



**District of Lakeland No. 521
Meeting Minutes**

November 21, 2016 - Regular Council Meeting - 9:00 a.m.

Minutes of the Meeting of the Council of the District of Lakeland No. 521 held in the Council Chambers at the Municipal Office, 48 Main Street West, Christopher Lake, Saskatchewan, on Monday, November 21, 2016.

Present - Reeve - Cheryl Bauer Hyde
Division 1 - Karen Bosker
Division 2 - Walter Plessl
Division 3 - Doug Oftedal
Division 4 - John Stauffer
Division 5 - Tom Burwell
Administrator - Tammy Knuttila
Assistant Administrator - Tracey McShannock

1. Call To Order

Meeting Called to Order at 9:04 a.m.

2016-240

2. Adoption of Agenda

Councillor Stauffer

That the agenda be approved as presented and amended.

CARRIED

2016-241

3. Adoption of Minutes

Councillor Bosker

That the minutes of the regular Council Meeting held on October 17, 2016 be approved.

CARRIED

2016-242

3.1 Adoption of Minutes - October 24, 2016

Councillor Bosker

That the minutes of the Special Meeting of Council held on October 24, 2016 be adopted as amended.

CARRIED

4. Delegations

4.1 9:30 a.m. Rick Reelie - re Jacobson Drive

Rick Reelie addressed Council to express concern regarding drainage at Jacobson Drive and the potential impact on his well.

(Councillor Bosker declared a conflict of interest in the above delegation and left her chair at the Council table, however stayed in the room to speak as a delegate.)

5. Business Arising from Minutes

2016-243

5.1 Property Maintenance Appeal Board Committee Member Appointment (Lappa)

Reeve Bauer-Hyde

That Linda Lappa be appointed as a member of the Property Maintenance Appeal Board Committee for a 2-year term ending August 31, 2018.

CARRIED

6. Administration Reports

6.1 Public Works

6.2 Lakeland District Protective Services

6.3 Administration

2016-244

6.3.1 Auditor Appointment

Councillor Plessl

That Cogent Chartered Professional Accountants LLP be appointed Auditor for the 2016 operations.

CARRIED

7. Councillor Division Reports

7.1 Reeve Bauer Hyde

A written report was submitted with the following meetings attended:

October 19: Great Blue Heron Provincial Park; ATV Sub-Committee

October 20: Meeting (Dave & John) with Mitch Holash, legal counsel, re Elk Ridge arbitration.

October 24: Special Council meeting

October 25: North Central Lakelands Planning District Commission (Dave & Rob Thurmeier)

November 2: Christopher Lake Library Board

November 2: Committee of the Whole / Organized Hamlet of Elk Ridge Board

November 8: Meeting (Tammy & Tracey) with Organized Hamlet of Elk Ridge Board

November 9 / 10: SARM Mid-term convention

7.2 Councillor Bosker

7.3 Councillor Plessl

2016-245

7.3.1 Council Health Benefits

Councillor Plessl

That the Policy related to premiums for Council members health and dental be amended to provide for the District to pay 2/3 of the premium instead of 1/2.

CARRIED

7.4 Councillor Oftedal

7.5 Councillor Stauffer

2016-246

7.5.1 Speed Bump-McIntosh Point Subdivision

Councillor Stauffer

That the Administration review the placement of the speed bump located on MacIntosh Street in the MacIntosh Point subdivision and provide options such as traffic signs.

CARRIED

- 7.6 Councillor Burwell
- # 2016-247 **8. Financial Statement**
- Councillor Stauffer
- That the Statement of Financial Activities for the month of October, 2016 be received as presented.
- CARRIED
- 9. New Business**
- # 2016-248 9.1 Elk Ridge Hamlet MOU
- Reeve Bauer-Hyde
- That approval for authorization to execute the Memorandum of Understanding between the District of Lakeland No. 521 and the Organized Hamlet of Elk Rldge to provide for a 40% tax allocation to the hamlet be confirmed.
- CARRIED
- # 2016-249 9.2 SARM Insurance Review 2017
- Councillor Burwell
- That the Council for the District of Lakeland No. 521 hereby approve the SARM property and liability insurance coverages for 2017 as attached hereto and forming part of these minutes. Council agree to retain the SARM Liability Insurance coverage at an amount of \$5,000,000 for 2017. That the Council also approve the Property Insurance coverages for 2017 as they were in 2016.
- CARRIED
- # 2016-250 9.3 District Credit Card Amendment & Signing Authority
- Councillor Oftedal
- That the Council for the District of Lakeland No. 521 hereby authorize administration to proceed with an amendment to the corporate credit card for Tammy Knuttila with a credit limit of \$5,000.
- CARRIED
- # 2016-251 9.3.1 District Signing Authority
- Councillor Plessl
- That the Council for the District of Lakeland No. 521 hereby authorize the removal of Dave Dmytruk and the addition of Tammy Knuttila to the District signing authorities at the Affinity Credit Union. Authorized signatures are to include one signature from administration (Tammy Knuttila, Tracey McShannock or Mandy Fowler), as well as one signature from council (Reeve or Deputy Reeve)
- CARRIED
- # 2016-252 9.4 Bylaw No. 14-2016 - Code of Ethics
- Councillor Stauffer
- That Bylaw No.14-2016 being a bylaw to provide for a Code of Ethics for the Council of the District of Lakeland be now introduced and read a first time.
- CARRIED

- # 2016-253 9.5 Discretionary Use- Greenhouse (DiPaolo/Gust)
- Councillor Bosker
- That the Council for the District of Lakeland No. 521 hereby accept the discretionary use application for the greenhouse development on Parcel A, Plan 71PA12077 as per submitted documentation from Tammy DiPaolo and Les Gust and that a public hearing be held December 19, 2016 at 10:00 a.m. to receive input regarding the application.
- CARRIED
- # 2016-254 9.5.1 Recess for lunch
- Councillor Bosker
- That this meeting recess at 12:03 p.m. to break for lunch.
- CARRIED
- 9.6 In Camera
- # 2016-255 9.6.1 In Camera - Bell's Beach Drainage on Jacobson
- Councillor Plessl
- That the Council meet in camera pursuant to section 21 in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 1:16pm.
- Parties in attendance were Reeve Cheryl Bauer-Hyde, Division 2 Councillor Walter Plessl, Division 3 Councillor Doug Oftedal, Division 4 Councillor John Stauffer, and Division 5 Councillor Tom Burwell.
- (Division 1 Councillor Karen Bosker declared a conflict of interest and left the meeting during the in camera session.)
- CARRIED
- # 2016-256 9.6.2 Out of Camera
- Councillor Stauffer
- That the Council meeting now reconvene at 1:40 p.m.
- CARRIED
- # 2016-257 9.7 List of Accounts for Approval
- Councillor Stauffer
- That the accounts for payment for October, 2016, as attached hereto and forming a part of these minutes totalling \$278,188.53 and including cheques #22798 to #22875 and payroll totalling \$35,253.88 be approved.
- CARRIED
- # 2016-258 9.8 McPhee Lake Landfill Seasonal Closure
- Councillor Bosker
- That the McPhee Lake landfill be closed for the winter months commencing January 1, 2017 to April 30, 2017.
- CARRIED
- # 2016-259 9.9 Elk Ridge Golf and Conference Centre- Refuse Collection Contract
- Reeve Bauer-Hyde
- That consideration of the approval of the refuse collection contract received from Elk Ridge Golf and Conference Centre be deferred to the December Council meeting.

CARRIED

2016-260

9.10 Forest Tent Caterpillar Spraying Update- KBM

Councillor Oftedal

That the surveying of a maximum of 10 sites at an approximate cost of \$680.00 per site (as per estimate from KBM Resources) be approved. The purpose of the survey being to obtain data pertinent to aiding with the decision of whether to continue the spraying program in 2017.

CARRIED

10. Correspondence

10.1 Great Blue Heron Provincial Park

10.2 SARM Update

10.3 Community Policing Report- PA RCMP

10.4 Waskesiu Wilderness Region

10.5 SARM Rural Councillor (handout)

10.6 SARM Infrastructure Investment

2016-261

10.7 Budgetary Quote SaskPower

Reeve Bauer-Hyde

That the budgetary quote received from SaskPower for a general service to the lagoon at SW-11-53-27-W2 be referred to the Utilities Committee for review and recommendation.

CARRIED

10.8 PARCS Update

10.9 Poacher's Road

11. Action/Motion Item Reports

12. Building/Development Reports

13. Ratepayer Concerns Received

14. Other Business

2016-262

15. Adjourn

Councillor Plessl

That this meeting now adjourn at 4:45 p.m..

CARRIED

Administrator

Reeve