

MONDAY, NOVEMBER 19, 2012

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, November 19, 2012.

Meeting Called to Order at 9:04 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – Walter Plessl

Division 4 – John Stauffer

Division 5 – Gren Smith-Windsor

Administrator – Dave E. Dmytruk

#266-2012 AGENDA

BAUER-HYDE: That the District of Lakeland No. 521 approve the Agenda as presented with several additions.

CARRIED.

#267-2012 MINUTES – OCTOBER 15, 2012

ONDRUSEK: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, October 15, 2012 be adopted as presented with the following amendment: insert “hearing” instead of “meeting” on Page 2

CARRIED.

DISTRICT STAFF REPORTS

RURAL ADMINISTRATOR DAVE E. DMYTRUK GAVE THE COUNCIL AN UPDATE ON THE OFFICE ADMINISTRATION AND WORK PROJECTS. THE NEW RECEPTIONIST, CHARLENE GOODWIN HAS BEEN WORKING OUT VERY WELL AND HAS ADAPTED TO THE POSITION VERY NICELY. A MEETING WAS HELD ON OCTOBER 26, 2012 TO REVIEW THE BOAT DOCK POLICY FOR ANY FURTHER REQUIRED REVISIONS. A MEETING WAS ALSO HELD WITH ELK RIDGE RESORT TO REVIEW THE REVALUATION ASSESSMENT FIGURES AND PROVISION OF MUNICIPAL SERVICES TO THE AREA.

PUBLIC WORKS MANAGER ERNIE LOCKE ATTENDED THE MEETING TO BRING THE COUNCIL UP TO DATE ON VARIOUS MAINTENANCE ISSUES. UPDATES ON STAFF, TREE REMOVAL OPERATIONS AND SNOW REMOVAL WERE EXPLAINED. SOME DISCUSSION WAS ALSO HELD WITH RESPECT TO DRAINAGE, GRAVEL, EQUIPMENT REQUIREMENTS, MUNICIPAL SHOP TENDERS AND THE RECOMMENDATION OF THE HOURS OF OPERATION FOR THE PUBLIC WORKS STAFF COMMENCING IN 2013.

SPECIAL CONSTABLE JARETT TAYLOR PRESENTED A WRITTEN REPORT ON HIS HOURS AND ACTIVITIES FOR THE MONTH OF OCTOBER.

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REEVE

EMO COORDINATOR LESLIE TUCHEK PRESENTED A WRITTEN REPORT AND ADVISED THE COUNCIL ON THE PROGRESS OF THE EMERGENCY RESPONSE PLAN AND SEVERAL ISSUES THAT NEED TO BE RESOLVED PRIOR TO COMPLETION OF THE EMERGENCY PLAN. TRAINING AND MUTUAL AID AGREEMENTS WERE ALSO DISCUSSED.

#268-2012 MUNICIPAL SHOP TENDERS

STAUFFER: That the District of Lakeland No. 521 reject all tenders received pending the review by the Building Committee of an alternate site for development located on property adjacent to the Emma Lake landfill.
CARRIED.

#269-2012 ACCOUNTS PAYABLE

SMITH-WINDSOR: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for October, 2012 as attached hereto and forming a part of these minutes totaling \$222,447.64 and including cheques #19212 to #19279 and payroll totaling \$39,960.94.
CARRIED.

COUNCILLOR REPORTS

SMITH-WINDSOR – Presented a verbal report on the development of the Elk Ridge Community Owner’s Association that has been formed as a legal entity representing all condo associations within the Elk Ridge Resort. Concern expressed with garbage and snow removal costs in Elk Ridge, McPhee Lake and Anglin Lake. A policy needs to be established by the District regarding the provision of services to the aforementioned subdivisions.

AT 11:00 A.M., RAY JOHNSON AND CRAIG FOSTER ATTENDED THE MEETING ON BEHALF OF THE CONDO ASSOCIATIONS AT ELK RIDGE AND THE McPHEE LAKE RESIDENTS TO REVIEW AND DISCUSS SNOW REMOVAL AND GARBAGE PICKUP SERVICES AT THESE LOATIONS. A CONCERN WAS EXPRESSED AS TO THE CAPABILITIES OF THEIR PRESENT CONTRACTOR TO PROVIDE THESE SERVICES, LEVELS OF COSTS FOR THESE SERVICES AS WELL AS THE PROVISION OF A MORE CENTRAL LOCATION FOR RECYCLABLES AND GARBAGE. THE DISTRICT AGREED TO SET UP A COMMITTEE TO ESTABLISH A POLICY THAT WOULD BENEFIT ALL PARTIES.

#270-2012 COMMITTEE – PUBLIC WORKS (ELK RIDGE, McPHEE & ANGLIN LAKES)

CHRISTENSEN: That the District of Lakeland No. 521 establish a Committee to formulate a policy to address the snow removal and garbage pickup issues at Elk Ridge Resort, McPhee Lake and Anglin Lake and any other related municipal concerns. The Committee to be comprised of Reeve Christensen; Councillor Gren Smith-Windsor; representatives from the Community Owner’s Association and McPhee and Anglin Lakes cottage owners associations and any municipal staff that the Committee deems necessary.
CARRIED.

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REEVE

AT 11:45 A.M., MR JOHN RAYNER ATTENDED THE COUNCIL MEETING TO EXPRESS HIS CONCERNS WITH THE UTILIZATION OF THE PUBLIC RESERVE IMMEDIATELY ADJACENT TO HIS PROPERTY IN THE BIRCH BAY SUBDIVISION. PRIMARY CONCERN WAS THAT THE LICENSED DOCK ON THIS PUBLIC RESERVE WAS IN CONTRAVENTION OF SEVERAL SECTIONS OF THE PRESENT DISTRICT BYLAW AND POLICY RESPECTING BOAT DOCKS AND LIFTS. IT WAS INDICATED THAT SEVERAL TREES AND VEGETATION HAD ALSO BEEN REMOVED TO MAKE WAY FOR STORAGE OF DOCK MATERIAL. THE DISTRICT INDICATED THAT THEY HAD ALREADY BEEN IN TOUCH WITH THE OWNER OF THE DOCK AND THAT WORK WAS BEING DONE TO CORRECT THE NON-COMPLIANCE ISSUES.

#271-2012 RECESS

ONDRUSEK: That the Council recess to 1:00 P.M. for lunch.
CARRIED.

COUNCIL MEETING RESUMED AT 12:50 P.M.

#272-2012 BYLAW NO. 18-2012 BUILDING BYLAW – 2ND READING

BAUER-HYDE: That Bylaw No. 18-2012 be now read the second time.
CARRIED.

#273-2012 BYLAW NO. 18-2012 – BUILDING BYLAW – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 18-2012 being a bylaw to regulate the erection, classification, alteration, repair, occupancy and demolition or removal of buildings within the District of Lakeland No. 521 be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

AT 1:05 P.M. KEVIN GROAT AND SETH McNAUGHTON REPRESENTING THE SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY ATTENDED THE MEETING TO GIVE A PRESENTATION TO THE COUNCIL AS IT PERTAINED TO THE 2013 ASSESSMENT REVALUATION IN THE PROVINCE. COUNCIL EXPRESSED SOME CONCERNS ON VARIOUS ASSESSMENTS PARTICULARLY VACANT PROPERTIES WITHIN THE NORTHERN PART OF THE MUNICIPALITY.

COUNCILLOR REPORTS CONT'D

ONDRUSEK – No concerns.

STAUFFER – Concerns from Okema Beach – re: Tree Removal have been addressed, concern from Environment Committee as to mapping identifying sensitive lakeshore areas was not included in the new Zoning bylaw, signs are being developed for all boat launches advising of speed limits on our lakes. ECLA membership is at 767 with their annual meeting to be held on July 6, 2013.

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REEVE

PLESSL – Bouquet to Public Works staff for job well done with snow removal.

CHRISTENSEN – Provided verbal update on the mid-term SARM Conference and the meeting held with SARM regarding the proposed Wildfire Act.

BAUER-HYDE – Presented a written report – Wapiti Regional library held their semi-annual meeting and passed the 2013 budget. Levy increase for rural municipalities was 5.2% to \$11.24/capita. EPS Board meeting held on October 16, 2012 to discuss the special constable appointment and to expand areas of jurisdiction. Policy development and enforcement issues were also discussed. Recreation Director’s report was also presented and reviewed.

#274-2012 FINANCIAL STATEMENT – OCTOBER, 2012

BAUER-HYDE: That the Statement of Cash Receipts and Cash Payments for the month of October, 2012 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#275-2012 LAKELAND SNOWMOBILE CLUB – 2012/13 SPONSORSHIP

STAUFFER: That the District of Lakeland No. 521 approve the sponsorship of \$500.00 to the Lakeland Snowmobile Club for the 2012/13 season.
CARRIED.

#276-2012 LAKELAND SNOWMOBILE CLUB – WINTER GRADER STORAGE

PLESSL: That the District of Lakeland No. 521 authorize the expenditure of \$1,000 to the Lakeland Snowmobile Club to facilitate the storage of the municipal grader for the 2012/13 winter season. (Mid-November to Mid-April).
CARRIED.

#277-2012 VOLUNTARY DONATION – SHOCK TRAUMA AIR RESCUE SOCIETY (STARS)

BAUER-HYDE: That the District of Lakeland No. 521 authorize a voluntary donation of \$2.00/capita to the Shock Trauma Air Rescue Society (STARS) as requested through a SARM Resolution at the March Annual Convention. Total payment to be 884 population x \$2.00/capita for a total of \$1,768.00.
CARRIED.

#278-2012 SASK TEL COMMUNICATIONS TOWER – SUNNYSIDE BEACH SUBDIVISION

CHRISTENSEN: That the District of Lakeland No. 521 approve the request from Sask Tel to construct a 35 meter Communications Tower on their property located on Parcel M, Plan 86PA24035 at Sunnyside Beach in accordance with their submitted specifications and photos.
CARRIED.

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REEVE

#279-2012 ENCROACHMENT LENIENCY REQUEST – PCL C PLAN 69PA11214 ANGLIN LAKE (OLSZYNSKI)

CHRISTENSEN: That the District of Lakeland No. 521 approve the request from Mr. Paul Olszynski to permit a 10% leniency encroachment for his garage on his property located on Parcel C, Plan 69PA11214, Anglin Lake. Approval is in accordance with the Planning and Development Act and will achieve compliance with the District Zoning Bylaw.
CARRIED.

#280-2012 MUNICIPAL ROADWAY SURVEY – CLEARSAND BEACH

ONDRUSEK: That the District of Lakeland No. 521 instruct the Public Works Manager to obtain a legal survey for two sections of road previously constructed by the municipality but not registered with ISC. The sections of road involved are the accesses into Clearsand Beach on the North and South side of the canal.
CARRIED.

#281-2012 BYLAW NO. 19-2012 – INTRO. & 1ST READING (BUSINESS)

BAUER-HYDE: That a Bylaw respecting Business and Business activity within the District of Lakeland No. 521 be introduced and read a first time.
CARRIED.

#282-2012 ADJOURN

CHRISTENSEN: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, DECEMBER 17, 2012 COMMENCING AT 9:00 A.M.