cancelled as follows:

Municipal – 130.75 School – 103.98 = 234.73

CARRIED.

#99-2013 LANDFILL/LAGOON USE EXTENSION – R.M. OF PADDOCKWOOD NO. 520

CHRISTENSEN: That the District of Lakeland No. 521 submit a letter to the R.M. of Paddockwood No. 520 advising them that the District does not object to the creation of a long term use policy with them for the utilization of the Emma Lake Landfill and Lagoon. The District will endeavor to develop an agreement pending the review of the capacities and life expectancies of both utilities.

CARRIED.

#100-2013 LAKELAND RECREATION BOARD – FINANCIAL ASSISTANCE - 2013

BAUER-HYDE: That the District of Lakeland No. 521 authorize the payment of \$1,150.00 to the Lakeland Recreation Board to assist in their activities for the ensuing year as per the approved municipal budget for 2013.

CARRIED.

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REEVE

#101-2013 APPOINTMENT – PUBLIC ADVISORY GROUP – SAKAW ASKIY

ONDRUSEK: That the District of Lakeland No. 521 appoint Councillor John Stauffer to the Public Advisory Group being created for Sakaw Askiy to assist in the development of a long term forest management plan for the Prince Albert Forest Management Area. Reeve Al Christensen will serve as the alternate to the Advisory Group.
CARRIED.

#102-2013 EMERGENCY RESPONSE PLAN – DISTRICT OF LAKELAND NO. 521

CHRISTENSEN: That the District of Lakeland No. 521 approve and adopt the Emergency Response Plan as prepared by Emergency Coordinator Leslie Tucheck as attached hereto and forming a part of these minutes.
CARRIED.

#103-2013 PHOTOCOPIER UPGRADE/LEASE RENEWAL

CHRISTENSEN: That the District of Lakeland No. 521 defer the renewal of the lease and decision on a purchase plan for the office photocopier until such time as the Office Administration has had an opportunity to obtain further information and options for the Council to review.
CARRIED.

#104-2013 SARM DISTRICT MEETING

CHRISTENSEN: That the District of Lakeland No. 521 authorize Councillors Cheryl Bauer-Hyde and John Stauffer to attend the SARM District meeting to be held in Saskatoon on June 19, 2013.
CARRIED.

#105-2013 ADJOURN

STAUFFER: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, JUNE 17, 2013 COMMENCING AT 9:00 A.M.