



District of Lakeland No. 521

Phone: (306) 982-2010
Facsimile: (306) 982-2589
Email: Office@lakeland521.ca

Box 27
Christopher Lake, SK
S0J 0N0

The District of Lakeland is seeking bidders to provide for the construction of a pole building (or similar) at its property at 161 Ambrose Lane.

RFP # LDPS 22-03

Instructions

Proposals must be received by 1:00 pm, Saskatchewan Time by Friday, July 15, 2022.

Your Proposal must be submitted in a clearly marked sealed envelope with the company name, and the RFP number.

Proposals can be hand-delivered to the Administration Office located at 48 – Main Street West, Christopher Lake during regular office hours, or by mailing your proposal to:

District of Lakeland
Box 27
Christopher Lake, SK S0J 0N0

Process

Request for Proposals received by the District of Lakeland Administration office after 1:00 pm, Saskatchewan Time Friday, July 15, 2022, will not be considered.

Upon closing the District of Lakeland will review all proposals for completeness and compliance with the general requirements identified within the RFP.

Background

The District of Lakeland is in the heart of lake county, approximately 40 km north of Saskatchewan's third-largest city, The City of Prince Albert. The District of Lakeland is home to some of Saskatchewan's most popular beaches along the shores of Emma and Christopher Lake. We are home to Anglin Lake, and McPhee Lake and are neighbours to the province's newest provincial park, Great Blue Heron Provincial Park, and the newest resort community, Resort Village of Elk Ridge. We are also neighbours to the Prince Albert National Park. We have a population of approximately 1200 people but are home to thousands more during our incredible summers.

Requirements

✓ Experience

It is important that the successful Bidder has experience in the industry and has demonstrated they have completed the same/ similar work within western Canada. The Bidder should be clearly established within the industry and have staff available to provide the services and complete the project on time.

✓ Qualifications

The successful must be able to meet and prove the following qualifications:

- Must have a valid business licence, or an exemption certificate from a designated officer, issued by the District of Lakeland to complete work within the corporate boundaries of the District of Lakeland, *OR* hold a current and valid Inter-municipal business licence issued by one of the inter-municipal partners allowing business to be undertaken within the District of Lakeland.
- Must be in good standing with the Saskatchewan Workers' Compensation Board (WCB).
- Must meet all legislated requirements for the scope of work to be undertaken. (i.e. Occupational Health and Safety).
- Have comprehensive General Liability Insurance coverage including Public Liability Insurance in a minimum amount of \$2,000,000.00.

Scope of Work

The District of Lakeland requesting a Request for Proposals (RFP) from a qualified business for the construction of a post building at its property located at 161 Ambrose Lane. The building will be situated within the Lakeland District Protective Services compound.

The proposal we are seeking should be for a building size of 32 X 40 and be 14 in height.

The building will have not less than 2 doors and one garage door.

The building will be fully engineered and meet building code compliance regulations by BuildTECH, also requiring an engineer's letter of assurance. Building plans are to be submitted after the bid is awarded.

The building will not require a concrete floor for this initial RFP.

Ideally, the roof and exterior walls of the building will be coloured metal.

Our RFP required the bidder to provide costs for;

1. Exterior material and labour, identifying applicable tax, fees, or additional cost.
2. Electrical material and labour identifying applicable tax, fees, or additional cost.
3. Interior material and labour identifying applicable tax, fees, or additional cost.

Please note the cost of building permits and building inspection shall be the responsibility of the District of Lakeland.

Please identify within your bid;

- any required site preparation requirements needed prior to commencement of work.
- any supplies required to be supplied prior to the commencement of work.
- any warranty or guarantee of work.
- required work site area.
- once work is awarded, identify the estimated time until work will commence and an estimated completion date.
- the name, title, and contact information of an authorized representative submitting a bid.

Inquiries

Inquiries, interpretations and questions regarding this project can be directed to the District of Lakeland by email at office@lakeland521.ca ATTN: RFP LDPS 22-03 Questions regarding code compliance can be directed to Chris Gates at BuildTECH at 306-370-2824.

Terms and Conditions

The RFP, in being reviewed, shall be determined based on cost, training and quality assurance, ability to deliver service, and experience.

Prices quoted are to be net prices, quoted in Canadian Funds.

The District of Lakeland reserves the right to cancel all or part of this RFP.

Any proposal is not necessarily accepted.

The District of Lakeland's determination of all or part of any successful proposal shall be final.

The District of Lakeland will maintain a 10% holdback of the cost of the project for three months from the date of completion.

Any bidder wanting access to the property for a site visit can arrange such by contacting Lakeland District Protective Services at 306-982-4466