

MONDAY, SEPTEMBER 21, 2015

Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Council Chambers, Christopher Lake, Saskatchewan, Monday, September 21, 2015.

Meeting Called to Order at 9:04 A.M.

Present – Reeve – Al Christensen

Division 1 – John Ondrusek

Division 2 – Cheryl Bauer-Hyde

Division 3 – Walter Plessl

Division 4 – John Stauffer

Division 5 – Don Boyenko

Administrator – Dave E. Dmytruk

#157-2015 AGENDA

STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented.
CARRIED.

#158-2015 MINUTES – AUGUST 17, 2015

BAUER-HYDE: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Monday, August 17, 2015 be adopted as presented.
CARRIED.

ADMINISTRATION REPORTS

PUBLIC WORKS – Public Works Manager Ernie Locke presented a written report to the Council. Discussion centered on drainage issues at Bell’s Beach and Carwin Park. Further discussions on the municipal shop completion as well as the revised gravel tender for 2015 were also conducted.

#159-2015 DRAINAGE – BELL’S BEACH – LOT 12, BLOCK 4

ONDRUSEK: That the District of Lakeland No. 521 in conjunction with comments from Water Security Agency and Amec Foster Wheeler Engineering accept the recommendation from Public Works Manager to lower the municipal road (swale) at the Lot 12, Block 4 location to permit the natural flow of water to the West side of the road. Approximate cost \$1,000.
CARRIED.

#160-2015 ANNUAL MAINTENANCE – PROVINCIAL HIGHWAY SYSTEM

CHRISTENSEN: That the District of Lakeland No. 521 submit a letter to the Ministry of Highways expressing their concern over the lack of maintenance and mowing on the following Provincial Highways:

Highways #263-01-40 (Murray Point Highway); #953; #263-01-41(entrance to Murray Point) and #263-01-42(Neis Access).

CARRIED.

#161-2015 CULVERT MAPPING QUOTE – NORTH SASK RIVER BASIN WATERSHED

BAUER-HYDE: That the District of Lakeland No. 521 accept the quote from the North Saskatchewan River Basin Watershed Authority to map and GPS locate all municipal culverts located within the municipality at an approximate cost of \$4,500. Project to be completed in the fall of 2015.
CARRIED.

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REEVE

#162-2015 COST SHARING AGREEMENT – MINISTRY OF HIGHWAYS

ONDRUSEK: That the District of Lakeland accept the cost sharing agreement proposed by the Ministry of Highways to assist the municipality in the construction of drainage works required as a result of the construction of Highway #953 (Murray Point Highway) in the amount of \$20,000.
CARRIED.

#163-2015 MUNICIPAL SHOP – COMPLETION AND PAYOUT OF HOLDBACK

PLESSL: That the District of Lakeland No. 521 confirm that the municipal shop has been completed as of July 31, 2015. River Ridge Construction has indicated that all subtrades and suppliers involved in the project have been paid in full. The performance bond enables the municipality to have the contractor repair/replace any deficiencies in the building for a period of one year after completion. Therefore the Council directs that the 10% holdback of the contract in the amount of \$85,816.50 be released.
CARRIED.

#164-2015 MUNICIPAL GRAVEL TENDER – 2015

STAUFFER: That the District of Lakeland No. 521 award the 2015 gravel tender for the municipality to Borysiuk Contracting Inc. of Prince Albert at the following rates:

- Zone 1 – Bell’s Beach, Spruce Point, Doran Park, Clearsand, and Krakowetz road - \$8.50/cu. yd.
 - Zone 2 – Neis Beach, Sunset Bay, Sunnyside and Forest Gate Road - \$9.50/cu. yd.
 - Zone 3 – Carwin Park, Guise Drive, MacIntosh Point, Murray Point, Okema Beach, Birch Bay, McPhail Cove and Aspen Ridge - \$10.00/cu. yd.
 - Zone 4 – McPhee Lake, Anglin Lake and Misc. - \$14.00/cu. yd.
 - Stockpile Haul - \$7.50/cu. yd. with loading @ \$2.00/cu. yd. and piling at municipal yard @ \$2.00/cu. yd.
- CARRIED.**

ENFORCEMENT & PROTECTIVE SERVICES – A written report was presented. Discussions centered on the issues of the use and enforcement of ATV’s at McPhee Lake. ATV Bylaw is to be reviewed and amended if required to ensure the District’s ability to provide enforcement. Parking issues still remain at Bell’s Beach near the public beach area. The Parking bylaw is to be reviewed for any required amendments.

#165-2015 DEMOLITION ORDER – 278 CARWIN PARK DRIVE

CHRISTENSEN: That the District of Lakeland No. 521 pursuant to The Municipalities Act and the recommendation from the Enforcement and Protective Services Department, authorize a demolition order for the buildings located at 278 Carwin Park Drive.
CARRIED.

ADMINISTRATOR – A written report was presented to Council advising that the office has been primarily concentrating on researching the options for a mass emergency alert system for the municipality. SaskTel will be installing a new telephone system in the office as the present system is not supported by SaskTel any longer. Some discussion ensued on the latest mailout regarding the boat dock and lift deficiencies around the lake as well as some comments on several boat houses in need of removal.

AT 10:07 A.M., REEVE AL CHRISTENSEN OPENED THE PUBLIC HEARING REGARDING A DISCRETIONARY USE APPLICATION FROM CAMP KINASAO TO DEVELOP A MARINA AND EXPAND THE SEASONAL CAMPSITE OPERATION ON THEIR PROPERTY. SOME DISCUSSION ENSUED ON THE TIMING OF THE PUBLIC HEARING (Fall) AND WHETHER THE MARINA DEVELOPMENT WOULD HAVE AN IMPACT ON THE PRESENT BOAT LIFT AND DOCK POLICY WITHIN THE MUNICIPALITY. THERE WERE NO FORMAL WRITTEN OR ORAL PRESENTATIONS SUBMITTED TO THE COUNCIL. THE PUBLIC HEARING WAS DELCARED ADJOURNED AT 10:14 A.M.

#166-2015 CAMP KINASAO DISCRETIONARY USE DEVELOPMENT

ONDRUSEK: That the District of Lakeland No. 521 approve the discretionary use application from Camp Kinasao to develop a 10 slip marina, 30 additional seasonal campsites and 5 tent sites on their property in accordance with their submitted plans and diagrams.
CARRIED.

#167-2015 ACCOUNTS PAYABLE

STAUFFER: That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for August, 2015 as attached hereto and forming a part of these minutes totaling \$855,945.63 and including cheques #21745 to #21831 and payroll totaling \$47,341.42.
CARRIED.

AT 11:12 A.M., EMO COORDINATOR LESLIE TUCHEK ATTENDED THE COUNCIL MEETING TO REVIEW THE MASS EMERGENCY ALERT SYSTEM BEING PROPOSED FOR THE MUNICIPALITY (CODE RED). DISCUSSIONS ALSO CENTERED ON HOW TO GET THE EMERGENCY RESPONSE PLAN AND THE EMO COMMITTEE MORE VISIBLE IN THE COMMUNITY. SEVERAL OPTIONS WERE DISCUSSED AND DIRECTION TO ADMINISTRATION WAS PROVIDED.

#168-2015 CODE RED EMERGENCY ALERT SYSTEM

ONDRUSEK: That the District of Lakeland No. 521 proceed with the signing of the contract to secure the Code Red emergency alert system within the municipality. Administration and EMO coordinator Leslie Tucheck to proceed with the required contract completion, information and registration forms on the municipal website as required. Approximate cost will be \$1,500 US per year.
CARRIED.

#169-2015 RECESS

CHRISTENSEN: That the District of Lakeland No. 521 recess to 1:00 P.M. for lunch.

MEETING RESUMED AT 1:10 P.M.

#170-2015 HUMAN RESOURCE MANUAL – DISTRICT OF LAKELAND NO. 521

BAUER-HYDE: That the District of Lakeland No. 521 approve the Human Resource Manual as presented by Administration with the noted amendments to be added to the manual including the removal of “Leave Without Pay” policy. Final amended copies to be presented to the Council upon completion.
CARRIED.

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REEVE

COUNCILLOR REPORTS

STAUFFER – Presented a verbal report on Environment Advisory Committee – 2016 application for another University student has been submitted to the School of Environmental Studies. The Committee still requires a member from the Christopher Lake area. Contract with present University student to be terminated as project is almost complete. Discussion held on North Central Sask Waste Management meeting recently attended. Administration is to obtain legal opinion as to whether minutes from these types of meetings can be available for public distribution.

ONDRUSEK - Reported verbally on the recent meeting of the Waskesiu Wilderness Region – indicated that some organizational reform is required due to staff changes. Ratepayers raising some concerns over the lake water levels.

BOYENKO – Concerned that lake levels at Anglin Lake need to be monitored better by the Provincial Agencies responsible. Requested that the District maintain better communication with ratepayers as it relates to emergencies in the area. He expressed some concern with the Fire Cooperative in not returning calls or responses to letters. This is to be addressed upon contract renewal. Requested Public works to replace missing signs from Greenop Park at Anglin Lake.

PLESSL – Cuelenare road closure completed – comments very favorable.

BAUER-HYDE – Presented written report advising that the celebration for the Citizen of the Year was very well attended and enjoyed by all. Jade Dreaver has been hired as the new CPL Recreation Director and will attend the October Council meeting. A brochure from the Public Complaints Commission on procedures the public has to follow to register complaints on Enforcement personnel was presented to the Council for their information.

CHRISTENSEN – Provided information on his recent attendance at the 2nd Bridge Committee meeting in Prince Albert. Another meeting is scheduled for October 7, 2015 – significant planning has to be undertaken before the Province can be approached for funding.

#171-2015 FINANCIAL STATEMENT – AUGUST, 2015

STAUFFER: That the Statement of Cash Receipts and Cash Payments for the month of August, 2015 for the District of Lakeland No. 521 be adopted as presented.
CARRIED.

#172-2015 LEGAL SURVEY PAYMENT/BOAT STORAGE REQUEST (ROLLO)

BAUER-HYDE: That the District of Lakeland No. 521 submit a letter to Ms. Suzanne Rollo advising her that the request for reimbursement of survey costs to locate survey pins on her neighbor’s property and the municipal reserve has been denied as there had been no previous approval from the municipality. Secondly, the District is to advise that the request for the storage of an aluminum boat on municipal reserve has been denied as it was deemed that there is sufficient space on their own property.
CARRIED.

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REEVE

#173-2015 BYLAW NO. 12-2015 – INTRODUCTION & 1ST READING (CANDLE LAKE)

BOYENKO: That Bylaw No. 12-2015 being a bylaw to amend the Official Community Plan of the North Central Lakelands Planning District to provide for the amendment of Sections 22.2(3) and 22.2(4) for the Resort Village of Candle Lake be introduced and read a first time.
CARRIED.

#174-2015 PUBLIC HEARING – BYLAW NO. 12-2015 (CANDLE LAKE)

BOYENKO: That the Public Hearing respecting Bylaw No. 12-2015 and the amendment to the Official Community Plan for the North Central Lakelands Planning District for the Resort Village of Candle Lake be scheduled for 10:00 A.M. on Monday, October 19, 2015 in the District Council Chambers.
CARRIED.

#175-2015 PROPOSED SUBDIVISION – TRANS GAS – HIGHWAY #263

PLESSL: That the District of Lakeland No. 521 approve the subdivision request from Trans Gas adjacent to Highway #263 at the Emma Lake landfill turnoff (W1/2 of Section 11-53-27-W2) to facilitate the relocation of their high pressure gas line as per their submitted plans and diagrams.
CARRIED.

#176-2015 BYLAW NO. 13-2015 INTRODUCTION & 1ST READING (TRAILER PARK LICENSE FEE)

BAUER-HYDE: That Bylaw No. 13-2015 being a bylaw to provide for the application of a license fee to Trailer Parks, Campgrounds, RV Parks and Mobile Home Parks be introduced and read a first time.
CARRIED.

#177-2015 BYLAW NO. 13-2015 – 2ND READING

BOYENKO: That Bylaw No. 13-2015 be read the second time.
CARRIED.

#178-2015 BYLAW NO. 13-2015 – APPROVAL FOR 3RD READING

PLESSL: That the District of Lakeland No. 521, having all Council members present at a duly assembled Council meeting, agree to proceed with the third reading of Bylaw No. 13-2015.
CARRIED.

#179-2015 BYLAW NO. 13-2015 – 3RD READING & ADOPTION

ONDRUSEK: That Bylaw No. 13-2015 being a bylaw to provide for the application of a license fee to Trailer Parks, Campgrounds, RV Parks and Mobile Home Parks be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.
CARRIED.

#180-2015 RESOLUTION AMENDMENT #61-2015

CHRISTENSEN: That the District of Lakeland No. 521 amend Resolution #61-2015 from April 20, 2015 as follows:

Bylaw number to be changed from “#10-2015” to “10A-2015” and reference should be made to Part “E – Section 23.5(2)(a) instead of “Part F”.

CARRIED.

#181-2015 LOT AMALGAMATION REQUEST – LOT 10/11 BLOCK 3, DORAN PARK (SHKOPICH)

ONDRUSEK: That the District of Lakeland No. 521 hereby approve the request from Don Shkopich to amalgamate Lot 10 and 11 in Block 3, Doran Park to accommodate the construction of a garage.
CARRIED.

#182-2015 CEMETERY EXPANSION ASSISTANCE – ST. CHRISTOPHER ANGLICAN CHURCH

CHRISTENSEN: That the District of Lakeland No. 521 approve the request from the ST. Christopher Anglican Church for assistance to expand their non-denominational cemetery. Approval is given to provide 2 days in kind with municipal equipment and manpower to be coordinated by the Public Works Manager.
CARRIED.

#183-2015 MUNICIPAL SHOP – CLEANING CONTRACT

STAUFFER: That the District of Lakeland No. 521 conduct an internal posting to determine if there is any interest among the present staff to provide a weekly cleaning at the new municipal shop at \$250.00/month. Duties to include the cleaning of the office area, lunch room and washrooms. The District is to provide the required cleaning supplies.
CARRIED.

#184-2015 ADJOURN

PLESSL: That this meeting do now adjourn.
CARRIED.

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ADMINISTRATOR

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REEVE

PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE HELD ON MONDAY, OCTOBER 19, 2015 COMMENCING AT 9:00 A.M.