Council Meeting Summary – November 17, 2026

District of Lakeland No. 521
Time: 9:00 a.m. – 1:32 p.m.

The District of Lakeland No. 521 Council held its regular meeting on **Tuesday, November 17, 2026**, at the Municipal Office in Christopher Lake. The meeting included departmental reports, delegations, adoption of the Council Procedures Bylaw, annual insurance renewals and board appointments, and regular administrative and financial updates.

Reports & Operations

- **Municipal Enforcement – Mark Irwin:** Council received the Municipal Enforcement Report.
- **Development – Kerry Potter:** Council received the Building/Development Report.
- **Public Works – Jessica Georget:**
    - Authorized the purchase of **$10,000 worth of crushed rock**.
    - Council received the Public Works Report.
- **Delegation – RFNow:** Council received an update from RFNow.
- **Delegation – Wendy Linnell-Ross:** Concerns regarding the Environmental Stewardship Bylaw.

Administration & Operations

- Authorized Reeve Treena McAlpine, Councillor Mary Sawchuk and CAO Tracey McShannock to attend a meeting with **Minister McLeod on December 4, 2026**, in Shellbrook to discuss regional concerns.
- Council received the Administration Report.

Bylaws

- Gave second and third readings and adopted **Bylaw 13-2026 – Council Procedures Bylaw**, establishing procedures for Council meetings and committees.

Administrative & Financial Decisions

- Approved the October 21, 2026 Regular Council Meeting minutes.
- Received the Action/Motion Item Status Report.
- Approved payments totaling **$349,412.01**, including payroll of **$71,803.15**.
- Received the Statement of Financial Activities, Balance Sheet and Bank Reconciliation for the period ending **October 31, 2026**.

Council Division Reports

Reeve and Councillors provided updates on activities and events within their respective divisions.

New Business

- Approved **2027 SARM insurance coverage**, maintaining existing property insurance coverage, $5 million in liability coverage, $100,000 in fidelity bond coverage and $10,000 in money and securities coverage.
- Appointed **Western Municipal Consulting Ltd.** to manage the Board of Revision and Development Appeals Board processes for 2027, including board member and secretary appointments.

Correspondence & Committees

- Received correspondence regarding RCMP cost distribution, municipal salary guidelines, Lions Park naming rights, the Environmental Stewardship Bylaw, shoreline bylaws and the McPhail Boat Launch.
- Authorized the Reeve and CAO to sign the **2027 Fire Service Agreement**.

In-Camera Session

Council met in-camera from 1:05 p.m. to 1:21 p.m. to discuss proposed plans of the municipality.

Following the session, Council approved proceeding with the **Knibbs Organizational Position and Compensation Practice Review**, incorporating external compensation benchmarking and internal position comparisons to assess compensation competitiveness and internal fairness.

Adjournment

The meeting concluded at **1:32 p.m.**