

June 11, 2021

Reeve Walter Plessl and Council
Rural Municipality of District of Lakeland No. 521
Box 27
CHRISTOPHER LAKE SK S0J 0N0
office@lakeland521.ca

Dear Reeve Plessl and Council

I am writing to inform the Council for the Rural Municipality of District of Lakeland No. 521 (RM) that the application for the Organized Hamlet of Elk Ridge (OH) to be incorporated as the Resort Village of Elk Ridge (RV) has been approved by the Ministry of Government Relations (ministry).

The incorporation date of the RV will be January 1, 2022, as indicated in the attached Minister's Order (Order). At that time, the OH will no longer be included in the land, governance and administration of the RM and will become its own autonomous government. Until that time, the Order outlines steps that must be taken to promote the successful incorporation of the RV. The following is a brief summary of these steps (please refer to the Order for further details):

- Phil Boivin of Regina, Saskatchewan has been appointed as Returning Officer for the election of a mayor and four councillors for the RV that will take place on Saturday, September 4, 2021. As the election will take place prior to the incorporation of the RV, all expenses related to the election will be paid for through the OH account with the RM in accordance with the rates listed in the Order.
- A Transition Committee, consisting of the five elected persons from the September 4, 2021 election, will be established following the date of the election. The term of the Transition Committee will be from September 5, 2021 to December 31, 2021. Remuneration for the Transition Committee has been set in the Order and will be paid for through the OH account with the RM. The Transition Committee does not constitute a municipal council and is given limited and specific responsibilities in the Order.
- If the Transition Committee does not complete, to the satisfaction of the ministry, the responsibilities laid out in the Order, the incorporation of the RV will not take place. To assist in this success, Judy Kanak, Municipal Advisor with the ministry has been appointed as secretary to the Transition Committee and will help guide the Transition Committee through its responsibilities.
- The OH Board will continue to operate as it currently has until its expiration on December 31, 2021. The OH Board is not responsible for any actions in setting up the RV for incorporation, as that will be the responsibility of the Transition Committee..

- January 1, 2022 is the incorporation date for the RV. The first meeting of the elected municipal council will be on Saturday, January 8, 2022. It will be at this time that the members of council will sign the Oaths of Office and assume the positions of mayor and councillors and have full authority to act as the governing council of the RV. As a reminder, elected officials must sign a Public Disclosure Statement within 30 days of assuming office.
- Wendy Gowda of Christopher Lake, Saskatchewan has been appointed to settle the assets and liabilities of the RV as set out in the restructuring agreement. Wendy Gowda will be contacting the RM's administration in the near future to begin this process. All expenses for the settler will be paid for either from the OH account prior to incorporation or from the RV after the incorporation.

The OH has been informed of this decision under separate cover. Any questions on this matter can be directed to Bonnie Chambers, Executive Director, Advisory Services and Municipal Relations by phone at 306-787-9641 or email at Bonnie.Chambers@gov.sk.ca.

Sincerely,



Sheldon Green
Assistant Deputy Minister
Municipal Relations

Attachment

cc: Honourable Don McMorris, Minister for Government Relations
J. Greg Miller, Deputy Minister for Government Relations
Bonnie Chambers, Executive Director, Advisory Services and Municipal Relations
Judy Kanak, Advisory Services and Municipal Relations, Government Relations
Tammy Knuttila, Administrator, Rural Municipality of District of Lakeland No. 521
Morris Sawchuk, Chairperson, Organized Hamlet of Elk Ridge
Margeret Smith-Windsor, Petitioner's Representative and Secretary, Organized Hamlet of
Elk Ridge
Phil Boivin, Returning Officer
Wendy Gowda, Settler of Assets and Liabilities