

**FRIDAY, MAY 16, 2014**

**Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Friday, May 16, 2014.**

**Meeting Called to Order at 9:10 A.M.**

- Present – Reeve – Al Christensen**
- Division 1 – John Ondrusek**
- Division 2 – Cheryl Bauer-Hyde**
- Division 3 – Walter Plessl**
- Division 4 – John Stauffer**
- Division 5 – Gren Smith-Windsor**
- Administrator – Dave E. Dmytruk**

**#83-2014 AGENDA**

**ONDRUSEK:** That the District of Lakeland No. 521 approve the Agenda as presented.  
**CARRIED.**

**#84-2014 MINUTES – APRIL 22, 2014**

**SMITH-WINDSOR:** That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Tuesday, April 22, 2014 be adopted as presented.  
**CARRIED.**

**ADMINISTRATION REPORTS**

**PUBLIC WORKS –** Public Works Manager Ernie Locke presented a written report to the Council. Topics include spring runoff and drainage. Public Works Manager presented several quotes on the purchase of a tree chipper.

**#85-2014 Capital Purchase – Wood Chipper**

**PLESSL:** That the District of Lakeland No. 521 approve the purchase of a 2013 Vermeer BC900XL Brush Chipper for the municipality from Vemeer Canada Inc. for a total price of \$27,060.00. Serial # 1VR712165E1000331.  
**CARRIED.**

**EPS –** Council reviewed the written report from Enforcement & Protective Services on activities for the previous month. Discussion centered on Highway #2 construction and equipment adjacent to the Highway. Some concern expressed over the appearance of unregistered Costco storage units appearing in residential areas in the municipality. Unauthorized signage along the Provincial Highways in the District was also a concern expressed by Council.

**ADMINISTRATION –** Council reviewed a written report from Administration on activities over the past month. Assessment roll has been completed with no appeals for 2014, tenders have been put out for the office parking lot improvements and additional research has been conducted for Bullee Consulting as they embark on the preparation of an infrastructure study for the municipality.

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**REEVE**

**PUBLIC HEARING**

Reeve Al Christensen opened the Public Hearing at 10:07 A.M. It was indicated that several items were up for discussion that included a Zoning bylaw amendment and consolidation, proposed road closure of Cuelenaere Drive, discretionary use application for a commercial marina expansion in the Sunset Bay subdivision and a discretionary use application for a community dock in the Sunnyside subdivision.

**Zoning bylaw amendment & consolidation**

A clarification of the zoning amendment was requested and explained. A request was made to have future public notices placed in the Prince Albert Shopper as this was deemed to be more widely read in the District.

Reeve Al Christensen declared the Public Hearing regarding the Zoning bylaw amendment and consolidation adjourned at 10:13 A.M.

**Proposed Road Closure – Cuelenaere Drive**

Reeve Al Christensen declared the public hearing for the proposed Cuelenaere road closure open at 10:13 A.M. Several written and oral comments were received for the Council to consider. Concerns were expressed over road noise, dust, creating further traffic congestion by closing an access to Southshore Drive as well as creating a hazard by restricting only one access from the residential subdivision in the event of an emergency. Reeve Al Christensen declared the meeting adjourned at 10:33 A.M.

**Discretionary Use application – Sunset Bay Commercial Marina expansion**

Reeve Al Christensen declared the public hearing for the proposed Sunset Bay Commercial marina expansion open at 10:35 A.M. A clarification was requested and provided on the District Boat dock policy and how the proposed development complied with the District Zoning bylaw. There were two written comments regarding the proposed development and no oral presentations. Reeve Al Christensen declared the meeting adjourned at 10:40 A.M.

**Discretionary Use application – Sunnyside Resort Community Dock development**

Reeve Al Christensen declared the public hearing for the proposed Community Dock development at Sunnyside open at 10:41 A.M. Several oral comments were presented and received by the Council. Concern expressed over the proper use and development of Public Reserves. Reeve Al Christensen declared the meeting adjourned at 10:58 A.M.

**#86-2014 ACCOUNTS PAYABLE**

**BAUER-HYDE:** That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for April, 2014 as attached hereto and forming a part of these minutes totaling \$311,314.83 and including cheques #20469 to #20542 and payroll totaling \$30,999.66.  
**CARRIED.**

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**REEVE**

**#87-2014 BYLAW NO. 17-2013 – 2<sup>ND</sup> READING**

**BAUER-HYDE:** That Bylaw No. 17-2013 be now read the second time.  
CARRIED.

**#88-2014 BYLAW NO. 17-2013 – 3<sup>RD</sup> READING & ADOPTION**

**ONDRUSEK:** That Bylaw No. 17-2013 being a bylaw to provide for several amendments to the District Zoning bylaw No. 7-2005 and to provide for a consolidation of all amendments thereto be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**#89-2014 BYLAW NO. 10-2014 – INTRODUCTION & 1<sup>ST</sup> READING (CUELENAERE ROAD CLOSURE)**

**PLESSL:** That Bylaw No. 10-2014 being a bylaw to provide for the permanent closure of the Cuelenaere Drive access from Highway No. 263 to facilitate the reconstruction of Provincial Highway No. 263 be introduced and read a first time.  
CARRIED.

**#90-2014 DISCRETIONARY USE - SUNSET BAY COMMERCIAL MARINA EXPANSION**

**ONDRUSEK:** That the District of Lakeland No. 521 approve the application from Sunset Bay Resort to add an additional 10 slips to their existing Commercial Marina in accordance with their submitted plans and documentation. Applicant to consult with District Administration to ensure all permits and approvals are obtained.  
CARRIED.

**#91-2014 DISCRETIONARY USE – COMMUNITY DOCK DEVELOPMENT (OFTEDAL/HOWAT)**

**STAUFFER:** That the District of Lakeland No. 521 approve the application from Doug Oftedal & Ward Howat to develop a Community Dock on Parcel R2 Plan 75PA06993 (Surface Parcel #149258931) in accordance with their submitted plans and documentation. Applicant to consult with District Administration to ensure all permits and approvals are obtained.  
CARRIED.

**#92-2014 – RECESS**

**CHRISTENSEN:** That the District of Lakeland No. 521 recess to 1:00 P.M. for lunch.  
CARRIED.

MEETING RECONVENED AT 1:00 P.M.

**COUNCILLOR REPORTS**

**STAUFFER-** Reported on the progress being made by the University of Saskatchewan School of Environmental Studies as it pertains to the development of the Lakeland Environmental Management Plan.

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**REEVE**

ONDRUSEK - Inquired as to process of obtaining sand permits as well as requests for development on municipal reserve.

SMITH-WINDSOR- No Report. Indicated that the Wasquesiu Wilderness appointment with Council and presentation has been rescheduled to the June Council meeting.

PLESSL – Concern expressed that Public Works has not completed the access issue at Lot 37, Block 1, Sunset Bay subdivision. Parking issues are continuing and need to be resolved.

BAUER-HYDE – Presented a written report outlining the Annual General meeting of the Wapiti Regional Library and that she had been appointed as Chairperson of the Executive Committee. Update on a meeting of the EPS Board and the RCMP to review operations for the summer months in the District. Outlined meetings held with the Fish Lake Metis #108 regarding the Planning District Official Community Plan and the Occupational Health & Safety Committee.

**#93-2014 OCCUPATIONAL HEALTH & SAFETY COMMITTEE - POLICY**

BAUER-HYDE: That the District of Lakeland No. 521 approve the following work related policies as recommended by the Occupational Health and Safety Committee as attached hereto and forming a part of these minutes:

Slips, Trips & Falls; Right to refuse Dangerous Work; Drug & Alcohol Policy  
CARRIED.

**#94-2014 FINANCIAL STATEMENT – APRIL, 2014**

BAUER-HYDE: That the Statement of Cash Receipts and Cash Payments for the month of April, 2014 for the District of Lakeland No. 521 be adopted as presented.  
CARRIED.

**#95-2014 911 DISPATCH CONTRACT**

CHRISTENSEN: That the District of Lakeland No. 521 accept the 911 Dispatch contract from the City of Prince Albert in the amount of \$2,040.00/month effective June 1, 2014 and instruct the Reeve and Rural Administrator to complete the necessary documentation.  
CARRIED.

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REEVE

**#96-2014 EMMA LAKE LANDFILL – FREE ACCESS – TREES, BRANCHES/SHRUBS POLICY**

**STAUFFER:** That the District of Lakeland No. 521 hereby approve the following policy as it pertains to free access for ratepayers to the Emma Lake landfill to deposit trees, branches and shrubs:

**1400-3 FREE ACCESS – MUNICIPAL LANDFILLS**

The District of Lakeland No. 521 recognizes that extreme weather conditions may create conditions whereby ratepayers may be required as a result to remove and clean up a significant amount of tree branches and trees from their private property. Municipal Administration is hereby authorized to approve free access to the Emma Lake landfill for District ratepayers only for a maximum period of three (3) weeks to allow for disposal of tree branches, shrubs and trees.

**CARRIED.**

**#97-2014 BYLAW NO. 9-2014 – INTRODUCTION & 1<sup>ST</sup> READING (ASSESSMENT APPEAL FEES)**

**SMITH-WINDSOR:** That a Bylaw to establish a fee to appeal assessments be introduced and read first time.  
**CARRIED.**

**#98-2014 BYLAW NO. 9-2014 – 2<sup>ND</sup> READING**

**ONDRUSEK:** That Bylaw No. 9-2014 be now read the second time.  
**CARRIED.**

**#99-2014 – BYLAW NO. 9-2014 – 3<sup>RD</sup> READING & ADOPTION**

**PLESSL:** That Bylaw No. 9-2014 being a bylaw to establish a fee to appeal assessments be read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
**CARRIED UNANIMOUSLY.**

**#100-2014 PUBLIC RESERVE DAMAGE/REPAIR – McINTOSH POINT**

**STAUFFER:** That the District of Lakeland No. 521 authorize Mr. John Hagen to complete the necessary repairs and reforestation on the District Public Reserve and road allowance at McIntosh Point at his cost and subject to the following conditions:

- Project to be supervised by Public Works Manager Ernie Locke
  - A detailed plan to be submitted to the District for review and approval
  - A time line of June 30, 2014 for completion of the required repairs is established. Should the project not be completed by the required date, the District will initiate the completion of the project at the developer’s expense.
- CARRIED.**

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**REEVE**

**#101-2014 ADJOURN**

PLESSL:       That this meeting do now adjourn.  
                  CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD  
ON MONDAY, JUNE 16, 2014 COMMENCING AT 9:00 A.M.**