

**MONDAY, JUNE 18, 2012**

**Minutes of the Meeting of Council of the District of Lakeland No. 521 held in the Municipal Office, Christopher Lake, Saskatchewan, Monday, June 18, 2012.**

**Meeting Called to Order at 9:07 A.M.**

**Present – Reeve – Al Christensen  
Division 1 – John Ondrusek  
Division 2 – Cheryl Bauer-Hyde  
Division 3 – Jerry Aspvik  
Division 4 – John Stauffer  
Division 5 – Shirley Gange  
Administrator – Dave E. Dmytruk**

**#151-2012 AGENDA**

**STAUFFER: That the District of Lakeland No. 521 approve the Agenda as presented and amended.  
CARRIED.**

**#152-2012 MINUTES – MAY 22, 2012**

**BAUER-HYDE: That the minutes of the regular Council meeting of the District of Lakeland No. 521 held on Tuesday, May 22, 2012 be adopted as presented with several typewritten corrections to be completed.  
CARRIED.**

**DISTRICT STAFF REPORTS**

**RURAL ADMINISTRATOR DAVE E. DMYTRUK GAVE THE COUNCIL AN UPDATE ON THE OFFICE ADMINISTRATION AND WORK PROJECTS. ASSISTANT ADMINISTRATOR TRACEY McSHANNOCK HAS NOW COMPLETED THE FINAL CLASS FOR THE LGA PROGRAM AND WILL BE ELIGIBLE TO RECEIVE HER CLASS “C” CERTIFICATE IN LOCAL GOVERNMENT ADMINISTRATION. ASSESSMENT ROLL FOR 2012 HAS BEEN COMPLETED AND THE STAFF WILL BE WORKING TOWARDS HAVING THE TAX NOTICES OUT IN THE FIRST WEEK OF JULY. WORK IS CONTINUING ON THE FINALIZATION OF THE CIVIC ADDRESSING BYLAW AND THE STAFF WILL MEETING WITH PRAIRIE MAPPING TO REVIEW AND REVISE A NEW MUNICIPAL MAP.**

**PUBLIC WORKS MANAGER ERNIE LOCKE ATTENDED THE MEETING TO BRING THE COUNCIL UP TO DATE ON VARIOUS MAINTENANCE ISSUES. MAJORITY OF WORK IS BEING CENTERED AROUND TREE REMOVAL AND MINOR DRAINAGE ISSUES. SUMMER STUDENT STAFF IS WORKING OUT WELL AND HE EXPRESSED A DESIRE TO HAVE ONE ADDITIONAL SEASONAL EMPLOYEE TO ASSIST THE PUBLIC WORKS DEPARTMENT. GRAVELLING IS BEING COMPLETED WITH DUST CONTROL TO BE APPLIED NEXT WEEK.**

**SPECIAL CONSTABLE JARETT TAYLOR WAS UNABLE TO ATTEND THE MEETING BUT PRESENTED A WRITTEN REPORT TO THE COUNCIL.**

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**REEVE**

**#153-2012 ACCOUNTS PAYABLE**

**ASPVIK:** That the District of Lakeland No. 521 hereby approve and authorize the payment of accounts for May, 2012 as attached hereto and forming a part of these minutes totaling \$184,717.51 and including cheques #18766 to #18862 and payroll totaling \$52,776.54.  
CARRIED.

**#154-2012 SEASONAL PUBLIC WORKS STAFF – 2012**

**ASPVIK:** That the District of Lakeland No. 521 authorize Public Works Manager Ernie Locke to advertise for an additional Seasonal Maintenance person for the remainder of the 2012 working season. Salary will be established depending on experience and a recommendation is to be presented to Council for ratification after the interview process is completed.  
CARRIED.

AT 10:00 A.M., SASKATCHEWAN MLA NADINE WILSON AND EXECUTIVE ASSISTANT MARCUS ABRAMETZ ATTENDED THE COUNCIL MEETING TO DISCUSS ANY PROVINCIAL INTERESTS AND CONCERNS WITH THE COUNCIL. TOPICS THAT WERE DISCUSSED INCLUDED REVISIONS TO THE LIQUOR AND GAMING ACT; RESURFACING OF THE MURRAY POINT HIGHWAY; NURSE PRACTITIONER POSITION FOR THE LAKELAND DISTRICT OFFICE; PROPOSED PROVINCIAL PARK EXPANSION AT MURRAY POINT AND ANGLIN LAKE; ATV LICENSING AND THE REMOVAL OF THE EARLY PAYMENT DISCOUNT ON EDUCATION TAX FOR 2013.

**#155-2012 BYLAW NO. 9-2012 – 3<sup>RD</sup> READING AND ADOPTION**

**ASPVIK:** That Bylaw No. 9-2012 being a bylaw to provide for the rezoning of a Portion of the NE, SE and NW-15-53-27-W2 from RF- Rural Forest to R1 – High Density Residential and MR- Municipal Reserve to accommodate the development of Four (4) additional residential lots be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

**#156-2012 BYLAW NO. 11-2012 – 2<sup>ND</sup> READING**

**BAUER-HYDE:** That Bylaw No. 11-2012 be now read the second time.  
CARRIED.

**#157-2012 BYLAW NO. 11-2012 – 3<sup>RD</sup> READING AND ADOPTION**

**STAUFFER:** That Bylaw No. 11-2012 being a bylaw to provide for the amendment of Traffic Bylaw No. 8-2010 to permit the placement of an electrical cord, hose, chain or other similar device over and across any portion of a street be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

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REEVE

#158-2012 BYLAW NO. 12-2012 – 2<sup>ND</sup> READING

CHRISTENSEN: That Bylaw No. 12-2012 be read the second time.  
CARRIED.

#159-2012 BYLAW NO. 12-2012 – 3<sup>RD</sup> READING & ADOPTION

GANGE: That Bylaw No. 12-2012 being a Bylaw to amend Nuisance Bylaw No. 27-2007 to permit the administration of the bylaw by a designated officer be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED.

#160-2012 RECESS

CHRISTENSEN: That the Council recess to 1:30 P.M. for lunch.  
CARRIED.

COUNCIL MEETING RESUMED AT 1:20 P.M.

#161-2012 IN CAMERA

CHRISTENSEN: That the District of Lakeland No. 521 agree to enter into an in camera session.  
CARRIED.

#162-2012 OUT OF CAMERA

STAUFFER: That the District of Lakeland No. 521 agree to resume their regular meeting of Council.  
CARRIED.

COUNCILLOR REPORTS

BAUER-HYDE – PRESENTED WRITTEN REPORT. ROBYN HUFNAGEL APPOINTED AS NEW REPRESENTATIVE TO THE CPL RECREATION BOARD FOR THE VILLAGE. LIBRARY TO BE OPEN DURING THE DISTRICT OPEN HOUSE ON JUNE 29, 2012. LAKELAND RECREATION BOARD HAS AWARDED \$9490.00 TO 12 GROUPS UNDER THE COMMUNITY GRANT PROGRAM. OH & S COMMITTEE HAS BEEN ESTABLISHED FOR THE DISTRICT. COUNCIL WORKING ON DISTRICT OPEN HOUSE FOR JUNE 29, 2012 FROM 3PM TO 7PM. REFRESHMENTS TO BE SERVED.

ASPVIK – NEED TO REVIEW OUR RECYCLING CONTAINER LOCATIONS AS SOME ARE EMPTY WHILE OTHERS ARE OVERFLOWING. LOCKS SHOULD BE PLACED ON ALL CONTAINERS. MAILBOXES TO BE RELOCATED AT AMBROSE.

GANGE – ECLA COORDINATING NATURE WORKSHOP AGAIN THIS YEAR AND HAVE PURCHASED A DISPLAY BOARD TO BE USED AT VARIOUS EVENTS. DISCUSSION ENSUED REGARDING A SPRAYING PROGRAM FOR SPRUCE BUDWORM IN 2013. REQUIRE 10 NEW “NO WAKE” SIGNS TO BE PLACED AT VARIOUS LOCATIONS ON THE LAKES. REQUESTED CONSIDERATION FOR AN “ADOPT A ROAD/SUBDIVISION” PROGRAM FOR THE MUNICIPALITY WITH THE DISTRICT TO SUPPLY THE GARBAGE BAGS AND SAFETY VESTS FOR ANY GROUPS OR INDIVIDUALS THAT ARE INTERESTED.

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REEVE

**#163-2012 "ADOPT A ROAD" PROJECT – DISTRICT OF LAKE LAND NO. 521**

**GANGE:** That the District approve and sponsor an "Adopt a Road/Subdivision" program for the municipality as a Pilot project. The District will advertise in the Vacationland News and inquire whether there would be any interested groups willing to take on the responsibility of maintaining a section of road or subdivision by picking up loose garbage. The District is to supply the garbage bags and safety vests.  
**CARRIED.**

**COUNCILLOR REPORTS CONT'D.**

**ONDRUSEK – CONCERN OVER CHILDREN IN THE AREA OF BELL'S BEACH BOAT LAUNCH WHEN PEOPLE ARE LAUNCHING BOATS. A SAFETY ISSUE THAT COULD BE IMPROVED WITH ADDITIONAL SIGNING. DISTRICT WILL HAVE TO ARRANGE AN INSPECTION OF EMMA AND CHRISTOPHER LAKES TO DETERMINE IF ANY ENFORCEMENT ON THE DOCK POLICY WILL BE REQUIRED.**

**STAUFFER – LEASE AGREEMENT BEING ESTABLISHED WITH BAHRAM MAKARI AS TO A PORTION OF THE PUBLIC RESERVE LOCATED ON GUISE BEACH. POSTS TO BE PLACED ALONG SOUTH SIDE OF SWALE FOR SAFETY. PUBLIC ACCESS TO BEACH AT McINTOSH POINT NEEDS TO BE IMPROVED. COMMENT THAT SOME NUISANCE GARBAGE BLAMED ON RATEPAYERS MAY ALSO BE THE FAULT OF THE DISTRICT CONTRACTOR. ADMINISTRATION TO DISCUSS THE ISSUE WITH ENFORCEMENT AND GARBAGE CONTRACTOR.**

**CHRISTENSEN – THANK YOU TO CHERYL BAUER-HYDE FOR HANDLING THE MAY COUNCIL MEETING IN HIS ABSENCE. NEED TO REVIEW FINANCIAL STATEMENT TO ENSURE EXPENSES ARE BEING POSTED TO THE CORRECT ACCOUNT (OFFICE UTILITIES, SALARIES FOR RECREATION AREA)**

**#164-2012 FINANCIAL STATEMENT – MAY, 2012**

**CHRISTENSEN:** That the Statement of Cash Receipts and Cash Payments for the month of May, 2012 for the District of Lakeland No. 521 be adopted as presented.  
**CARRIED.**

**#165-2012 INTEREST ON TAX ARREARS CANCELLATION - POPPELWELL**

**CHRISTENSEN:** That the District of Lakeland submit a letter to Mr. Derick Poppelwell advising him that the District will not be honoring his request to have the interest on the arrears of his taxes waived citing that it is the ratepayer's responsibility to provide all mailing address changes as required to ensure proper mailing of tax notices.  
**CARRIED.**

**#166-2012 BYLAW NO. 13-2012 – INTRODUCTION & 1<sup>ST</sup> READING**

**BAUER-HYDE:** That a Bylaw to provide for the entering into an agreement to establish a Planning District with the R.M. of Paddockwood No. 520 and the Resort Village of Candle Lake be introduced and read a first time.  
**CARRIED.**

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**REEVE**

**#167-2012 BYLAW NO. 13-2012 – 2<sup>ND</sup> READING**

ASPVIK: That Bylaw No. 13-2012 be read the second time.  
CARRIED.

**#168-2012 BYLAW NO. 13-2012 – 3<sup>RD</sup> READING & ADOPTION**

ONDRUSEK: That Bylaw No. 13-2012 being a bylaw to provide for the entering into an agreement to establish a Planning District with the R.M. of Paddockwood No. 520 and the Resort Village of Candle Lake be now read the third time and be adopted, sealed and signed by the Reeve and Rural Administrator.  
CARRIED UNANIMOUSLY.

**#169-2012 PEST CONTROL OFFICERS**

GANGE: That the District of Lakeland No. 521 agree to utilize the services of the following individuals as Pest Control Officers for the municipality on an on call basis with remuneration to be paid by the District at a rate of \$30.00/skunk/raccoon and mileage at .50/km.:

Larry Stewart – Murray Point and McIntosh Point as required  
Craig Erhardt – remainder of municipality as required  
CARRIED.

**#170-2012 SARM DISTRICT MEETING**

CHRISTENSEN: That the District of Lakeland No. 521 authorize the attendance of Councillors Cheryl Bauer-Hyde and John Stauffer to the SARM District meeting to be held at the Travelodge in Saskatoon on Wednesday, June 27, 2012.  
CARRIED.

**#171-2012 ACCESS GATE – INLAND MARINA (BELL'S BEACH)**

ONDRUSEK: That the District of Lakeland No. 521 instruct the Public Works staff to open the gate at the Bell's Beach inland marina access to allow unrestricted access to users and maintenance staff at the inland marina.  
CARRIED.

**#172-2012 SASK HIGHWAYS – SAFETY ISSUE HIGHWAY NO. 2 – P.A. TO CHRISTOPHER LAKE**

ASPVIK: That the District of Lakeland No. 521 submit a letter of concern to the Minister of Saskatchewan Highways requesting that in light of the amount of traffic and related accidents along with the excess speed on this this stretch of Highway, that they consider implementing a higher level of police presence on this Highway and establish a long term plan to have the Highway twinned from Prince Albert to the Christopher Lake turnoff. A copy of the letter to the Minister is to be submitted to the R.M. of Paddockwood No. 520 and the Prince Albert Herald.  
CARRIED.

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REEVE

**#173-2012 HIGHWAY NO. 263 UPGRADE – COMMENTS TO COMMUNITY PLANNING**

**STAUFFER:** That the District of Lakeland No. 521 submit a letter to Community Planning advising them that the District will not require any servicing agreements as it relates to the required subdivision of land for the Highway No. 263 upgrade.  
CARRIED.

**#174-2012 FULL TIME SEASONAL ASSISTANT DEVELOPMENT OFFICER**

**GANGE:** That the District of Lakeland No. 521 agree to advertise for the position of full time seasonal Assistant Development Officer in accordance with the Job Description and duties submitted by the Office Administration to complement the Planning and Development Department. The position will extend from April 1 to September 30 annually with salary to commensurate with experience. A recommendation as to the hiring to be presented to the Council at the July Council meeting.  
CARRIED.

**#175-2012 DISTRICT POLICY – COUNCIL/STAFF RETIREMENT**

**STAUFFER:** That the District of Lakeland No. 521 establish the following policy with respecting gifts of appreciation for retiring Council or Staff members of the municipality:

Value of gifts of appreciation to be calculated at \$25.00/yr. of service to a maximum of \$500.00.  
CARRIED.

**#176-2012 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**GANGE:** That the District of Lakeland No. 521 accept and acknowledge the recommendations of June 8, 2012 of the Committee of the Whole as attached hereto and forming a part of these minutes. The Office Administration is to place any issues requiring attention on the Action items checklist to be attended to by the appropriate department as time permits.  
CARRIED.

**#177-2012 CENSUS CONCERNS – 2016**

**GANGE:** That the District of Lakeland No. 521 submit a letter to Saskatchewan Municipal Affairs advising that the District wishes to have separate population statistics for each subdivision in the District when the next census is conducted in 2016. The District is to cite the errors in the last census along with a need to have these statistics for more efficient planning and development into the future. The District is also to inquire if there is to be any additional cost for this information.  
CARRIED.

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REEVE

**#178-2012 CORRESPONDENCE**

STAUFFER: That the District of Lakeland No. 521 acknowledge the receipt and filing of the correspondence as listed in the Agenda for the meeting.

**#179-2012 ADJOURN**

STAUFFER: That this meeting do now adjourn.  
CARRIED.

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ADMINISTRATOR

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REEVE

**PLEASE NOTE THAT THE NEXT MEETING OF COUNCIL WILL BE  
HELD ON MONDAY, JULY 16, 2012 COMMENCING AT 9:00  
A.M.**