

Council Meeting Summary – November 12, 2025

District of Lakeland No. 521

Time: 9:00 a.m. – 5:12 p.m.

Reports & Delegations

- **Public Works – Jessica Georget:** Snow Removal Policy adopted; Public Works Report received.
- **Development – Kerry Potter:** Monthly Building/Development Report received.
- **Administration:** Administration Report received. Lisa Rolston promoted to Deputy CAO effective Nov 1, 2025.
- **Delegations:**
 - 10:30 a.m. – Jay Meyer (RFNow)
 - 1:00 p.m. – LDFD representatives

Bylaws

- **Bylaw 7-2025 – Fire Restriction Bylaw:** First reading approved.
- **Bylaw 8-2025 – ATV Bylaw:** First reading approved.

Financial & Administrative Decisions

- Approved October 8, 2025 meeting minutes.
- Received Action/Motion Item Status Report.
- Approved payments totaling **\$288,189.23** (including payroll of \$67,113.16).
- Received Financial Statement and Bank Reconciliation as of **October 31, 2025**.

Council Division Reports

- Reeve & Councillors reported on strategic planning sessions, committee meetings, ATV trail work and funding, Wapiti/NCSWMC meetings, PARCS, EAC activities, and resident inquiries.

New Business

- **Lakeland Tree Dodgers:**
 - \$500 corporate sponsorship approved.
 - 5-year Land Use Permission Agreement authorized.
- **SARM Insurance:**
 - Approved Tyto Home Health Exam Kit contract.
 - Retained Fidelity Bond (\$100,000) and Money & Securities (\$10,000) coverage.
 - Approved 2026 SARM property & liability insurance (liability at \$5,000,000).

Correspondence

Council received correspondence from: Hudson’s Bay Route Assoc., PARCS, Plant Health Network, SRSD119, Western Municipal Consulting, and RMAA.

Committees

Updates from EAC, Lakeland Recreation Board, NCSWMC, and NCTPC.
EAC Appointments: Craig Armstrong, Nancy Wagner, and Sharon Harvey.

In-Camera Session

Council entered in-camera at 4:07 p.m. regarding personnel.Reconvened at 5:12 p.m.

Adjournment

The meeting concluded at **5:12 p.m.**