

Council Meeting Summary – December 10, 2025

District of Lakeland No. 521

Time: 9:01 a.m. – 5:02 p.m.

The District of Lakeland No. 521 Council held its regular meeting on Wednesday, December 10, 2025, at the Municipal Office in Christopher Lake.

Reports & Delegations

- **Public Works – Jessica Georget:**
 - Council approved the hiring of a seasonal maintenance employee.
 - Council received the Public Works Report.
- **Development – Kerry Potter:**
 - Council directed Administration to begin the public notice and bylaw process to close and sell a portion of road allowance adjacent to 307 Derek Place to address legal access.
 - Council received the Building/Development Report.
- **Delegations:**
 - Carmen Dogniez (CPL Recreation)
 - Cheryl Bauer-Hyde (Christopher Lake Library)
 - Chris Kennedy (RFNow Inc.)

Administration & Operations

- Council directed Administration to prepare a Fireworks Bylaw regulating discharge on designated holidays with a permitting system.
- Council approved a cleaning services RFP at \$35/hour.
- Council received the Administration Report.

Bylaws

- **Bylaw 7-2025 – Fire Restriction Bylaw:**
 - Second and third readings approved; bylaw adopted.
- **Bylaw 8-2025 – ATV Bylaw:**
 - Second and third readings approved; bylaw adopted.

Administrative & Financial Decisions

- Approved minutes from the November 12, 2025 Regular Meeting and November 26, 2025 Special Meeting.
- Received the Action/Motion Item Status Report.
- Approved payments totaling \$320,771.26, including payroll of \$67,113.16.
- Received the Financial Statement and Bank Reconciliation as of November 30, 2025.

- Authorized investment of municipal funds with Affinity Credit Union at 3.25% for one year.

Council Division Reports

Reeve and Councillors provided updates on strategic planning, committee meetings, special meetings, training, recreation activities, infrastructure projects, and resident inquiries.

New Business

- Confirmed eligibility and authorized submission for Municipal Revenue Sharing.
- Established 2026 Regular Council Meeting dates, with adjusted months due to conventions and statutory holidays.
- Set municipal mileage rates in accordance with Canada Revenue Agency rates.

Correspondence

Council received correspondence from the Ministry of Highways, SARM, SAMA, SRSD119, and other partner organizations.

Committees

Updates received from CPL Recreation and Environmental Advisory Committee.

In-Camera Session

Council met in-camera to discuss personnel matters and approved salary grid adjustments of 2.5% annually for 2026, 2027, and 2028.

Adjournment

The meeting concluded at 5:02 p.m.