

Dock Application Guidelines

Placement Guidelines for Dock Plate

See bylaw for full guidelines.

15. *The identification marker shall be affixed to the dock or boat lift so that the identification marker is;*

a. Not less than 30 centimeters from the high water line.

b. is clearly visible from the lake side.

Placement of Docks, Boat Lifts or Vessels

43. *Not more than one dock, two boat lifts and two personal watercraft lifts will be permitted per lakefront lot.*

44. *A dock is required for all mooring of watercraft, watercraft cannot moor directly to shore unless at a designated area. All boat lifts/ personal watercraft lifts must be situated adjacent to said dock*

45. *Docks shall be at least 5 meters from adjacent property lines.*

47. *Docks shall be 10 meters away from any other dock.*

49. *The storage of docks and boat lifts must be placed or stored on the applicants own property.*

53. *No person shall moor any vessel on any private dock without the permission of the dock owner.*

54. *No person shall attach any vessel to any private land, property or object unless they are the property owner, or have permission from that property owner.*

58. *No person shall launch any vessel into any waters unless that area is designated as an area for launching of a vessel.*

Dock Permit Application – Fee \$50.00 (\$20.00 yearly licence fee & \$30.00 administration fee)

- Applicant Contact Information – Applicant must be the listed owner of lakefront property or have a written letter from the owner permitting the application.
- Permanent/Mailing Address, if different from above.
- Number of docks, boat, lifts, and personal water craft lifts.
- Site sketch describing dock. Must show placement in relation to property line, written Civic Address or lot/block, and location of proposed boat lifts and personal watercraft lifts.
- Date and signature.

Aquatic Habitat Protection Permit Application – Required if development is done on the shoreline for installation of dock. Ex. Removing plants, installing permanent structure, adding sand.

- Fill out all relevant information.
- The District of Lakeland No. 521 will send in the application to Regina for you.
- Three photos are required with the application, showing the current condition of the shoreline.
<https://www.wsask.ca/Water-Programs/Aquatic-Habitat-Protection/#application> for more info.



APPLICATION FOR DOCK / BOAT LIFT

Phone: (306) 982-2010

Fax: (306) 982-2589

Email: office@lakeland521.ca

Bylaw No. 7 -2020 requires anyone wanting to install or place a dock or boat lift within the municipality to be issued a licence prior to the placement of that dock or boat lift within the municipality.

Application Fee: \$30.00

Licence Fee: \$20.00

Applicant Name: _____

District of Lakeland Address: _____

Telephone: _____

Residence

Cellular

Other

Applicant Permanent Address / Contact information (if different then above):

Address: _____

Telephone: _____

Residence

Cellular

Other

Licence requested for number of;

Dock(s): _____ **Boat Lift(s):** _____ **Personal Watercraft Lift(s):** _____

Description or type of Dock: _____

Please attach copy of; _____ **Site sketch** _____ **Payment in full**

Forward the completed application form, any necessary supporting documents, along with the application and licence fee to:

**District of Lakeland No. 521
Box 27
Christopher Lake, SK S0J 0N0**

Make cheques payable to: District of Lakeland No. 521

Incomplete applications subject to \$30 fee.

Declaration of Applicant

To the maximum extent permitted by applicable law, in no event shall the District of Lakeland No. 521 and/or its elected officials, Officers, Employees, Agents, Volunteers, Contractors, and Representatives (herein referred to as "Lakeland") shall forever be released from any and all actions, expence, claims, or demands that I, my assignees, heirs, guardians, next of kin, spouse and legal representatives now have, or may have in the future, for injury, death, or property damage, related to my issuance of a licence from Lakeland for any dock and/or boat lift. I further understand it is my sole responsibility to comply with any and all other municipal, provincial and federal law. I have carefully read these terms and fully understand its contents and that I undertake to sign it of my own free will. I further certify that all statements contained within this application are true and I make this application knowing and believing them to be true.

Applicant's Signature _____

Date _____

Please Note: Once your application is processed, your licence will be available to be picked up from the District of Lakeland Municipal Office. A licence shall only be issued to the applicant

Internal use only:

Payment Amount

Approved

Hold

Initial

Receipt Number

License Number

Initial of Officer Processing Application



Aquatic Habitat Protection Permit Application

It is an offence under section 84 (1) of EMPA, 2010 to knowingly provide false or misleading information when applying for an Aquatic Habitat Protection Permit.

SECTION 1 – APPLICANT INFORMATION

APPLICANT MAILING ADDRESS					
First Name		Last Name			
Company, Organization or Municipality (if applicable)					
Street or PO Box #				Apartment/Unit #	
City		Province		Postal Code	
Phone		Fax			
Email					

TECHNICAL CONTACT (CONTRACTOR/CONSULTANT) MAILING ADDRESS (if applicable)					
First Name		Last Name			
Company					
Street or PO Box #				Apartment/Unit #	
City		Province		Postal Code	
Phone		Fax			
Email					

FUNDING ORGANIZATION CONTACT MAILING ADDRESS (if applicable)					
First Name		Last Name			
Organization					
Name of Funding Program					
Street or PO Box #				Apartment/Unit #	
City		Province		Postal Code	
Phone		Fax			
Email					

SECTION 2 – NAME OF AFFECTED WATERCOURSE/WATER BODY

WATERCOURSE/WATER BODY

Please provide the name of watercourse(s) / water body(ies) that may be affected by the proposed work or development:

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SECTION 3 – LOCATION OF PROPOSED PROJECT

GEOGRAPHIC COORDINATES DATUM USED - NAD 83 WGS84 OTHER (PLEASE

Latitude		N	Longitude		W
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OR

UTM COORDINATES DATUM USED - NAD 83 WGS84 OTHER (PLEASE LIST) _____

UTM Zone		Easting		Northing	
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OR

LEGAL LAND DESCRIPTION (please add an appendix if more space is required)

¼ Section or LSD		Section		Township		Range		Meridian	
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OR

LEGAL LOT DESCRIPTION ***Mandatory for Cottage Developments***

Lot		Block or Parcel		Registered Plan #	
Street Name and Number					
Subdivision/Hamlet or Beach Name			Municipality		

SECTION 4 – REGISTERED LANDOWNER

Is the Applicant the registered landowner of the proposed project site?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
IF NO, LANDOWNER'S NAME AND CONTACT INFORMATION					
First Name				Last Name	
Company Name (if applicable)					
Phone			Email		
Is the proposed work occurring on Municipal land or Crown land or other Public land?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Name of Crown Ministry/ Agency/Municipality/Other	
You are required to obtain the permission of the Landowner or Crown or Municipality of the proposed work to occur on their land. Proof of Crown, Municipality or Landowner consent for the applicant to conduct the proposed work is attached to this application?					YES <input type="checkbox"/>

Note: Land information will be verified, and it is the proponent's responsibility to have authorization to conduct the proposed project.

SECTION 5 – DESCRIPTION OF PROPOSED WORK

EMERGENCY WORK			
Is this project in response to an emergency circumstance related to public safety or protection of public or private infrastructure?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Explanation:			

WORK DESCRIPTION	
Please explain why this proposed work is required.	

Provide a detailed description of the work you are proposing to do including, the materials and equipment used and the order of construction activities.

Check one or both boxes that describe the construction equipment you will be using:
<input type="checkbox"/> Hand Tools (e.g. shovel, wheelbarrow, chainsaw)
<input type="checkbox"/> Heavy Equipment (e.g., track hoe, skid steer)

What are the proposed start and end dates of construction?					
Start Date:	Month	Year	End Date:	Month	Year

A sketch of the site plan or design plan for proposed work is required as an attachment to this application. Graph paper for sketch is provided in Appendix A	ATTACHED <input type="checkbox"/>
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Photos of the proposed project area (including the shoreline and upstream and downstream views) with the project area clearly identified are required as an attachment to this application.	ATTACHED <input type="checkbox"/>
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Does this proposed project include the construction of a drainage works?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, have you submitted an approval to Construct and Operate a Drainage Works to the WSA regional office?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

SECTION 6 – PROPOSED STABILIZATION MEASURES

PROTECTION MEASURES FOR AQUATIC HABITAT AND AQUATIC ORGANISMS

Please indicate the specific habitat protection measures that will be put in place to minimize effects on aquatic organisms and their habitat. Specific details are required on how and where these protection measures will be installed. See instruction form for examples.

Pre-construction:

During construction:

Post construction:

SECTION 7 – SIGNATURE

By clicking the check box, I confirm that all data and information submitted are truthful and accurate and that no material fact has been omitted. I also acknowledge that an approval granted here does not release me from the responsibility of obtaining any other approvals that may be required under federal, provincial or municipal legislation.

Signature

Date

A complete application consists of:

- 1) a completed, signed application form, and
- 2) all required supporting information identified in this application form or the information page.

The Water Security Agency may require additional information during the technical review of any application considered incomplete or in the case of more complicated projects upon initial review, which may cause delays in review process.

The Water Security Agency and/or other compliance/enforcement staff may conduct inspections before, during or after proposed construction.

APPENDIX A - SITE PLAN

