

MONDAY, SEPTEMBER 16, 2013

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, September 16, 2013.

Meeting Called to Order at 9:04 A.M.

**Present – Reeve – Al Christensen
Division 1 – John Ondrusek
Division 2 – Cheryl Bauer-Hyde
Division 3 – Walter Plessl
Division 4 – John Stauffer
Division 5 – Gren Smith-Windsor
Administrator – Dave E. Dmytruk**

#178-2013 AGENDA

**BAUER-HYDE: That the District of Lakeland No. 521 approve the Agenda as presented and amended.
CARRIED.**

#179-2013 MINUTES – AUGUST 19, 2013

**SMITH-WINDSOR: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, August 19, 2013 be adopted as presented.
CARRIED.**

ADMINISTRATION REPORTS

EPS – COUNCIL REVIEWED THE WRITTEN REPORT FROM ENFORCEMENT & PROTECTIVE SERVICES ON ACTIVITIES FOR THE PREVIOUS MONTH. RECOMMENDATIONS ON THE NEW SLGA REGULATIONS WILL BE PRESENTED TO COUNCIL AT THE NEXT MEETING. DISCUSSED VARIOUS BOAT/DOCK VIOLATIONS FOR 2013 – PLEASED WITH COMPLIANCE. WILL NEED TO AMEND ATV BYLAW TO ADDRESS CONCERNS FROM THE LAKELAND SNOWMOBILE CLUB. REVIEWED CONCERN RECEIVED FROM A RATEPAYERS AS TO THE SAFETY OF THE FIREWORKS DISPLAYS AT SUNSET AND SUNNYSIDE. RATEPAYERS WILL BE ADVISED TO ENSURE PUBLIC SAFETY THROUGH THE DISTRCT NEWSLETTER AND EPS BULETIN.

PUBLIC WORKS – PUBLIC WORKS MANAGER ERNIE LOCKE PRESENTED A WRITTEN REPORT TO COUNCIL. DISCUSSIONS ON McPHEE LAKE LANDFILL RECLAMATION COSTS WERE HELD ALONG WITH THE MURRAY POINT DRAINAGE PROJECT. ADMINISTRATION AND PUBLIC WORKS TO HAVE DISCUSSIONS WITH SUNNYSIDE CO-OP AS TO ANNUAL ROAD MAINTENANCE AND SNOW REMOVAL. DISTRICT IS TO ESTABLISH A POLICY REGARDING SERVICES TO CO-OP'S, BARELAND CONDOMINIUMS ETC. ENVIRONMENT ADVISORY COMMITTEE WONDERING WHY THEIR SIGNS HAVE NOT BEEN ERECTED AT MURRAY POINT BOAT LAUNCH AS OF YET.

REEVE AL CHRISTENSEN OPENED THE PUBLIC HEARING AT 10:20 A.M. REGARDING BYLAWS 9-2013 AND 10-2013 BEING THE PLANNING DISTRICT OFFICIAL COMMUNITY PLAN AND PARTIAL CLOSURE OF PUBLIC RESERVE AT CLEARSAND.

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REEVE

NO ORAL OR WRITTEN COMMENTS WERE RECEIVED ON EITHER BYLAW.

REEVE AL CHRISTENSEN DECLARED THE PUBLIC HEARING ADJOURNED AT 10:25 A.M.

ADMINISTRATION REPORTS CONT'D.

ADMINISTRATION – COUNCIL REVIEWED A WRITTEN REPORT FROM ADMINISTRATION ON THE ACTIVITIES OVER THE PAST MONTH. BOAT DOCK AND LICENSING INSPECTIONS HAVE BEEN COMPLETED. WORKED WITH MUNICIPAL SOLICITOR TO FINALIZE SEVERAL OUTSTANDING ISSUES THAT REQUIRE COMPLETION PRIOR TO OBTAINING COMMUNITY PLANNING APPROVAL. SOME STAFF WERE AWAY ON VACATION AND THE DISTRICT HAS RECEIVED A LETTER OF RESIGNATION FROM DEVELOPMENT OFFICER DEIDRE MacGREGOR.

#180-2013 ANNUAL PARCS CONFERENCE - WATROUS

BAUER-HYDE: That the District of Lakeland No. 521 approve the attendance of the following Council members and Administration to the annual PARCS fall conference to be held in Watrous, Saskatchewan on October 4th and 5th, 2013;

Gren Smith-Windsor; Al Christensen; Cheryl Bauer-Hyde; John Ondrusek and Administrator Dave E. Dmytruk.
CARRIED.

REEVE AL CHRISTENSEN PRESENTED A BRIEF WRITTEN REPORT FROM SHIRLEY GANGE ON THE UPCOMING ANNUAL PARCS CONFERENCE.

AT 11:00 A.M. JAY AND ROD DOLMAGE ATTENDED THE COUNCIL MEETING TO REVIEW THEIR BUILDING PERMIT REQUEST THAT WAS DENIED BY THE PLANNING AND DEVELOPMENT DEPARTMENT. THE COUNCIL INDICATED THAT THE REFUSAL WAS IN ACCORDANCE WITH THE PRESENT ZONING BYLAW REGULATIONS AND THAT THEIR PROPOSAL DID NOT MEET THE CRITERIA WITHIN THE PLANNING AND DEVELOPMENT ACT. A SUGGESTION WAS MADE TO HAVE THEIR PROPOSAL REWORKED TO ADDRESS A ROOF LINE AND NON-CONFORMING BUILDING ISSUE AND RESUBMITTED TO PLANNING AND DEVELOPMENT FOR FURTHER REVIEW.

AT 11:30 A.M., GLEN AND JAMIE SCHNEIDER ALONG WITH ELIZABETH PETERS ATTENDED THE COUNCIL MEETING TO REQUEST AN ADDITIONAL DRIVEWAY ONTO THEIR PROPERTIES AT MURRAY POINT. THE DISTRICT INDICATED THAT THE SECOND DRIVEWAY COULD NOT INTERFERE WITH THE PROPOSED DRAINAGE PLAN AND THAT THEY COULD WORK WITH THE PUBLIC WORKS MANAGER TO ESTABLISH AN APPROPRIATE SITE AND SIZE OF DRIVEWAY THAT WOULD COMPLEMENT THE PROPOSED DRAINAGE PLAN. THE DISTRICT IS TO FOLLOW UP WITH A LETTER TO THAT EFFECT.

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REEVE

#181-2013 RECESS

CHRISTENSEN: That the Council recess to 1:00 P.M. for lunch.
CARRIED.

COUNCIL MEETING RESUMED AT 1:10 P.M.

#182-2013 ACCOUNTS PAYABLE

BAUER-HYDE: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for August, 2013 as attached hereto and forming a part of these minutes totaling \$665,053.75 and including cheques #19895 to #19993 and payroll totaling \$46,834.59.
CARRIED.

#183-2013 BYLAW NO. 10-2013 – 2ND READING

ONDRUSEK: That Bylaw No. 10-2013 be read the second time.
CARRIED.

#184-2013 BYLAW NO. 10-2013 – 3RD READING & ADOPTION

STAUFFER: That Bylaw No. 10-2013 being a bylaw to provide for the partial closure of a municipal reserve at Clearsand Beach be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#185-2013 BYLAW NO. 11-2013 – 2ND READING

BAUER-HYDE: That Bylaw No. 11-2013 be read the second time.
CARRIED.

#186-2013 BYLAW NO. 11-2013 – 3RD READING & ADOPTION

SMITH-WINDSOR: That Bylaw No. 11-2013 being a bylaw to provide for an amendment of the North Central Lakelands Planning District to allow for the inclusion of the Village of Christopher Lake be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#187-2013 TREE SCREENING – MUNICIPAL COMPOUND/MCPHEE LAKE LANDFILL

STAUFFER: That the District of Lakeland No. 521 approve the quotes received from Spruce Ridge Nursery & Landscaping and Gaudet Trees to provide visual tree screening at the Municipal Compound on Ambrose Lane and at the McPhee Lake Landfill. The District is to coordinate the project and conduct some work with municipal equipment to facilitate the project for completion this fall.

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REEVE

Spruce Ridge Nursery – Municipal Compound - \$1,719.00
Gaudet Trees – McPhee Lake Landfill - \$3,938.22
CARRIED.

#188-2013 MURRAY POINT RESERVE ACCESS (VICTORIA AVENUE)

STAUFFER: That the District of Lakeland No. 521 proceed with the following as it pertains to the requested continued access through the municipal reserve along Victoria Avenue at Murray Point:

1. Having determined that the municipal reserve in question along Victoria Avenue no longer serves its original purpose, the District will consider the sale of the reserve to adjacent landowners only if all landowners in any one block agree to purchase their portion of the reserve. The District will endeavor to estimate the fair market value of the reserve in question and determine the survey, land title and Community Planning costs to arrive at a price for the cost of purchasing the reserve.
 2. In the event that a consensus cannot be reached between ratepayers on a purchase offer, the District is willing to enter into a lease agreement with each landowner to provide them with the authority to have temporary access through the municipal reserve in accordance with the Planning and Development Act.
 3. Administration is to draft a lease agreement to be reviewed by the municipal solicitor and then presented to the ratepayers. The lease agreement is to extend no longer than 20 years in length and will address such issues as access width, removal of vegetation, storage, parking, cost of culverts if required due to drainage project etc.
- CARRIED.

#189-2013 PLANNING DISTRICT OFFICIAL COMMUNITY PLAN – 2ND READING

PLESSL: That Bylaw No. 9-2013 be now read the second time.
CARRIED.

#190-2013 PLANNING DISTRICT OFFICIAL COMMUNITY PLAN – 3RD READING & ADOPTION

BAUER-HYDE: That Bylaw No. 9-2013 being a bylaw to adopt an Official Community Plan for the North Central Lakelands Planning District be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#191-2013 PROPOSED ROAD CLOSURE – CUELENAERE DRIVE

PLESSL: That the District of Lakeland No. 521 instruct the Office Administration to commence proceedings to facilitate the proposed closure of the Cuelenaere Drive access from Highway No. 263. Administration to provide the Council with an update as to requirements at the next meeting of Council.
CARRIED.

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REEVE

#192-2013 POLICY – ROAD CONSTRUCTION STANDARDS (RESIDENTIAL/COMMERCIAL)

CHRISTENSEN: That the District of Lakeland No. 521 approve the road access construction standards as attached hereto and forming a part of these minutes for all residential/commercial developments within the municipality.
CARRIED.

COUNCILLOR REPORTS

John Stauffer – Question raised as to whether we have informed the ratepayers that we are accepting all old garbage cans at the landfill for recycling. Letters have been included with the new refuse collection bins. District is now in receipt of a booklet regarding issues involved with waterfront living at the lake. Copies are available for \$5.00.

Ondrusek – Inquired as to whether an adjustment could be made to provide an indication when the new refuse collection bins needed emptying. This may possibly save some time for the contractor. Need to contact the Water Security Agency to discuss the water levels at Christopher Lake as they are too low.

Smith-Windsor – No report.

Plessl – No report.

Bauer-Hyde – Presented a written report complementing the new Council indemnity policy by providing a sample guide as to how to complete the Council indemnity expense form. Inquired as to when the new Civic address maps would be completed. District working on their third final draft. Attended grand opening of the Great Blue Heron Provincial Park. Expressed concern over the lack of notice for the opening.

#193-2013 FINANCIAL STATEMENT – AUGUST, 2013

PLESSL: That the Statement of Cash Receipts and Cash Payments for the month of August, 2013 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

THE COUNCIL REVIEWED SEVERAL DATES FOR THE FINAL STRATEGIC PLAN MEETING WITH CROSBY, HANNA. THE FOLLOWING DATES WERE SUGGESTED – October 18, 22 or 7th, 2013. COUNCIL MEMBERS ARE TO BE ADVISED ONCE THE DATE IS CONFIRMED WITH THE DISTRICT PLANNING CONSULTANT.

#194-2013 PURCHASE OF MUNICIPAL RIGHT OF WAY – ANGLIN LAKE (GALLAGHER)

SMITH-WINDSOR: That the District of Lakeland No. 521 submit a letter denying the request from Mr. Kelly Gallagher to purchase a portion of the municipal roadway along Lakeshore Drive at Anglin Lake as the District may require this Right of Way for future road improvements.
CARRIED.

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REEVE

#195-2013 TREE REMOVAL – MURRAY POINT (BURKE)

ONDRUSEK: That the District of Lakeland No. 521 submit a letter to Ray and Judy Burke advising them that the District has identified a dead tree on their property that poses a liability and risk to public safety and that pursuant to the District’s Nuisance bylaw request that the tree be removed as soon as possible.
CARRIED.

#196-2013 MUNICIPAL TAX INCENTIVES BYLAW – 2014

CHRISTENSEN: That the District of Lakeland No. 521 instruct the Office Administration to prepare a bylaw to address the municipal tax discounts for prompt payment of taxes for 2014 as follows:
January 6%; February 5%; March 4%; April 3%; May 2%; June 1%; July – December 0%.
CARRIED.

#197-2013 IN CAMERA

SMITH-WINDSOR: That the Council of the District of Lakeland No. 521 move into an in camera session.
CARRIED.

#198-2013 OUT OF CAMERA

STAUFFER: That the District of Lakeland No. 521 move out of camera and resume their regular Council meeting.
CARRIED.

#199-2013 RESIGNATION – DEVELOPMENT OFFICER – DEIDRE MACGREGOR

STAUFFER: That the District of Lakeland No. 521 accept with regrets the resignation of Development Officer Deidre MacGregor.
CARRIED.

#200-2013 DEVELOPMENT OFFICER POSITION – ADVERTISING

BAUER-HYDE: That the District of Lakeland No. 521 advertise the position of Development Officer for the municipality through the SARM, Sask Jobs and the municipal Website with the closing date of Thursday, October 3, 2013.
CARRIED.

#201-2013 ADJOURN

ONDRUSEK: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD
ON MONDAY, OCTOBER 21, 2013 COMMENCING AT 9:00 A.M.**